



PHE Advisory Board

Summary of In Committee discussions from September 2020-June 2021

Wednesday 22 September 2020

Title of meeting	Public Health England Advisory Board in Committee	
Date	Wednesday 22 September 2020	
Present	Dame Julia Goodfellow Michael Brodie Yvonne Doyle Richard Gleave Professor George Griffin Professor Sian Griffiths Sir Derek Myers Donald Shepherd Rashmi Shukla	Chair, PHE Advisory Board Interim Chief Executive Medical Director and Director for Health Protection Deputy Chief Executive and Chief Operating Officer Non-executive Non-executive Non-executive Finance and Commercial Director National Director, Place and Regions
In attendance	Sheree Axon Lee Bailey Viv Bennett Andrea Clapton Michael Hearty Martin Hindle Paul Johnstone Deborah McKenzie Cathy Morgan John Newton Isabel Oliver Rachel Scott Alex Sienkiewicz	PHE Transition Director Director of Communications Chief Nurse and Director, Maternity and Early Years Deputy Board Secretary Independent member, PHE Audit and Risk Committee Independent member, PHE Audit and Risk Committee National Director, Place and Regions Chief People Officer Director of Strategy Director of Health Improvement Director, National Infection Service Board Secretary Director of Corporate Affairs
Apologies	Paul Cosford Dame Sue Bailey	Emeritus Medical Director Non-Executive, DHSC (observer)

Announcements, apologies, declarations of interest

The Chair welcomed all participants and apologies were noted

COVID-19 response

An update was provided on PHE's continued contribution to the ongoing COVID-19 response, working with a number of partners, including NHS Test and Trace, SAGE and DHSC.

The Advisory Board noted the update and again passed its sincere thanks to all PHE staff for their work during the pandemic and those continuing the business as usual work.

Public health transition and reform

An update was provided on the public health transition.

Key updates

The Advisory Board noted the updates on the following key strategic and operational issues:

- a) PHE Q3/Q4 plan;
- b) EU transition;
- c) Coronavirus dashboard;
- d) Winter planning; and
- e) PHE Science Hub.

Any other business

There being no further business, the meeting closed at 12.10

Wednesday 21 October 2020

Title of meeting	Public Health England Advisory Board in Committee	
Date	Wednesday 21 October 2020	
Present	Dame Julia Goodfellow Michael Brodie Paul Cosford Yvonne Doyle Richard Gleave George Griffin Sian Griffiths Sir Derek Myers Donald Shepherd Rashmi Shukla	Chair, PHE Advisory Board Interim Chief Executive Emeritus Medical Director Medical Director and Director for Health Protection Deputy Chief Executive and Chief Operating Officer Non-executive Non-executive Non-executive Finance and Commercial Director National Director, Place and Regions
In attendance	Sheree Axon Dame Sue Bailey Viv Bennett Andrea Clapton Michael Hearty Martin Hindle Deborah McKenzie	PHE Transition Director Non-Executive, DHSC, (observer) Chief Nurse and Director, Maternity and Early Years Deputy Board Secretary Independent member, PHE Audit and Risk Committee Independent member, PHE Audit and Risk Committee Chief People Officer

Jonathan Marron	Director General of PPE and Public Health, Department of Health and Social Care
Cathy Morgan	Director of Strategy
John Newton	Director of Health Improvement
Isabel Oliver	Director, National Infection Service
Rachel Scott	Board Secretary
Alex Sienkiewicz	Director of Corporate Affairs
Neil Squires	Director of Global Public Health

Announcements, apologies, declarations of interest

The Chair welcomed all participants and the apologies were noted.

The Advisory Board reiterated their sincere thanks to all members of PHE staff who were continuing to support the ongoing response to the COVID-19 pandemic and those supporting the urgent and essential business as usual work.

Public health transition and reform

The Advisory Board welcomed Jonathan Marron and he provided an update on the transition work being led by the Department of Health and Social Care. He passed on the Department's thanks to PHE staff for their continuing efforts in responding to the COVID-19 pandemic.

Staff health and wellbeing

The Chief People Officer provided an update on staff health and wellbeing. The Advisory Board had agreed that this was an important discussion considering the demands on staff responding to the ongoing pandemic and the impact of the organisational change announcements.

COVID-19 update

The following updates were provided in respect of PHE's contribution to the ongoing response:

- a) Vaccine implementation; and
- b) Work of PHE's health protection teams.

Key updates

The Advisory Board **NOTED** the updates on the following key strategic and operational issues:

- a) Finance report;
- b) EU transition;
- c) Winter planning;
- d) Science Hub programme.

Any other business

There being no further business, the meeting closed at 12.05

Wednesday 18 November 2020

Title of meeting	Public Health England Advisory Board in Committee	
Date	Wednesday 18 November 2020	
Present	Dame Julia Goodfellow	Chair, PHE Advisory Board

	Michael Brodie Yvonne Doyle	Interim Chief Executive Medical Director and Director for Health Protection
	Richard Gleave	Deputy Chief Executive and Chief Operating Officer
	George Griffin Sian Griffiths Michael Hearty Sir Derek Myers Donald Shepherd Rashmi Shukla	Non-executive Non-executive Non-executive Non-executive Finance and Commercial Director National Director, Place and Regions
In attendance	Sheree Axon Lee Bailey Viv Bennett	PHE Transition Director Director of Communications Chief Nurse and Director, Maternity and Early Years
	Rob Boyett	Deputy Director, Lessons Learned and Public Inquiry team
	Callum Chapman Andrea Clapton Kevin Fenton Martin Hindle	Emergency Preparedness Manager Deputy Board Secretary Director, London Independent member, PHE Audit and Risk Committee
	Paul Johnstone Deborah McKenzie Cathy Morgan John Newton Isabel Oliver Emma Pawson Rachel Scott Alex Sienkiewicz Neil Squires	National Director, Place and Regions Chief People Officer Director of Strategy Director of Health Improvement Director, National Infection Service Chief of Staff, London Board Secretary Director of Corporate Affairs Director of Global Public Health
Apologies	Paul Cosford	Emeritus Medical Director

Announcements, apologies, declarations of interest

The Chair welcomed all participants and the apologies were noted.

COVID-19 update

An update on PHE's contribution to the ongoing response was provided, including:

- a) Local and regional health protection teams;
- b) Vaccine development and deployment;
- c) Lateral flow testing;
- d) Deaths of people with learning disabilities report; and
- e) Children and young people.

Joint business plan – PHE and NHS Test and Trace

The integrated business plan for PHE and NHS Test and Trace was presented. This had been agreed by the executive teams of both organisations and represented the increasing integration and close working.

COVID-19 lessons identified

The Deputy Chief Executive provided an update on the COVID-19 lessons identified work.

Key updates

The Advisory Board noted the updates on the following key strategic and operational issues:

- a) the recent publication *Trends in HIV Testing, new diagnoses and people receiving HIV-related care in the United Kingdom* was welcomed by the Advisory Board;
- b) Finance report;
- c) EU transition; and
- d) PHE Science Hub.

Public health reform and transition

It was reported that colleagues remained engaged with colleagues at the Department of Health and Social Care who were leading the transition.

Any other business

There being no further business, the meeting closed at 12.30pm.

Wednesday 16 December 2020

Title of meeting	Public Health England Advisory Board in Committee	
Date	Wednesday 16 December 2020	
Present	Dame Julia Goodfellow Michael Brodie Paul Cosford Yvonne Doyle Paul Johnstone Richard Gleave George Griffin Sian Griffiths Michael Hearty Sir Derek Myers Donald Shepherd Rashmi Shukla	Chair, PHE Advisory Board Interim Chief Executive Emeritus Medical Director Medical Director and Director for Health Protection National Director, Place and Regions Deputy Chief Executive and Chief Operating Officer Non-executive Non-executive Non-executive Non-executive Finance and Commercial Director National Director, Place and Regions
In attendance	Viv Bennett Andrea Clapton Andrew Cooper Kevin Fenton Martin Hindle Deborah McKenzie Jonathan Marron Cathy Morgan John Newton Isabel Oliver Emma Pawson John Polson Rachel Scott Alex Sienkiewicz Neil Squires	Chief Nurse and Director, Maternity and Early Years Deputy Board Secretary Deputy Director Organisational Development and Design Director, London Independent member, PHE Audit and Risk Committee Chief People Officer Director General, Public Health, DHSC Director of Strategy Director of Health Improvement Director, National Infection Service Chief of Staff, London Operational and Infrastructure Lead, Transition team Board Secretary Director of Corporate Affairs Director of Global Public Health

Announcements, apologies, declarations of interest

The Chair welcomed all participants and the apologies were noted.

Public health reform and transition

The Advisory Board welcomed Jonathan Marron, who provided an update on the transition programme.

COVID-19 update

The following updates were noted regarding PHE's contribution to the ongoing response to the pandemic:

- a) Local and regional health protection teams;
- b) Vaccine development and deployment;
- c) Testing; and
- d) Support to schools and universities

The Advisory Board noted the updates and passed on its thanks to all staff for their ongoing commitment, dedication and professionalism with the continuing response to the pandemic and staff who continued to deliver PHE's urgent and essential functions outside of the response.

Key updates

The Advisory Board noted the updates on the following key strategic and operational issues:

- a) Global public health;
- b) PHE Advisory Board finance report
- c) EU transition
- d) PHE Science Hub

PHE staff survey

The Advisory Board noted the staff survey results, which were encouraging given the challenges faced by staff during the year.

Any other business

There being no further business the meeting closed at 12.30pm.

Wednesday 20 January 2021

Title of meeting	Public Health England Advisory Board in Committee	
Date	Wednesday 20 January 2021	
Present	Dame Julia Goodfellow	Chair, PHE Advisory Board
	Michael Brodie	Interim Chief Executive
	Sir Paul Cosford	Emeritus Medical Director
	Yvonne Doyle	Medical Director and Director for Health Protection
	Richard Gleave	Deputy Chief Executive and Chief Operating Officer
	George Griffin	Non-executive
	Sian Griffiths	Non-executive
	Michael Hearty	Non-executive
	Sir Derek Myers	Non-executive
	Donald Shepherd	Finance and Commercial Director
	Rashmi Shukla	National Director, Place and Regions
In attendance	Lee Bailey	Director of Communications

Viv Bennett	Chief Nurse and Director, Maternity and Early Years
Robert Boyett	Deputy Director, Lessons Learned and Public Inquiry team
Andrea Clapton	Deputy Board Secretary
Martin Hindle	Independent member, PHE Audit and Risk Committee
Susan Hopkins	Chief Medical Advisor, NHS Test and Trace and Deputy Director, PHE
Paul Johnstone	National Director, Place and Regions
Kate Lampard	DHSC Lead Non-executive (observer)
Deborah McKenzie	Chief People Officer
Jonathan Marron	Director General of PPE and Public Health, DHSC
Cathy Morgan	Director of Strategy
John Newton	Director of Health Improvement
Isabel Oliver	Director, National Infection Service
Frances Parry-Ford	Head of Lessons Identified and Public Inquiry Preparation Team
John Polson	Operational and Infrastructure Lead, PHE Sender Transition team
Rachel Scott	Board Secretary
Alex Sienkiewicz	Director of Corporate Affairs
Neil Squires	Director of Global Public Health
Gareth Thomas	Deputy Director, Vaccines & Countermeasures Response
Joanne Yarwood	Head of Planning and Implementation, Immunisation

Announcements, apologies, declarations of interest

The Chair welcomed all participants and the apologies were noted.

The Advisory Board passed on their warmest congratulations to Professor Sir Paul Cosford following his recognition in the New Years Honours list.

The Chair welcomed Kate Lampard, lead non-executive at DHSC to her first Advisory Board meeting. This continued the arrangement where members of the DHSC Board would join meetings of ALBs to better understand their work. It was hoped that a member of the DHSC Board would join future Advisory Board meetings.

In advance of the main presentation, the Advisory Board passed on their sincere thanks to all members of staff for their ongoing work across PHE, supporting the ongoing pandemic response, continuing business as usual work and supporting vaccine deployment.

COVID-19 vaccine deployment

An update was provided by colleagues who had been leading PHE's vaccine deployment.

The Advisory Board noted the excellent progress and thanked teams for their ongoing work.

Public health reform and transition

Jonathan Marron joined the meeting and provided an update on the public health reform programme.

Key updates

The Advisory Board noted the updates on the following key strategic and operational issues:

- a) EU transition; and
- b) PHE Science Hub

COVID-19 update

The Advisory Board noted the following updates on PHE's ongoing contribution to the pandemic response:

- a) Local and regional health protection teams;
- a) Genomics;
- c) Testing; and
- d) Support to schools and universities.

PHE finance report

The Advisory Board noted the monthly finance report.

Interim Chief Executive update

The interim Chief Executive reported that PHE had launched new wellbeing campaigns over the new year, including the Better Health campaign and Every Mind Matters campaign.

Any other business

There being no further business the meeting closed at 12.28pm.

Wednesday 17 February 2021

Title of meeting	Public Health England Advisory Board in Committee	
Date	Wednesday 17 February 2021	
Present	Dame Julia Goodfellow Michael Brodie Sir Paul Cosford Yvonne Doyle Richard Gleave George Griffin Sian Griffiths Michael Hearty Sir Derek Myers Donald Shepherd Rashmi Shukla	Chair, PHE Advisory Board Interim Chief Executive Emeritus Medical Director Medical Director and Director for Health Protection Deputy Chief Executive and Chief Operating Officer Non-executive Non-executive Non-executive Non-executive Finance and Commercial Director National Director, Place and Regions
In attendance	Lee Bailey Viv Bennett Andrea Clapton Gina Coladangelo Kevin Fenton Lynn Fox Martin Hindle Paul Johnstone Cathy Morgan John Newton Isabel Oliver Frances Parry-Ford	Director of Communications Chief Nurse and Director, Maternity and Early Years Deputy Board Secretary DHSC Non-executive (observer) Regional Director, London PA to Chief Executive Independent member, PHE Audit and Risk Committee National Director, Place and Regions Director of Strategy Director of Health Improvement Director, National Infection Service Head of Lessons Identified and Public Inquiry Preparation Team

John Polson	Operational and Infrastructure Lead, PHE Sender Transition team
Rachel Scott	Board Secretary
Paul Sutton	Director of PHE Emergency Response Department
Alex Sienkiewicz	Director of Corporate Affairs
Neil Squires	Director of Global Public Health
Charles Turner	Operations Manager

Announcements, apologies, declarations of interest

The Chair welcomed all participants and the apologies were noted.

The Chair welcomed Gina Coladangelo to her first meeting. Gina had joined the DHSC Board as a Non-Executive in September 2020 and was joining the meeting as part of the ongoing arrangements to support close working arrangements.

Public health reform and transition

The Director of Strategy provided an update on transition.

Preparation for future public inquiry

The Deputy Chief Executive set out PHE's plans for preparing for a future public inquiry.

COVID-19 update

The Advisory Board noted the following updates on PHE's ongoing response to the COVID-19 pandemic:

- a) Response to variants;
- b) local and Regional health protection teams;
- c) Support to schools and universities; and
- d) Vaccine deployment.

Key updates

The Advisory Board noted the updates on the following key strategic and operational issues:

- a) PHE Science Hub; and
- b) Global public health update.

Any other business

There being no further business the meeting closed at 12.35pm.

Wednesday 24 March 2021

Title of meeting	Public Health England Advisory Board in Committee	
Date	Wednesday 24 March 2021	
Present	Dame Julia Goodfellow	Chair, PHE Advisory Board
	Michael Brodie	Interim Chief Executive
	Sir Paul Cosford	Emeritus Medical Director
	Yvonne Doyle	Medical Director and Director for Health Protection
	Richard Gleave	Deputy Chief Executive and Chief Operating Officer
	George Griffin	Non-executive
	Sian Griffiths	Non-executive
	Michael Hearty	Non-executive

Sir Derek Myers	Non-executive
Donald Shepherd	Finance and Commercial Director
Rashmi Shukla	National Director, Place and Regions

In attendance	Sheree Axon	Director of Transition
	Andrea Clapton	Deputy Board Secretary
	Alexia Clifford	Director of Social Marketing
	Martin Hindle	Independent member, PHE Audit and Risk Committee
	Susan Hopkins	Interim Chief Medical Adviser
	Deborah McKenzie	Chief People Officer
	Cathy Morgan	Director of Strategy
	John Newton	Director of Health Improvement
	Rachel Scott	Board Secretary
	Alex Sienkiewicz	Director of Corporate Affairs
	Neil Squires	Director of Global Public Health

Announcements, apologies, declarations of interest

The Chair welcomed all participants and the apologies were noted. Alexia Clifford was welcomed to her first meeting of the Advisory Board.

The Advisory Board warmly welcomed the announcement of Dr. Jenny Harries as the incoming Chief Executive of the newly formed UK Health Security Agency, and Ian Peters as the Chair of its Advisory Board. It was reported that Jenny and Ian would be formally introduced to all PHE and NHS Test and Trace staff that afternoon.

This was an important step and announcement for the future and direction of health protection. Equally welcomed was the forthcoming announcements, expected early the following week regarding the transition and future arrangements for health improvement and healthcare public health functions.

COVID-19 Update

The Director for Health Protection and Medical Director provided a summary update on PHE's ongoing contribution to the COVID-19 response.

The Advisory Board noted the update and passed on their thanks to all teams across PHE for their ongoing work and contributions to the response.

PHE 2021/22 Financial Budget

The Advisory Board noted:

- a) The budget for the incoming year; and
- b) the current in year position as set out in the routine finance report.

Vaping in England: evidence update February 2021

The Director for Health Improvement presented on the annual update of PHE's e-cigarette evidence review report. This formed part of a series of independent reports commissioned by PHE to summarise the evidence on vaping products.

Key updates

The Advisory Board noted the updates on the following key strategic and operational issues:

- a) PHE Science Hub; and
- b) Global public health update.

Any other business

There being no further business the meeting closed at 12.25pm.

Wednesday 21 April 2021

Title of meeting	Public Health England Advisory Board in Committee	
Date	Wednesday 21 April 2021	
Present	Dame Julia Goodfellow	Chair, PHE Advisory Board
	Michael Brodie	Interim Chief Executive
	Richard Gleave	Deputy Chief Executive and Chief Operating Officer
	George Griffin	Non-executive
	Sian Griffiths	Non-executive
	Sir Derek Myers	Non-executive
	Donald Shepherd	Finance and Commercial Director
	Rashmi Shukla	National Director, Place and Regions
In attendance	Gayatri Amirthalingam	Consultant Epidemiologist
	Sheree Axon	Director of Transition
	Penny Bevan	Public Health and Clinical Advisor, DHSC
	Andrea Clapton	Deputy Board Secretary
	Gina Coladangelo	DHSC, Non-executive (observer)
	Kevin Fenton	Director, London, Region
	Martin Hindle	Independent member, PHE Audit and Risk Committee
	Paul Johnstone	National Director, Place and Regions
	Georgia Klein	Head of Strategic Planning and Performance
	Deborah McKenzie	Chief People Officer
	Cathy Morgan	Director of Strategy
	John Newton	Director of Health Improvement
	James Paton	Deputy Director, Strategy
	Rachel Scott	Board Secretary
	Neil Squires	Director of Global Public Health
Apologies	Michael Hearty	Non-executive

Sir Paul Cosford

Tributes were paid to Professor Sir Paul Cosford, both as a commensurate public health professional, and who embodied the epitome of PHE's values and behaviours. He would be very much missed by all his colleagues at PHE.

Announcements, apologies, declarations of interest

The Chair welcomed all participants and the apologies were noted.

Public health reform and transition update

The Chief People Officer provided an update on the ongoing public health reforms.

COVID-19 update

The following updates were provided in respect of PHE's contribution to the ongoing response:

- a) Universal testing; and
- b) Vaccine safety.

Any other business

There being no further business the meeting closed at 12.25pm.

Wednesday 12 May 2021

Title of meeting	Public Health England Advisory Board in Committee	
Date	Wednesday 12 May 2021	
Present	Dame Julia Goodfellow	Chair, PHE Advisory Board
	Michael Brodie	Interim Chief Executive
	Yvonne Doyle	Medical Director and Director of Health Protection
	Richard Gleave	Deputy Chief Executive and Chief Operating Officer
	George Griffin	Non-executive
	Sian Griffiths	Non-executive
	Michael Hearty	Non-executive
	Sir Derek Myers	Non-executive
	Donald Shepherd	Finance and Commercial Director
	Rashmi Shukla	National Director, Place and Regions
In attendance	Sheree Axon	Director of Transition
	Viv Bennett	Chief Nurse and Director, Maternity and Early Years
	Andrea Clapton	Deputy Board Secretary
	Gina Coladangelo	DHSC, Non-executive (observer)
	Sarah Fisher-Mackey	Deputy Director, Strategy
	Jenny Harries	Chief Executive, UKHSA
	Martin Hindle	Independent member, PHE Audit and Risk Committee
	Susan Hopkins	Chief Medical Advisor, NHS Test and Trace and Deputy Director, PHE
	Paul Johnstone	National Director, Place and Regions
	Jonathan Marron	Director General, Public Health, DHSC
	Deborah McKenzie	Chief People Officer
	Cathy Morgan	Director of Strategy
	Karen Murrell	Deputy Director, Marketing - Partnerships
	John Newton	Director of Health Improvement
	Isabel Oliver	Director, National Infection Service
	Ian Peters	Chair, UKHSA
	Rachel Scott	Board Secretary
	Neil Squires	Director of Global Public Health

Announcements, apologies, declarations of interest

The Chair welcomed all attendees to the meeting and the apologies were noted.

UK Health Security Agency

The Advisory Board welcomed Jenny Harries, Chief Executive and Ian Peters, Chair of UKHSA. Jenny and Ian provided Advisory Board members with an overview of the scope, ambition and culture of the new organisation.

Public health reform and transition

Jonathan Marron, Director General for Public Health, DHSC joined the Advisory Board to provide an update on the broader public health reform programme.

Farewell to Rashmi Shukla and Sir Derek Myers

The Advisory Board paid tribute to both Rashmi Shukla and Sir Derek Myers as it was their final Advisory Board meeting.

Wednesday 16 June 2021

Title of meeting	Public Health England Advisory Board in Committee	
Date	Wednesday 16 June 2021	
Present	Dame Julia Goodfellow	Chair, PHE Advisory Board
	Michael Brodie	Interim Chief Executive
	Yvonne Doyle	Medical Director and Director of Health Protection
	Richard Gleave	Deputy Chief Executive and Chief Operating Officer
	George Griffin	Non-executive
	Sian Griffiths	Non-executive
	Michael Hearty	Non-executive
	Donald Shepherd	Finance and Commercial Director
In attendance	Sheree Axon	Director of Transition
	Viv Bennett	Chief Nurse and Director, Maternity and Early Years
	Viv Brealey	Deputy Director, Communications
	Andrea Clapton	Deputy Board Secretary
	Andrew Cooper	Deputy Director, Organisational Design and Development
	Gina Coladangelo	DHSC, Non-executive (observer)
	Martin Hindle	Independent member, PHE Audit and Risk Committee
	Deborah McKenzie	Chief People Officer
	Cathy Morgan	Director of Strategy
	Karen Murrell	Deputy Director, Marketing - Partnerships
	John Newton	Director of Health Improvement
	Isabel Oliver	Director, National Infection Service
	Graham Reid	Public Health Systems team, DHSC
	Rachel Scott	Board Secretary
	Neil Squires	Director of Global Public Health

Announcements, apologies, declarations of interest

The apologies were noted, and all attendees were welcomed to the meeting.

COVID-19 update

The Director of Health Protection and Medical Director provided an update on PHE's contribution to the ongoing pandemic response.

Public health reform and transition

The Transition Director provided an update on the work of the PHE central sender programme.

Consultation and support for PHE Staff

The Chief people Officer set out the plans for the launch of the consultation which was due on 30 June 2021.

Finance Report

The Advisory Board noted the monthly report.

Key Updates

The Advisory Board **NOTED** the updates on the following key strategic and operational issues:

- c) PHE Science Hub; and
- d) Global Public Health update.

Any other business

There being no further business, the meeting closed at 12.30

Rachel Scott

Board Secretary

July 2021