



## **MINUTES OF JOINT FRAUD TASKFORCE MANAGEMENT BOARD 3 MARCH 2016**

### **Time and location**

0900hrs, Home Office, 2 Marsham Street, London, SW1P 4DF

### **Attendees**

British Bankers Association

Cifas

City of London Police

Economic Crime Command, National Crime Agency

FFA UK Board Representative

Home Office

Joint Fraud Taskforce – Board Communications Adviser

Victim Support

### **Agenda item 1 - Introduction**

1. RR welcomed attendees and said that the Management Board will be pivotal in providing support and challenge to the Joint Fraud Taskforce workstreams.

### **Agenda Item 2 - Terms of Reference & Membership**

2. RR said that the Terms of Reference were framed by the Joint Fraud Taskforce objectives and the pledge that organisations had signed up to at the launch event.
3. The discussion on the Terms of Reference covered:
  - Whether and why the chair should rotate every 6 months. It was agreed that the Home Office (Director of the Strategic Centre for Organised Crime) should retain the Chair's position.
  - How stringent the Board should be on allowing stand-ins. It was agreed that stand-ins should be allowed in cases where the regular Board member could not attend, but stand-ins should be of sufficient seniority in their organisations to be able to speak with authority.
  - It was agreed that the Terms of Reference should be reviewed at 12 months.
  - It was agreed that at the next meeting the Board should discuss and approve a process for handling correspondence about the Taskforce.

- KW asked what plans were in place for the Oversight Board particularly around membership. She said that the Home Office should work with industry to ensure appropriate representation on the Board. NB said that this was being developed. Membership numbers for that Board will be kept to a level that would enable challenging and substantive discussions to be held.
4. It was agreed that the Terms of Reference would be amended as discussed and recirculated before being submitted for sign off at the next meeting.

#### Agenda Item 3 – update on workstrands

5. RR reminded attendees that scrutiny of the workstrands is a key element of the Board's work. He stressed that this needed to be done without imposing onerous reporting mechanisms on the workstream leads.
6. NB said that a short update report template had been designed which would enable each workstream to provide consistent reports for the Management Board to scrutinise. Representatives of 1 or 2 workstrands will also attend each Management Board meeting to enable deeper scrutiny.
7. The Board considered high level overviews of each workstrand and heard a report on the Understanding the Threat.
8. The discussion covered:
  - the need for consistent terminology;
  - scope (particularly the links to and potential overlap with cyber-crime);
  - the need to ensure that appropriate partner organisations are included in workstrands as necessary; and,
  - How to monitor and influence future innovations, including legislative and regulatory changes that could impact on fraud.

#### Agenda Item 4 – Ongoing Joint Fraud Taskforce Communications

9. JS provided an overview of the developing communications strategy which he said should cover proactive and reactive communications, and how best to communicate quickly and effectively across all Taskforce partners. It was agreed that this was the right approach and that the Board would consider a written proposal at the next meeting.

#### Agenda Item 5 – Any other business

10. NM raised the question of what success might look like for JFT and said that one outcome from could be a range of toolkits that would be used and applied to deliver best practice. DT stressed the need for consistent performance measures and it was agreed that these should be collated.

#### **Actions**

No	Date	Action	Deadline	Owner
1	3/3	Amend the ToR as discussed for clearance		HO

		at next meeting		
2	3/3	All workstrands to have clarified scope and terminology		All
3	3/3	First paper on Understanding the Threat to be produced for consideration at the next Management Board.	21/3	SP and SS