

# EWCO: Common Land and Shared Grazing Supplementary Form

Information and guidance about the England Woodland Creation Offer's (EWCO) rules, requirements, payments, and how to make an application (including for a partnership) can be found in the [England Woodland Creation Offer \(EWCO\) Grant Manual](#).

## How to use this form

- **Important:** Before you complete this form, please read [Appendix 4 to the EWCO Grant Manual](#).
- This Supplementary Form must be completed if your EWCO application includes common land or shared grazing. It will form part of your application.
- The individual who will sign a EWCO Agreement on behalf of the common land or shared grazing group or association must complete Sections 1 and 2 and sign Section 4. This person, whose details will be listed at Section 1 of this form, will be referred to as 'the applicant'.
- The owner of the common land or shared grazing must sign Section 3 (unless there is no owner, or the owner is the applicant listed at Section 1, in which case Section 3 should be left blank).
- If you require more space for any section please continue on a separate sheet, ensuring that you label this clearly with the section of the form it relates to and sign and date each additional sheet.
- Please send your completed form, along with Application Forms Part A and Part B (and any other supplementary material) to [EWCO@forestrycommission.gov.uk](mailto:EWCO@forestrycommission.gov.uk), or by post to **England Woodland Creation Offer – EWCO, Forestry Commission, 620 Bristol Business Park, Coldharbour Lane, Bristol, BS16 1EJ**.
- Forms completed electronically can either be printed and signed or signed electronically. You are advised to keep a copy for your records.
- The guidance in the EWCO Application Form Part A (Section 5 – Data protection and release of information) applies to the personal information submitted in this Supplementary Form. You can read our [Personal information charter](#) online. You must read and ensure you understand how the Forestry Commission will handle your data. The lead applicant is responsible for informing any third parties (such as the other individuals in the common land or shared grazing group or

association) of how the Forestry Commission will handle information relevant to them.

## Section 1: Applicant authorisation for the common land or area of shared grazing

Please tick to confirm a letter authorising the Lead Applicant in the EWCO Application Form Part A to sign a EWCO Agreement on behalf of a common land or shared grazing group or association is attached.	<input type="checkbox"/>
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## Section 2: Details of the common land or shared grazing

Name of the common land or area of shared grazing				
Common Land Register Unit Number(s) (where applicable)				
Does the common land or shared grazing have an owner?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Does this application include the whole common or area of shared grazing, or does this application relate to 'part-commons'?	Whole	<input type="checkbox"/>	Part	<input type="checkbox"/>
If this application relates to 'part-commons', please tick to confirm that it satisfies the requirements outlined in Appendix 4 to the EWCO Grant Manual.				<input type="checkbox"/>

## Section 3: Declarations to be made by the owner(s) of the common land or areas of shared grazing, or their authorised agent

Please leave this section blank if the common land or shared grazing has no owner or if the Lead Applicant in the EWCO Application Form Part A is the owner of the common land / shared grazing.

### Authorisation for an agent

Complete this section to confirm an agent can complete this section of the form on behalf of the owner(s) of the common / shared grazing.

I am an agent completing Section 3 of this form on behalf of the owner(s) of the common or area of shared grazing.	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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If you answered 'No' (because you are the owner of the common land or area of shared grazing) move on to read and then sign and date the declaration.

If you answered 'Yes', the owner(s) on whose behalf you are completing this form must have authorised you to do so. If no written authorisation has previously been supplied in for this agent in relation to making grant applications for the owner, you must submit it with this completed form and tick one of the following boxes to confirm the status of this authorisation.

Please tick to confirm if a <a href="#">Forestry Commission Agent Authority Form</a> is attached.	<input type="checkbox"/>
Please tick to confirm if a <a href="#">Forestry Commission Agent Authority Form</a> (v3.0 or later) has been previously supplied by the Lead Applicant for the agent.	<input type="checkbox"/>

### Declaration

The following declaration must be signed by the owner(s) of the common or area of shared grazing, or their authorised agent.

#### I/we declare that:

1. I/we have been made aware of and understand the requirements of and obligations pertaining to the elements of the England Woodland Creation Offer that have been chosen by the lead applicant in the England Woodland Creation

Offer application.

2. I/we consent to any work required under any England Woodland Creation Offer Agreement on the common or area of shared grazing for the duration of any such Agreement.
  
3. I am/we are not aware of any reason why it would not be possible for the work required under any England Woodland Creation Offer Agreement on the common or area of shared grazing to be delivered for the duration of such an Agreement.

<b>Signature(s)</b> (to insert a digital signature please open this Form in Adobe Reader)	<b>Name(s) (BLOCK caps)</b>	<b>Status</b>	<b>Date</b>

We may require that you provide evidence to authenticate your identity and signature.

## Section 4: Declaration to be made by the applicant

Before signing this declaration, the applicant must go to reasonable lengths to contact and include all graziers or persons who are entitled to exercise grazing rights, in particular those actively exercising rights on the land, and provide opportunity for them to comment on the completion of this application.

A full list of rightsholders (from the local authority commons register and your own investigations) and their rights must be included with the application and it must show participants and non-participants, identifying non-participants who actively exercise their rights.

<p><b>By checking this declaration box, you are confirming that you have read, understood, and agree to each declaration below (1 to 7). If you do not accept these declarations your EWCO application will be rejected. Failure to comply with any obligations below could lead to payments being stopped and reclaimed.</b></p>	<input type="checkbox"/>
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1. In respect of my EWCO application, the customer registration (SBI<sup>1</sup>) for the common land or area of shared grazing includes the names of all persons who will benefit from or contribute to the delivery of any resulting EWCO Agreement (the Forestry Commission will not offer a EWCO Agreement until this has been confirmed).
2. I have read and understood Appendix 4 to the EWCO Grant Manual and EWCO terms and conditions which will be incorporated into any resulting England Woodland Creation Offer agreement.
3. I have obtained consent or will obtain consent from the Planning Inspectorate on behalf of the Secretary of State for the works included in the application.
4. I have contacted all graziers or other persons who are entitled to exercise grazing rights over the common or area of shared grazing that is included in my EWCO application (from information recorded on the local authority commons register and from my own other reasonably exhaustive enquiries).
5. I acknowledge that, if this application leads to a EWCO Agreement, I will be responsible for doing whatever is reasonably practical to ensure that all such relevant persons now known to me under declaration 4 comply with the Grant Funding Agreement Terms and Conditions.
6. I understand and accept that the Forestry Commission will not become involved in any disputes between rightsholders in relation to this application or any subsequent Agreement; the distribution or use of the Grant; or any dispute that arises from such distribution or use.
7. I am/we are not aware of any reason why it would not be possible for the Standard Cost Items or Actual Cost Items to be delivered for the duration of any EWCO Agreement on the common or area of shared grazing.

**This declaration must be signed by the Lead Applicant in the associated EWCO Application Form Part A.**

<b>Signature</b> (to insert a digital signature please open this Form in Adobe Reader)	<b>Name(s) in BLOCK letters</b>	<b>Date</b>

We may require that you provide evidence to authenticate your identity and signature.

<sup>1</sup> Single Business Identifier