

Advanced Learner Loan

Application form

Remember you can apply online. It's quick and easy. Go to www.gov.uk/advancedlearnerloan

About this form

Complete this form if:

- you're studying an eligible course for a level 3,4,5 or 6 qualification at an approved college or training provider in England
- you're aged 19 or over on the first day of your course, if your course started on or after 1st August 2016

Find out more at:

www.gov.uk/advancedlearnerloan

To find out how we'll use the information you provide go to www.gov.uk/advanced-learner-loan/apply to read our Privacy Notice before completing this form.

Before completing this form

It's important you speak to your college or training organisation who will give you a Learning and Funding Information Letter. You'll need this to complete your form.

What sections should you complete?

Complete **all** sections. Remember to read, sign and date the terms and conditions on page 9.

Please read the accompanying notes

It's important you read the accompanying notes. The notes are split into three parts:


Part 1 - gives general information about the application process.


Part 2 - will help you to complete each section of the form.

Part 3 - explains steps in the application journey.

1 your personal details

1.1 Personal details

If your name has changed, for example through marriage, from your birth certificate or passport, send supporting evidence confirming the change. Please detail any other previous names you've had on the additional notes page at the back of this form. 

-  Where you see this icon it means we need you to send supporting evidence. You can find details in the accompanying notes.

Complete these details exactly as stated on your birth certificate or passport.

Title

Mr Mrs Miss Ms

Forename(s)

Surname

Sex

Male Female

Date of birth


Day Month Year

Place of birth (the name of the town or village)

Nationality



1.2 National Insurance number 

 Where you see this icon it means there's information in the accompanying notes to help you.

We will share the National Insurance number you provide with the Department for Work and Pensions to confirm that it's valid, and with HM Revenue and Customs to allow us to collect your repayments.

1.3 Your contact details

Home address

Postcode

Home phone number

Mobile phone number

Email address

1.4 Customer Reference Number 

You'll have one of these if you've previously had student finance from the Student Loans Company (SLC) or given financial information for another student's application. Leave this blank if you're unsure what it is or don't have one.

2

residence

2.1 Are you a member of the Armed Forces serving outside England, or are you a family member of someone in the Armed Forces serving outside England?

- No
 Yes - you may need to send evidence ⓘ ⓘ

2.2 Are you a UK national?

- No - go to 2.3
 Yes - go to 2.2.1

2.2.1 Do you hold a valid UK passport?

You must send us evidence of your identity. The easiest way to do this is by giving information from your passport.

We will share the passport details you provide with HM Passport Office to confirm that they're valid.

UK passport expired?

If your UK passport has expired we can't accept this information as proof of your identity. You'll have to send alternative evidence as set out in the accompanying notes. ⓘ

No - you'll have to send alternative evidence ⓘ

Yes - complete the following details from your passport

Date of issue

Day Month Year

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Date of expiry

Day Month Year

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Passport number

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Forename

Surname

2.2.2 In the three years prior to the start date of your course, did you live outside of the UK and Islands at any time?

- No - go to 4.1
 Yes - go to 3.1

Only complete the following questions if you're not a UK national. Read the accompanying notes to find out more about each residency status and the evidence you'll need to send us.

2.3 Are you an EU national?

- No
 Yes - you'll have to send evidence, go to 3.1 ⓘ

2.4 Are you a family member of an EU national? ⓘ

- No
 Yes - you'll have to send evidence, go to 3.1 ⓘ

- 2.5 Are you the child of a Swiss national? ⓘ
- No
- Yes - will your Swiss national parent be living in the UK on the day you start your course?
- No
- Yes - you'll have to send evidence, go to 3.1 ⓘ
- 2.6 Are you the child of a Turkish worker? ⓘ
- No
- Yes - you'll have to send evidence, go to 3.1 ⓘ
- 2.7 Are you a family member of an EEA or Swiss national who is working, has worked or is looking for work in the UK? ⓘ
- No
- Yes - you'll have to send evidence, go to 3.1 ⓘ
- 2.8 Do you have indefinite leave to remain? ⓘ
- No
- Yes - you'll have to send evidence, go to 3.1 ⓘ
- 2.9 Do you have refugee status? ⓘ
- No
- Yes - you'll have to send evidence, go to 4.1 ⓘ
- 2.10 Do you have limited leave to remain? ⓘ
- Answer 'yes' if you have Humanitarian Protection or have lived in the UK for at least 20 years, or at least half of your life.
- No
- Yes - you'll have to send evidence, go to 3.1 ⓘ

2 residence - continued

2.11 Do you have the right of permanent residence? ⓘ

- No
 Yes - you'll have to send evidence, go to 3.1 ⓘ

2.12 Do you have leave to remain as a Stateless Person? ⓘ

- No
 Yes - you'll have to send evidence, go to 3.1 ⓘ

2.13 Have you been granted 'indefinite leave to remain' in the UK as the victim of domestic violence or abuse? ⓘ

- No
 Yes - you'll have to send evidence, go to section 4 ⓘ

2.14 Do you have leave to remain under Section 67 of the Immigration Act 2016? ⓘ

- No
 Yes - you'll have to send evidence, go to 3.1 ⓘ

2.15 Have you been granted 'Calais leave' in the UK, or are you the dependant child of someone who has? ⓘ

If 'Yes', and if applicable, please give the following:

Home Office reference number

- No
 Yes
- ⓘ

If you answered 'No' to all of the questions in this section you are not eligible for an Advanced Learner Loan. Do not continue with this application.

3

residence history

3.1 Give your full address details for the three years before the start date of your course. ⓘ

If you need further space use the additional notes page at the back of the form.

Full address

From

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

To

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Why were you there?

Full address

From

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

To


Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Why were you there?

4

your college or training organisation

4.1 College or training provider's details

You'll find these details on the Learning and Funding Information Letter you get from your college or training provider. 

Name of college or training provider

UK Provider Reference number

5

what you're studying

5.1 Course details

Course name

Course code

5.1.1 Start date

Day Month Year

5.1.2 End date

Day Month Year

5.1.3 Total college or training organisation fee

Enter the full amount your college or training organisation is charging you for this course including VAT, if applicable.

£

6.1 Total amount of loan you require 

Your loan will help to cover the fees charged by your college or training organisation as indicated by you in section 5. It's important you ask for the correct amount of loan you need. The amount you can get depends on your course, the fees charged by your college or training organisation and maximum amounts set by the Government. The minimum loan amount is £300.

£ **6.2 Alternative contacts**

Give the names and addresses of two contacts. The contacts you give should live at different addresses. We'll only contact them if, for example, you move address and don't inform us. You must inform these people that you've named them as contacts.

Contact 1Forename(s) Surname Relationship to you Address Postcode Home phone number **Contact 2**Forename(s) Surname Relationship to you Address Postcode Home phone number

Terms and Conditions

These terms and conditions (“terms”) and applicable legislation apply to all of the student finance available to students for the academic year 2020/21.

I understand that my application for student finance may be delayed unless I sign and date these terms.

Loan Contract

1. I confirm I have read and understood these terms and A Guide to Terms and Conditions available at www.gov.uk/advanced-learner-loan/apply
2. I confirm that to the best of my knowledge and belief, the information I have provided is true and complete. If it is not, I understand that I may not receive student finance, any support I have had may be withdrawn and I could be prosecuted.
3. I understand that student finance is provided to me by the Secretary of State for Education (the “Lender”) which includes any persons acting on his/her behalf and any replacement(s) under section 23(4) of the Teaching and Higher Education Act 1998 as amended or replaced from time to time (the “Act”).
4. I understand these terms, the Act and the regulations made under section 22 of the Act will apply to any student finance provided to me by the Lender.
5. I understand that “student finance” in these terms means financial support by way of grant(s) and/or loan(s) made by the Lender under the regulations.
6. I understand that the Student Loans Company Limited (“SLC”) carries out certain functions on behalf of the Lender.

My Obligations

7. I understand that if I have:
 - (i) reached the age of 18 years; and
 - (ii) have entered into agreement(s) for a loan under section 22 of the Act before I reached the age of 18 years,I am agreeing to “ratify” any and all such student loans by signing these terms. This means that I confirm I entered into agreement(s) with the Lender and agree to the terms of any such previous agreement(s). If I have reached the age of 18 and refuse to “ratify” any previous agreement(s), I understand that I will not be eligible to get any further student finance under the regulations.
8. I agree to give SLC any information they need in support of this application for student finance and to seek repayment.
9. I agree to tell SLC immediately if my circumstances change in any way that might affect my entitlement to student finance. I understand that if I do not do this I may not get any further payments and I may have to repay the student finance I have already received. I agree that from

the date I submit my student finance application until my loan(s), together with all and any interest, penalties and charges which apply, is fully repaid I must tell SLC about any changes in my personal details (including my National Insurance number) and contact details I have provided.

10. I agree that if I get an overpayment of student finance, I need to repay this in full and that any overpayment may be taken from any future entitlement to student finance.
11. I agree that I will repay the Lender any loan(s), together with all and any interest, penalties and charges which apply. I understand that this repayment will be due by me to the Lender as a debt. If I breach any of the terms of my loan, I agree to pay any charges and penalties which apply under the Act and the regulations. I understand that I will repay my loan(s) through the United Kingdom (“UK”) tax system and/or I may repay SLC directly. If I live abroad, I will repay my loan(s) to SLC directly.
12. I agree that any loan(s) made to me in accordance with the regulations once my application is accepted by the Lender is a/are contract(s) between me and the Lender. I understand that I am liable for my loan(s) and will be charged interest from the first payment of the loan advance by the Lender.
13. I agree to tell SLC if I leave the UK to live outside the UK or if for any other reason I am outside the UK tax system for more than three months.

Legal Action and Applicable Law

14. In the event of any legal action, I agree that the laws of England and Wales will apply and that the courts of that part of the UK will hear any legal action. If my address is outside the UK the laws of the part of the UK where my education provider is situated will apply and the courts of that part of the UK will hear any legal action. I agree that the Lender has the right to take legal action against me in any other court with jurisdiction.

Sharing Information

15. If I am in breach of these terms and/or the regulations I agree that the Lender may share information held about me and my account with third parties, including the government or a government agency of another country, who may help to locate me and/or help take action to recover any payments I owe.
16. I confirm where I have provided any personal information about any other person in my student finance application, I have done so with their consent.
17. I understand that SLC will process my personal data in line with the Privacy Notice available at www.sfengland.slc.co.uk/privacy-notice which may be updated from time to time.

Your full name (in BLOCK CAPITALS)

Your signature (in ink)

Date

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

additional notes

If you're providing extra information, clearly mark what section and question the information is about.

Return your completed form to:
Advanced Learner Loans, PO Box 302, Darlington, DL1 9NQ

Student Finance England is a Student Loans Company service, providing financial support to students on behalf of the UK Government.

