#### Annexe 2A

**PLANNING (LISTED BUILDING AND CONSERVATION AREAS) ACT 1990**

**NOTICE FOR SERVICE ON INDIVIDUALS**

Proposal for [demolishing] [altering] [extending] [varying or discharging conditions]\*

(a)

TAKE NOTICE that an appeal is being made to the Secretary of State by

(b)

[against the decision of the (c) Council] [on the failure of the (c) Council to give notice of a decision]\* on an application to

(d).

If you wish to make representations about this appeal should write to

The Planning Inspectorate

Temple Quay House,

2 The Square,

Bristol

BS1 6PN

by (e)

If you decide to make representations you should make it clear that you are an owner of the building and you should give the site address.

\*“owner” means a person having a freehold interest or a leasehold interest the unexpired term of which is not less than seven years

Signed……………………….. On behalf of …………………… Date…………..

\* delete where in appropriate

Insert

(a) address or location of the proposed development

(b) appellant’s name

(c) name of the Council

(d) description of the proposed development

(e) date giving a period of 21 days beginning with the date of service of the notice.

Notice of the appeal, a copy of which is enclosed, has been published in the (give the name of the newspaper where the notice was published) ……………………………………………………………………………………………………………………………………………………………………………… on (give date of publication)…………………..

Signed…………………….On behalf of….…………………….. Date ……………………….

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#### Annexe 2B

**PLANNING (LISTED BUILDING AND CONSERVATION AREAS) ACT 1990**

NOTICE FOR PUBLICATION IN LOCAL NEWSPAPERS

Proposal for [demolishing] [altering] [extending] [varying or discharging conditions]\*

(a)

Notice is hereby given that an appeal is being made to the Secretary of State by

(b)

[against the decision of the (c) Council] [on the failure of the (c) Council to give notice of a decision]\* on an application to

(d).

Any owner of the building (namely, a freeholder, or a leaseholder entitled to an unexpired term of at least seven years) who wishes to make representations about this appeal should write to

The Planning Inspectorate

Temple Quay House,

2 The Square,

Bristol

BS1 6PN

by (e) ……………………………………………………..

Signed……………………….. On behalf of …………………… Date…………..

\* Delete where in appropriate

Notes

(a) Insert name, address or location of building with sufficient precision to ensure identification of it.

(b) Insert name of appellant.

(c) Insert name of the council.

(d) Insert description of the proposed works and name, address or location of building, or in the case of an application to vary or discharge conditions, insert description of the proposed variation or discharge.

(e) Insert date not less than 20 days later than the date on which the notice is served or published.

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#### Annexe 3

**Certificate C**

I certify that:

I/The appellant\* cannot issue a Certificate A or B in respect of this appeal. I have/The appellant has\* given the requisite notice to the persons specified below, being persons who on the 21 days before the date of this appeal, were owners of any part of the building to which the appeal relates.

Owner’s name

Address at which notice was served

Date on which notice was served

**I have/The appellant has\* taken all reasonable steps open to me/him/her\* to find out the names and addresses of the other owners of the building, or of a part of it, but have/has\* been unable to do so. These steps were as follows (give a description of what you have done)**

Notice of the appeal, a copy of which is enclosed, has been published in the (give the name of the newspaper where the notice was published) ……………………………………………………………………………………………………………………………………………………………………………… on (give date of publication)…………………..

Signed…………………….On behalf of….…………………….. Date ……………………….

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#### Annexe 4

**Certificate D**

I certify that:

I/The appellant\* cannot issue a Certificate A in respect of this appeal. I/The appellant\* have/has taken all reasonable steps open to me/him/her\* to find out the names and addresses of everyone else who, on the day 21 days before the date of the appeal, was the owner of any part of the building to which the appeal relates, but have/has\* been unable to do so. These steps were as follows (describe what you have done)

Notice of the appeal, a copy of which is enclosed, has been published in the (give the name of the newspaper where the notice was published)…………………………………………………………………………………………………….

……………………… on (give the date the notice was published) ……………………

Signed…………………… On behalf of……………………………. Date ……………………