



**Minutes of Meeting of the Board of Directors**  
**Held at 10.30 a.m. on Thursday 26 September 2019**  
**The Boardroom, Memphis Building, Lingfield Point, Darlington DL1 1AS**

**2.1**

<b>Present:</b>	Chris Brodie	Chair	CB
	Paula Sussex	Chief Executive Officer	PS
	Mary Curnock Cook	Non-Executive Director	MCC
	Simon Devonshire	Non-Executive Director	SD
	Natalie Elphicke	Non-Executive Director	NE
	David Gravells	Non-Executive Director	DG
	Charlotte Moar	Non-Executive Director	CM
	Stephen Tetlow	Non-Executive Director	ST
	Andrew Wathey	Non-Executive Director	AW
	David Wallace	Deputy Chief Executive Officer	DW
	Jacqui Smillie	Chief Financial Officer	JS
	Gary Womersley	Company Secretary	GW
	<b>In Attendance:</b>	Ben Connah	DfE
Dan Foster		DfE (Observer)	DF
Ivan West		DfE (Observer by phone)	IW
Gareth Allen		Scottish Government	GA
Chris Williams		Welsh Government	CW
Jonny O’Callaghan		Department for Economy	JO’C
Stephen Campbell		CIO	SC
Bernice McNaught		Executive Director of Repayments and Counter Fraud	BM
Morven Spalding		Interim Director – People	MS
Sally Winstanley		Future Board Scheme Participant (by phone)	SW
Stuart Brydson		Board Secretary (Secretariat)	SB
Dave Thomson		Head of Operations (Deputy for Derek Ross)	DT
Peter Robinson		Corporate Planning & Performance Manager (by phone for Items 2.1 and 2.2 only)	PR
Adam Treslove		Head of Corporate Affairs (for Item 2.2 only)	AT
Madeleine Firth		Business Manager to the Office of the CEO (for Item 2.2 only)	MF
Angela Donaldson		Interim Head of Finance (for Item 2.3 only)	AD
Steven Darling		Director of Repayment and Counter Fraud Strategy (for Item 2.4 only by phone)	SDa
Angela McCafferty	Head of Loan Sales (for Item 3.2 only)	AMC	

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	Daniela Guzzardo	Executive Director, Co Lead, UKGI (for Item 3.2 only by phone)	DGU
<b>Apologies:</b>	Derek Ross	Executive Director of Operations	DR
	Paul Kett	DfE	PK
	Sinead O’Sullivan	DfE	SOS
	Chris Jones	Welsh Government	CJ
	Richard Leeman	NI Government	RL

## 1. CHAIRMAN’S OPENING REMARKS / DIRECTORS’ MATTERS / DECLARATIONS OF INTEREST

CB welcomed everyone to the meeting and in particular welcomed Dan Foster, Head of Student Loans Company Strategy, Department for Education; Ivan West, Student Loans Company Sponsorship Manager, Department for Education; and Stephen Campbell, Chief Information Officer, who were attending their first Board meeting today.

Apologies had been received from Sinead O’Sullivan, Director - Career Learning, Analysis, Skills and Student Choice, Department for Education; Chris Jones, Deputy Director of Higher Education, Welsh Government; and Paul Kett, Director General, Higher Education and Further Education, Department for Education.

CB noted that Sally Winstanley and Ivan West were joining by telephone.

No declarations of interest were raised.

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## 2. Priority business

### 2.1 CEO Report

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PS introduced the CEO Report and noted that notwithstanding the outcome of the BER, a version of this report would be on the agenda every month along with a CFO Report.

PS noted that DR was unable to attend the meeting today and that he was represented by DT.

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PS introduced SC, new Chief Information Officer.

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Board noted CEO Report.

## **2.2 Corporate Plan FY2019-20 to FY2021-22**

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PS introduced Corporate Plan FY2019-20 to FY2021-22, noting that it was a Framework Document requirement that this be published.

PS reminded Board that they had seen an earlier draft of this Corporate Plan in May, and it had since been updated to reflect Board's feedback on that version.

Board members noted suggested changes to the Corporate Plan.

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Board approved this version of the Corporate 'strategy' FY2019-20 to FY2021-22 for publication subject to the suggested changes and a more detailed version (the formal Corporate Plan) coming back to the Board later this year.

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## **2.3 CFO Report**

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JS introduced CFO Report.

CB noted that Annual Report and Accounts 2018-19 had now received Ministerial approval. CB gave thanks to JS and her team and to NE and the Audit and Risk Committee.

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Board noted CFO Report.

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## **2.5 Board Effectiveness Review**

GW introduced Board Effectiveness Review.

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Board noted Board Effectiveness Review.

## **3. Deep Dive**

### **3.1 AY 19/20 Application Cycle**

DT introduced AY 10/20 Application Cycle.

DT talked to the presentation slides and noted his enthusiasm for the e-signatures project which had greatly improved efficiency.

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Board noted AY 19/20 Application Cycle.

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**4. Papers for noting / Reports from committees**

**4.1 Board Sub-Committee Terms of Reference updates**

GW introduced Board Sub-Committee Terms of Reference updates.

CB noted that Evolve reporting might benefit from a performance dashboard. SD noted that the next Evolve Oversight Committee meeting would take place on Wednesday and that work on reporting was ongoing.

Board noted and approved Board Sub-Committee Terms of Reference updates.

**4.2 Evolve Oversight Committee papers and minutes**

SD introduced Evolve Oversight Committee papers and minutes.

Board noted Evolve Oversight Committee papers and minutes.

**4.3 Annual Health & Safety Report**

JS introduced Annual Health & Safety Report and noted that it is a requirement for Board agenda.

It was requested that GW remind the Board of their Health & Safety obligations.

**ACTION:** GW to advise the Board of their Health & Safety obligations.

Board noted Annual Health & Safety Report.

#### **4.4 June QSM minutes and July PFR minutes**

BC introduced June QSM minutes and July PFR minutes.

BC asked that the QSM and PFR papers are published on Boardpacks.

**ACTION:** SB to publish QSM and PFR papers on Boardpacks.

Board noted June QSM and July PFR minutes.

### **5. Any Other Business**

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#### **5.2 Natalie Elphicke**

CB noted that today was NE final Board meeting on departing SLC and gave thanks for her valued contribution.

### **6. Date of Next Meeting**

9:30 am, Wednesday 30 October 2019, SLC Boardroom, 100 Bothwell Street, Glasgow G2 7JD.

There being no other business, the Chair thanked everyone for attending and the meeting closed at 14:25