



**Minutes of Meeting of the Board of Directors
Held at 9.30 p.m. on Wednesday 27 February 2019
100 Bothwell Street, Glasgow G2 7JD**

2.1

Present:	Chris Brodie	Chair	CB
	Paula Sussex	Chief Executive Officer	PS
	Mary Curnock Cook	Non-Executive Director	MCC
	Antonia Cox	Non-Executive Director	AC
	Simon Devonshire	Non-Executive Director	SD
	Natalie Elphicke	Non-Executive Director	NE
	David Gravells	Non-Executive Director	DG
	David Wallace	Deputy Chief Executive Officer	DW
	Jacqui Smillie	Chief Financial Officer	JS
	Gary Womersley	Company Secretary	GW
 In Attendance:	 Sinead O’Sullivan	 DfE	 SOS
	Simone Bolshaw	DfE, Tailored Review (by phone)	SBO
	Gareth Allan	Scottish Government	GA
	Chris Williams	Welsh Government	CW
	Jonathan O’Callaghan	NI Dept for Economy	JO
	Bernice McNaught	Executive Director, Repayments & Counter-Fraud	BM
	Derek Ross	Executive Director of Operations	DR
	Adrian Tucker	Chief Information Officer	AT
	Stuart Brydson	Board Secretary (Secretariat)	SB
	 Nigel Carroll	 Head of Service Software Delivery (Item 2.1)	 NC
	Karen Jackson-Morris	Information Governance and Assurance Manager (Item 2.1)	KJM
	Alun McGlinchey	Chief Information Security Officer (Item 2.1)	AM
	Colin Slater	Partner, Cyber Security, Price Waterhouse Cooper (Item 2.1)	CS
	Brian Wright	Information Security Governance and Compliance Manager (Item 2.1)	BW
	Steven Darling	Director of Repayment and Counter Fraud Strategy (Item 2.2)	SDA

COMMERCIAL SENSITIVE - LEGALLY PRIVILEGED AND CONFIDENTIAL

Apologies:	Andrew Wathey	Non-Executive Director	AW
	Paul Kett	DfE	PK
	Ben Connah	DfE	BC
	Chris Jones	Welsh Government	CJ
	Sally Winstanley	Future Board Scheme participant	SW

1. Chairman's Opening Remarks and Directors' Matters

CB welcomed everyone to the meeting and explained that today would comprise of two deep dive presentations followed by essential business items.

Apologies had been received from Andrew Wathey, Paul Kett, Ben Connah, Chris Jones and Sally Winstanley and were duly noted.

There were no declarations of interest.

2. Deep Dives

2.1 Protecting SLC

DW introduced the Protecting SLC deep dive. Presentations were given by GW, BM, KJM, AT, AM and CS on Security Governance and Security Delivery.

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Board noted and welcomed the Protecting SLC deep dive presentation.

2.2 Overseas Repayment Customers

BM introduced the Overseas Repayment Customers deep dive. A presentation was given by SD.

Board noted and welcomed the Overseas Repayment Customers deep dive.

3. Other Items

3.1 Transformation Programme Update

BM introduced the Transformation Programme update.

PS noted that a paper on SLC's Vision will be presented for discussion at the March Board meeting.

ACTION: SLC Vision paper to be discussed at March Board meeting.

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The work to progress the business case was discussed and CB noted that this would be presented to the Board for approval in due course.

Board noted and welcomed the Transformation Programme update.

3.2 SLC Framework Document

GW introduced the SLC Framework Document.

CB noted his expectations of compliance within SLC and the importance of this at all levels. PS agreed and noted that in her view the Executive Leadership Team take compliance very seriously.

The Board noted that compliance with the requirements set out in the Framework Document were encouraging and welcomed the good progress that this evidenced.

3.3 APRA Process

JS presented the APRA process.

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Board noted the APRA process.

4. AOB

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5. Date of Next Meeting

The next meeting of the SLC Main Board – Planning will take place on Wednesday 20 March at 9.30 a.m., at 100 Bothwell Street, Glasgow G2 7JD.

There being no other business, the Chairman thanked everyone for attending and the meeting closed at 1.30 p.m.

NB: Where asterisks appear within a numbered item, these sections have been excluded from the minutes before placing on the website as the subject under discussion falls within one or more of the exemptions contained in Part II of the Freedom of Information Act 2000 and can be reasonably withheld.