

From: [Enquiries](#)
To: [\[REDACTED\]](#)
Cc: [Enquiries](#)
Subject: RE: Freedom of Information request
Date: 11 December 2020 16:47:26

Dear Mr Agnew

Thank you for your freedom of information request received on 18 November 2020 and allocated reference RFI 040.

Here is a list of the top tier of our staff:

Chief Executive

Neil Swift neil.swift@ssro.gov.uk 020 3771 4779

Department Directors / Heads:

- | | | |
|--|---------------|----------------|
| • Director of Legal & Policy | | David Galpin |
| david.galpin@ssro.gov.uk | 0203 771 4786 | |
| • Director of Regulation & Economics | | Matthew Rees |
| matthew.rees@ssro.gov.uk | 0203 771 4775 | |
| • Director of Corporate Resources | | Mike Wetherell |
| mike.wetherell@ssro.gov.uk | 0203 771 4791 | |

As an explanation of what we do, the SSRO is a small executive non-departmental public body, sponsored by the Ministry of Defence (MOD). We play a key role in the regulation of single source, or non-competitive, defence contracts. The Defence Reform Act 2014 ('the Act') created a regulatory framework for single source defence contracts. The framework came fully into force in December 2014, following Parliamentary approval of the Single Source Contract Regulations 2014. The framework places controls on the prices of qualifying contracts and requires greater transparency on the part of defence contractors. The SSRO is at the heart of the regulatory framework, supporting its operation.

We are responsible for:

- Keeping under review the Defence Reform Act and the Regulations and recommending appropriate changes to the Secretary of State.
- Making an annual recommendation to the Secretary of State on the Baseline Profit Rate, Capital Servicing Rates and SSRO funding adjustment to be applied in determining the profit rates of qualifying contracts.
- Giving opinions and making determinations on questions referred by the MOD and defence contractors, clarifying how the regime applies to qualifying contracts and resolving disagreements.
- Keeping under review the extent to which contractors are complying with their reporting obligations.
- Keeping an up-to-date record of qualifying contracts and receiving statutory reports from defence contractors into the SSRO's DefCARS database.
- Fulfilling requests by the Secretary of State for analysis of reported data and providing other services or assistance relating to single source defence procurement.

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original request and should be addressed to: Neil Swift, c/o Enquiries, enquiries@ssro.gov.uk.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Kind regards,

Enquiries

Single Source Regulations Office

T: 0203 771 4771 | E: enquiries@ssro.gov.uk

Finlaison House | 15-17 Furnival Street | London | EC4A 1AB

From: Mike Agnew

Sent: 18 November 2020 12:55

To: Enquiries <enquiries@ssro.gov.uk>

Subject: Freedom of Information request

CAUTION: External Email

Hello Single Source Regulations Office

I am writing to you under the Freedom of Information Act 2000 to request the following information regarding your organisation.

Could you please provide up to date Names, Job Titles, telephone numbers and email addresses for the following;

Chief Executive

Deputy Chief Executive

Ministers and Ministerial team (if applicable)

Chair

Chief Information Officer

Chief Digital Officer

Senior Information Risk Owner

Director of IT / ICT / IM&T / Digital / Information / Technology

Director / Head of Finance
Chief / Deputy Chief Operating Officer
Head of Cyber Security
Head / Director of People
Heads of change / Transformation / Improvement
Department Directors / Heads
Board members (if applicable)

Or the equivalent job titles in your organisation.

In addition if you have an up to date 2020 senior staff organisation or structure chart could you please forward a copy to me in either Excel or pdf format.

Thank you for your time and I look forward to your response.

Best regards,

Mike Agnew
Oscar Crane Ltd