



Marine  
Management  
Organisation

Ref: XXX  
Swap No: XXX

Lancaster House  
Hampshire Court  
Newcastle upon Tyne  
NE4 7YH

Tel: 0300 123 1032

E-mail: [fishingvessellicensing@marinemanagement.org.uk](mailto:fishingvessellicensing@marinemanagement.org.uk)

Website: [www.gov.uk/mmo](http://www.gov.uk/mmo)

Name  
Address  
Address  
Address  
County  
POST CODE

Date: XX<sup>th</sup> XXXX 2021

Time: XX:XX

Dear Sir/Madam,

### Leasing of quota in 2021

Vessel name: XX  
RSS/PLN number: XX  
Licence number: XX  
Quota stock/s: XX  
Quantity leased: XX

This letter should be read in conjunction with fishing licence number XXXXX issued in respect of the **Insert Vessel Name** and with the guidance on the scheme issued by the Marine Management Organisation (MMO).

This letter confirms that the licence holder of the **Insert Vessel Name** has leased in quota to augment the monthly catch limit for the stock and by the quantity specified above.

The licence holder will be permitted to fish the leased in quota, in addition to the catch limits set by the MMO, from the date and time at the top of this letter until such time as: the additional leased-in quota is exhausted, the fishery is closed at UK level or 31 December 2021, whichever is the sooner.

In any given month in 2021, it is an offence to land in excess of a combination of the monthly catch limit set out in the schedule to the fishing licence and the available additional leased in quota. The master and owner are responsible for monitoring quantities landed to ensure the quantities obtained are not exceeded and that no such offence is committed.

The master/owner of an over 10 metre (m) vessel shall maintain and submit a logbook for all stocks retained on board or discarded and a landing declaration for each landing. Please contact your nearest MMO office for more information.

The logbook shall be completed for every fishing trip during the period the licence holder has leased fish and not just those fishing trips where leased fish is targeted or caught.



INVESTORS  
IN PEOPLE

Bronze



Logbooks must be completed for the entire period where fish is leased until the end of the month in which leased fish is taken in full.

Vessels master/owners of under 10m vessels are required to submit a paper logbook to record their catches whilst leasing quota, as per the instruction in the paragraph above. However, if the **Insert Vessel Name** is required to submit a catch record using the MMO's record-your-catch service, all catches must be submitted via the record-your-catch web site, record-your-catch app or with the support of the MMO's record-your-catch contact centre. If the record-your-catch service is used the completion of a paper logbook is not required.

Further information can be found at <https://www.gov.uk/guidance/record-your-catch>

Unfished leased quota may be returned to the Producer Organisation (PO) from which it was leased (if the PO so agrees) up to the year end, but not beyond 31 December 2021.

Please note that the MMO reserves the right to use unfished leased quota at the end of the year if it is in the wider industry interest.

Any leased in quota is subject to a stock closure at UK level. If the stock which quota has been leased is subject to a UK closure (all Fish POs and non sector licences) any remaining quota obtained in a lease would be subject to the closure and cannot be fished. The leased in quota can still be fished with a closure to the 10m and under sector and/or the over 10m non sector, as the UK's total allocation of that stock may still not be exhausted. Please note it is the lease recipient's responsibility to consider the risk of closure at UK level before entering a lease agreement and the licence holder's responsibility to be aware of any UK closure of this stock. Latest fishing vessel licence variations including closures can be viewed at:

<https://www.gov.uk/government/publications/fishing-vessel-licence-variations>

It is the licence holder's responsibility to ensure that their vessel does not exceed the total quota that he/she has obtained.

It is important that you note this letter (contained within an email, or paper copy) should be carried on-board the vessel to which it relates at all times.

The agreement to lease additional quantities of fish is subject to the leasing scheme rules and requirements available at

<https://www.gov.uk/guidance/manage-and-lease-fishing-quota>

Yours sincerely,

**Inshore Quota Managers  
Fisheries Management Team**

**Dr Sarah Allison**

**D:** +44 (0) 20 8026 8215/07392879893

**E:** [sarah.allison@marinemanagement.org.uk](mailto:sarah.allison@marinemanagement.org.uk)

**Katie James**

**D:** +44 (0) 208 026 9083/07747638655

**E:** [Katie.James@marinemanagement.org.uk](mailto:Katie.James@marinemanagement.org.uk)

**Michael Kemp**

**D:** +44 (0) 208 026 8129/07384 249366

**E:** [michael.kemp@marinemanagement.org.uk](mailto:michael.kemp@marinemanagement.org.uk)