



The Law Society



Legal Aid
Agency

Crime Contract Consultative Group (CCCG) meeting

Minutes

11 August 2020

V1.0

When:	Tuesday 11 August 2020 at 15:00 – 16:30		
Where:	Via Teams		
Chair Minutes	Chair: Hannah Payne Minutes: Eloise Worrall		
Attendees	Adrian Vincent – BC Alice Mutasa – TLS Andrew Cosma – MMS Arron Dolan - CBA Avrom Sherr – IALS Carla Walley – LAA Caroline Goodwin – CBA Chris Henley – CBA Daniel Bonich – CLSA Daniel Sternberg - BC Elaine Annable – LAA Elliot Miller – LAA Gillian Brooks - HMCTS	Glyn Hardy – LAA Hannah Payne - LAA Henry Hills – SAHCA Ian Kelcey – CLC James MacMillan –MoJ Jelena Lentzos - LAA Jennifer Johnson – LAA John Facey (LAA) John Foster – MoJ Jonathan Black – LCCSA Kerry Hudson – BSB Kathy Hartup	Karl Ford – LAA Matt Doddridge – LAA Melissa Thompson – LAA Mumtaz Patel – MoJ Neil Lewis - LAA Nick Ford – LAA Olwen Kershaw – HMCTS Richard Miller Roger Ralph – CILEx Russell Barnes – LAA Stuart McMillan – BC Will Hayden - LAA
Apologies	Helen Johnson – LAPG Maria Brown – LAA Paddy Enright – LAA Rakesh Bhasin-LCCSA Richard Atkinson		

Welcome and introductions.

1. **Minutes** from 2 June are to be approved once available. Actions were discussed as follows.

Actions from the last meeting and decisions from this meeting			
AP5 [Apr]	HGS to communicate any expected long-term or repeated outages	HGS	Closed
	Action can be closed		
AP8 [Apr]	HGS to take forward suggestion of Police Service rolling out Risk Assessment and initial questions to NPCC.	HGS	Closed
	Action can be closed		
AP1 [Jun]	N Poulter to collate data of the costs of claims processed for April and May.	N Poulter	Open
	To remain open		
AP2 [Jun]	H Payne to go back to the team to discuss the dates for when audits will start back up. Any comms would be shared with the group before being widely communicated.	H Payne	Open
	To remain open		

2. **Operation Update**

Overall summary is that things have remained remarkably stable throughout the whole lockdown period. Now we have come out of that, the LAA are processing applications just as quickly, hitting 100% in 2 days, even though we are currently in the maximum annual leave period. Applications have largely recovered to pre COVID levels. In relation to AGFS claims, these are being turned around in 2 days or less, LGFS are being turned around in 4 days or less, CRM4s has been maintained at 2 days, CRM5s in 3 days and CRM7s in 10 days.

Intakes of AGFS and LGFS are between 75% and 80% where they were before.

3. **CLAR accelerated measures**

The acceleration areas consultation has now closed. A response is being worked on and is likely to be completed within a matter of days from now.

4. **Crime Programme Progress (Common Platform)**

Feedback was asked of the group regarding the [High level implementation plan](#) previously circulated.

5. **LAA Webinars**

The group had an online events paper sent around before this meeting. The LAA planned some live events to be held this autumn but the program has now moved to Webinars. The LAA have reviewed what has been happening in the external organisations who are offering COVID 19 billing, peer review and court assessment events. The civil side have regular webinars which run every two weeks, annually and every fortnight the main focus is CCMS. Some ideas for courses include COVID 19 contingency and

how to support cash flow, AFGS and LGFS, CLAR guidance and forms, PPE, reducing rejects and IOJ decisions on means testing.

The group to email over any topics they wish to be included within the next 2 weeks

6. AOB

There seems to be some confusion regarding SMPs and when that will be put in place. In the meantime, firms are having their SMPs cut by 50% and have had at least 2 firms get in touch who are in a serious situation because of that. This is purely to do with the COVID situation as it has been like this for 5 months now. There are various obligations on the government to support suppliers during COVID. H Payne informed the group that the LAA has already done what can be done within existing powers including payments on account, hardship payments and doing all it can to pay bills quickly. The proposal that has been spoken of is being discussed with policy and the ministers at Treasury.

H Payne to update the group on the SMP scheme. #AP1 [Aug]

Actions from this meeting			
AP1 [Aug]	H Payne to update the group on the progress of the SMP scheme	H Payne	6 October

The next meeting is on 6 October 2020