

Exemption notification form

Early years and childcare

How to complete this form

1. **ONLY** complete the exemption form if you are intending to offer temporary provision for less than 14 days and require an exemption.
2. Complete and sign the declaration.
3. Email the form to enquiries@ofsted.gov.uk. To become exempt, you need to notify Ofsted **at least 14 days** before you start the service.

What happens next?

When we receive this completed form we will write to you to confirm whether your provision is exempt from registration.

We process your personal information in accordance with the General Data Protection Regulation (GDPR) and the Data Protection Act 2018. You can find information on how Ofsted handles personal information in our [personal information charter](#).



Childcare that is exempt from compulsory registration

Most childcare providers caring for children under the age of 8 must register with Ofsted unless the law says that they are not required to do so.

Our 'Early years and childcare registration manual' explains the type of providers that are not required to register with us. It is available from our website:

www.gov.uk/government/publications/become-a-registered-early-years-or-childcare-provider-in-england

Please read 'Registration Exemptions' section before you continue with this exemption notification form.

Exemption notification form

Type of childcare			
Have you informed us of this childcare provision previously?	Yes		No
If Yes, please give the Ofsted reference number (URN) if known			
Please give below the dates of your intended childcare?			
What type of childcare do you intend to provide? Tick one (✓)			
Childminding		[A]	for Ofsted use
Childcare on domestic premises		[B]	for Ofsted use
Childcare on non-domestic premises		[C]	for Ofsted use
If you are providing childcare on domestic or non-domestic premises, please tell us the name of the setting; for example, Little Stars Nursery:			
Address of the premises that you wish to use to provide childcare:			
		Postcode	
Telephone number			

Provision details (if you are already registered)			
Is the provision owned by an individual or an organisation? Tick one (✓)			
Individual	<input type="checkbox"/>	Organisation	<input type="checkbox"/>
If the owner is an organisation, please supply its name and address:			
Name of organisation	<input type="text"/>		
Address	<input type="text"/>		
<input type="text"/>			
<input type="text"/>			
		Postcode	<input type="text"/>
Telephone number	<input type="text"/>		
Email address	<input type="text"/>		

Any other information
<p>Please provide any other information about your intended childcare provision that you believe is relevant, e.g:</p> <ul style="list-style-type: none"> • Why are you moving temporarily to another premises? • Why is this provision of childcare temporary?

Declaration

Please note that if you knowingly make a statement that is false or misleading, you will be guilty of an offence and liable, on summary conviction, to a fine not exceeding level 5 on the standard scale (up to a maximum of £5,000). Full name		
Date of birth		
Position within organisation, if applicable		
Address		
Postcode		
Email address		
Daytime telephone number		
Mobile telephone number		
I confirm the information I have provided on this form is to the best of my knowledge correct:		
Signature		
Date		

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