

Form AR27

Trade Union and Labour Relations (Consolidation) Act 1992

Annual Return for an Employers' Association

Name of Employers' Association:	Leather Producers' Association		
Year ended:	30 September 2020		
List No:			
Head or Main Office:	Leather Trade House		
	Kings Park Road		
	Moulton		
	Northampton		
Postcode	NN3 6JD		
Website address (if available)			
Has the address changed during the year to which the return relates?	Yes	<input type="checkbox"/>	No <input checked="" type="checkbox"/> ('X' in appropriate box)
General Secretary:	Dr. Kerry Senior		
Contact name for queries regarding the completion of this return:	Dr. Kerry Senior		
Telephone Number:	01604 679955		
E-mail:	kerrysenior@leatheruk.org		

Please follow the guidance notes in the completion of this return

Any difficulties or problems in the completion of this return should be directed to the Certification Office as below or by telephone to: 0330 1093602

You should sent the annual return to the following address stating the name of the union in subject:

For Employers' Associations based in England and Wales: returns@certoffice.org

For Employers' Associations based in Scotland: ymw@tcyoung.co.uk

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Return of Members

(see note 9)

Number of members at the end of the year				
Great Britain	Northern Ireland	Irish Republic	Elsewhere Abroad (Including Channel Islands)	Totals
8				8

Change of Officers

Please complete the following to record any changes of officers during the twelve months covered by this return.

Position held	Name of Officer ceasing to hold office	Name of Officer appointed	Date of Change

Revenue Account / General Fund

(see notes 11 to 16)

Previous Year			£	£
	Income			
4,094	From Members	Subscriptions, levies, etc	4,094	4,094
27	Investment income	Interest and dividends (gross)		
		Bank interest (gross)	20	20
		Other (specify)		
		Total Investment Income	20	20
	Other Income	Rents received		
		Insurance commission		
		Consultancy fees		
		Publications/Seminars		
		Miscellaneous receipts (specify)		
		Total of other income		
		Total income		4,114
		Interfund Transfers IN		
	Expenditure			
2,178	Administrative expenses	Remuneration and expenses of staff	1,757	1,757
		Occupancy costs		
		Printing, Stationery, Post		
		Telephones		
755		Legal and Professional fees	750	750
		Miscellaneous (specify)		
		Total of Admin expenses		2,507
	Other Charges	Bank charges		
		Depreciation		
506		Sums written off	-506	-506
		Affiliation fees		
		Donations		
1,107		Conference and meeting fees		
		Expenses		
		Miscellaneous (specify)		
		Total of other charges		-506
		Taxation		
		Total expenditure		2,001
		Interfund Transfers OUT		
		Surplus/Deficit for year		2,113
		Amount of fund at beginning of year		10,541
10,966		Amount of fund at end of year		12,654

Accounts other than Revenue Account/General Fund

(see notes 17 to 18)

Account 2		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income		
	Other Income (specify)		
		Total Income	
	Interfund Transfers IN		
Expenditure	Administrative expenses		
	Other expenditure (specify)		
		Total Expenditure	
	Interfund Transfers OUT		
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

Account 3		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income		
	Other income (specify)		
		Total Income	
	Interfund Transfers IN		
Expenditure	Administrative expenses		
	Other expenditure (specify)		
		Total Expenditure	
	Interfund Transfers OUT		
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

Accounts other than Revenue Account/General Fund

(see notes 17 to 18)

Account 4		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income		
	Other income (specify)		
		Total Income	
	Interfund Transfers IN		
Expenditure	Administrative expenses		
	Other expenditure (specify)		
		Total Expenditure	
	Interfund Transfers OUT		
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

Account 5		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income		
	Other income (specify)		
		Total Income	
	Interfund Transfers IN		
Expenditure	Administrative expenses		
	Other expenditure (specify)		
		Total Expenditure	
	Interfund Transfers OUT		
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

Accounts other than Revenue Account/General Fund

(see notes 17 to 18)

Account 6		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income		
	Other income (specify)		
		Total Income	
	Interfund Transfers IN		
Expenditure	Administrative expenses		
	Other expenditure (specify)		
		Total Expenditure	
	Interfund Transfers OUT		
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

Account 7		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income		
	Other income (specify)		
		Total Income	
	Interfund Transfers IN		
Expenditure	Administrative expenses		
	Other expenditure (specify)		
		Total Expenditure	
	Interfund Transfers OUT		
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

Balance Sheet as at [30 September 2020]

(see notes 19 and 20)

Previous Year		£	£
	Fixed Assets (as at Page 8)		
	Investments (as per analysis on page 9)		
	Quoted (Market value £) as at Page 9		
	Unquoted (Market value £) as at Page 9		
	Total Investments		
	Other Assets		
582	Sundry debtors	253	253
10,648	Cash at bank and in hand	15,596	15,596
300	Stocks of goods	300	300
	Others (specify)		
	Total of other assets	16,149	16,149
	Total Assets		16,149
10,541	Revenue Account/ General Fund	12,654	
	Revaluation Reserve		
	Liabilities		
989	Creditors & Accruals	3,495	
	Total Liabilities		3,495
	Total Assets		16,149

Fixed Assets account

(see note 21)

	Land and Buildings	Fixtures & Fittings	Motor Vehicles & Equipment	Total £
Cost or Valuation				
At start of period				
Additions during period				
Less: Disposals				
Less: Depreciation				
Total to end of period				
Book Amount at end of period				
Freehold				
Leasehold (50 or more years unexpired)				
Leasehold (less than 50 years unexpired)				
Total of Fixed Assets				

Analysis of Investments

(see note 22)

Quoted		Other Funds
	British Government & British Government Guaranteed Securities	
	British Municipal and County Securities	
	Other quoted securities (to be specified)	
	Total Quoted (as Balance Sheet)	
	Market Value of Quoted Investments	
Unquoted	British Government Securities	
	British Municipal and County Securities	
	Mortgages	
	Other unquoted investments (to be specified)	
	Total Unquoted (as Balance Sheet)	
	Market Value of Unquoted Investments	

* Market value of investments to be stated where these are different from the figures quoted in the balance sheet

Analysis of investment income (Controlling interests)

(see note 23)

Does the association, or any constituent part of the association, have a controlling interest in any limited company?

Yes		No	X
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If Yes name the relevant companies:

Company name

Company registration number (if not registered in England & Wales, state where registered)

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Incorporated Employers' Associations

Are the shares which are controlled by the association registered in the association's name

Yes		No	
-----	--	----	--

If NO, please state the names of the persons in whom the shares controlled by the association are registered.

Company name

Names of shareholders

--	--

Unincorporated Employers' Associations

Are the shares which are controlled by the association registered in the names of the association's trustees?

Yes		No	
-----	--	----	--

If NO, state the names of the persons in whom the shares controlled by the association are registered.

Company name

Names of shareholders

Summary Sheet

(see notes 24 to 33)

	All Funds	Total Funds
	£	£
Income		
From Members	4,094	4,094
From Investments	20	20
Other Income (including increases by revaluation of assets)		
Total Income	4,114	4,114
Expenditure (including decreases by revaluation of assets)		
Total Expenditure	2,001	2,001
Funds at beginning of year (including reserves)	10,541	10,541
Funds at end of year (including reserves)	12,654	12,654
ASSETS		
Fixed Assets		
Investment Assets		
Other Assets		16,149
Total Assets		16,149
Liabilities		
Total Liabilities		3,495
Net Assets (Total Assets less Total Liabilities)		12,654

Notes to the accounts

(see note 34)

All notes to the accounts must be entered on or attached to this part of the return.

Stock

Handbooks	£300 =====	£300 =====
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Sundry Debtors

Trade debtors	253	0
Other taxation	0	582
	————	————
	£253 =====	£582 =====

Staff

The Association does not have any direct employees. Staff are seconded from the UKLF and charged to the Association on a day-worked basis, which is included in the charge made for management costs.

Accounting policies

(see notes 35 & 36)

The principal accounting policies adopted by the Association are as follows and are consistent with those applied in previous years.

Accounting Convention

The accounts have been prepared under the historical cost convention.

Stock


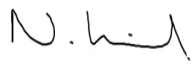
Stock is stated at the lower of cost and net realisable value.

Signatures to the annual return

(see notes 37 and 38)

Including the accounts and balance sheet contained in the return.

Please copy and paste your electronic signature here

Secretary's Signature:		Chairman's Signature:	
			(or other official whose position should be stated)
Name:	Kerry Senior	Name:	Nicholas Muirhead
Date:	12 January 2021	Date:	12 January 2021

Checklist

(see note 39)

(please enter 'X' as appropriate)

Is the return of officers attached? (see Page 2)	Yes	X	No	
Has the list of officers been completed? (see Page 2A)	Yes	X	No	
Has the return been signed? (see Note 37)	Yes	X	No	
Has the auditor's report been completed? (see Note 41)	Yes	X	No	
Is the rule book enclosed? (see Note 39)	Yes	X	No	
Has the summary sheet been completed? (see Notes 6 and 24 to 33)	Yes	X	No	

Checklist for auditor's report

(see notes 41 to 44)

The checklist below is for guidance. A report is still required either set out overleaf or by way of an attached auditor's report that covers the 1992 Act requirements.

1. In the opinion of the auditors or auditor do the accounts they have audited and which are contained in this return give a true and fair view of the matters to which they relate? (See section 36(1) and (2) of the 1992 Act and notes 43 and 44)

Please explain in your report overleaf or attached.

2. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:

- a. kept proper accounting records with respect to its transactions and its assets and liabilities; and
- b. established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances.

(See section 36(4) of the 1992 Act set out in note 43)

Please explain in your report overleaf or attached.

3. Your auditors or auditor must include in their report the following wording:

In our opinion the financial statements:


- give a true and fair view of the matters to which they relate to.
- have been prepared in accordance with the requirements of the sections 28, 32 and 36 of the Trade Union and Labour Relations (consolidation) Act 1992.

Auditor's report (continued)

I have audited the accounts on page 3 to 14 of this return.

In my opinion the accounts give a true and fair view of the state of affairs of the Association as at 30 September 2020 and of its surplus for the year then ended and have been prepared in accordance with the requirements of the sections 28, 32 and 36 of the Trade Union and Labour Relations (consolidation) Act 1992 and the Union has:

- (i) kept proper accounting records with respect to its transactions and its assets and liabilities; and
- (ii) established and maintained a satisfactory system of control of its accounting records, its cash holdings and all its receipts and remittances.

Signature(s) of auditor or auditors:		
Name(s):	Jeremy David Gardiner	
Profession(s) or Calling(s):	ACA	
Address(es)	Corby Enterprise Centre London Road Corby Northants NN17 5EU	
Date:	11 January 2021	
Contact name for enquiries and telephone number:	01536 201019	

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.

Leather Producers' Association

Report and Accounts

30 September 2020

Auditor's Report	1
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**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF
THE LEATHERS PRODUCERS' ASSOCIATION**

I have audited the accounts on pages 2 to 4 which have been prepared on the basis of the accounting policies set out on page 4

In my opinion the accounts give a true and fair view of the state of affairs of the Association as at 30 September 2020 and of its surplus for the year then ended.

J D Gardiner & Co.
Chartered Accountants
Corby Enterprise Centre
London Road
Corby
Northants
NN17 5EU

**Leather Producers' Association
Income & Expenditure Account
for the year ended 30 September 2020**

	2020	2019
Income		
Membership levies	4094	4094
Interest receivable	20	27
	<hr/>	<hr/>
	4114	4121
Expenditure		
Management costs	1757	2178
Travel & Conferences	0	1107
Bad debts	-506	506
Audit & accountancy fees	<hr/> 750	<hr/> 755
	<hr/>	<hr/>
	2001	4546
Surplus/(Deficit) for the year	<hr/> <u>£2,113</u>	<hr/> <u>-£425</u>

**Leather Producers' Association
Balance Sheet
as at 30 September 2020**

	2020	2019
Current assets		
Stock	300	300
Bank balance	15596	10648
Debtors	<u>253</u>	<u>582</u>
	<u>16149</u>	<u>11530</u>
Current liabilities		
Creditors and accruals	<u>3495</u>	<u>989</u>
	<u>3495</u>	<u>989</u>
Net current assets	<u>12654</u>	<u>10541</u>
Net assets	<u><u>£12,654</u></u>	<u><u>£10,541</u></u>
Accumulated Fund		
Balance brought forward	10541	10966
Surplus/(Deficit) for the year	<u>2113</u>	<u>-425</u>
	<u><u>£12,654</u></u>	<u><u>£10,541</u></u>

.....
N. Muirhead - Chairman

.....
Date

Leather Producers' Association
Notes to the accounts
for the year ended 30 September 2020

1 Status

The Association is an Employers' Organisation registered under the Trade Union and Labour Relations (Consolidation) Act 1992.

2 Accounting Policies

The principal accounting policies adopted by the Association are as follows and are consistent with those applied in previous years.

(a) Accounting Convention

The accounts are drawn up under the historical cost convention

(b) Stock

Stock is valued at the lower of cost and net realisable value

	2020	2019
3 Stock		
Handbooks	<u>£300</u>	<u>£300</u>
4 Debtors		
Trade debtors	253	0
Other taxation	<u>0</u>	<u>582</u>
	<u>£253</u>	<u>£582</u>
5 Creditors and accruals		
Other creditors	2746	239
Accrued costs	<u>750</u>	<u>750</u>
	<u>£3,496</u>	<u>£989</u>

6 Staff

The Association does not have any direct employees. Staff are seconded from the UKLF and charged to the Association on a day-worked basis, which is incorporated in the charge made for management costs.