







**3.6 Will anyone, other than you, live in the property? >>>>>>>**

Put a cross (x) in the relevant box

Yes

No

If 'Yes' please provide full details of each other person living in the property

<i>Full name</i>	<i>Age</i>	<i>Relationship to you</i>	<i>Nationality</i>	<i>Passport number</i>

**Part 4** Continuation and Additional Information

**4.1 Is there any other information you wish to be considered as part of your application?**

If you run out of space please use additional sheets of paper to provide us with all the relevant information required as part of your application.

## Guidance for Part 1: Your Application

**1.1** Are you applying on the basis of your relationship to a child or children living in the UK?

Put a cross in the relevant box.

**1.2** Have you detailed your children in Part 4 of VAF4A Personal Details Form?

Put a cross in the relevant box.

**1.3** Are you the partner of the person your children normally lives with in the UK?

Put a cross in the relevant box.

**1.4** Do you have sole parental responsibility for your children living in the UK?

Put a cross in the relevant box.

**1.5** Do you have direct access rights to your children living in the UK? Put a cross in the relevant box.

**1.6** Please provide details of why you are not living with your child or children in the UK or why your child or children is/are not living with you?

Please explain why you are not living with your child or children. In addition include information detailing how long

you have been living apart and how often and the last time that you saw them.

**1.7** Please provide details of your relationship with your child or children living in the UK.

Please provide full details of the relationship you have to your child or children. Please state whether any access rights have been given as a result of legal proceedings/court orders and provide copies of these documents with your application.

**1.8** Please give details of how you are taking and intend to continue to take an active role in the upbringing of your child or children in the UK?

Please provide details of how you have been involved in the upbringing of your child or children. You should include information on what role you played in choosing their care arrangements in the UK or which nursery/school they attend. What role have you played in choosing their academic options? How often do you speak to or see your children? Have you been present for key events in their lives, for example, religious events or birthdays? How do you keep in touch (telephone, email, letters etc) Please provide any documentary evidence that you have to support your answer.

## Guidance for Part 2: Your Financial Circumstances

**2.1** What are your current personal circumstances?

Put a cross in the relevant box and provide further details if relevant.

**2.2** What is your present work, job or occupation?

Provide details of your current job title. If you are unemployed then proceed to question 2.10. If you are a student and you also work, please provide your work details. If you are a student and you do not work, please proceed to question 2.10.

**2.3** What is the name of the company or organisation that you work for?

State the full name of the company or organisation you work for or the name of your own company if applicable.

**2.4** When did you start this job?

Please tell us in DD/MM/YYYY format the date that you started this employment

**2.5 – 2.7** What is your work address, phone number, email address?

Please provide the full address (including Post/Zip Code) of your employer as well as their telephone number and email address.

**2.8** Do you have any additional jobs or occupations?

Put a cross in the relevant box. If 'Yes' please provide the full name, address, telephone number and email address and of your other employer and the date on which you started this employment.

**2.9** What is your total monthly income from all sources of employment or occupation after tax?

Calculate your total monthly employment income after tax deductions and enter the figure in the box.

**2.10** Do you receive income from any other sources, including friends or family?

Put a cross in the relevant box. If 'Yes' please provide full details of how much and from whom this income comes. If you are given money from anyone, please state why this is the case.

**2.11** Do you have any savings, property or other income (for example, from stocks and shares) and are these assets/money under your control?

Put a cross in the relevant box. If 'Yes' please provide full details of how much income is received from these sources

**2.12** How much of your total monthly income is given to your family members and other dependants?

State how much of your monthly income is given to family members or other dependants.

**2.13** How much do you spend each month on living costs? State how much of your monthly income is spent on living costs.

**2.14** Are you responsible for anyone else's financial support?

Put a cross in the relevant box. If 'Yes' please provide full details of anyone else that you financially support. Include the name, address and relationship of that person as well as the amount of financial support you give and the reason why you give it.

## Guidance for Part 3: Your Accommodation And Other Details

**3.1** Where do you plan to live in the UK?

Please provide the full postal address of where you intend to live in the UK.

**3.2** Do you own this property?

Put a cross in the relevant box. Please provide evidence of this, for example, Land Registry document or Mortgage statements. If the answer is 'No' then state on what basis you will occupy this property. For example rented or owned by parents.

**3.3** Is this a council owned property?

Put a cross in the relevant box.

**3.4** How many bedrooms are there in the property?

Please provide details as requested.

**3.5** How many other rooms are there in the property (**not** including kitchens, bathrooms and toilets)?

Please provide details as requested.

**3.6** Will anyone, other than you, live in the property?

Put a cross in the relevant box. If yes please provide full details including full name, date of birth/age, relationship to you, nationality and passport number.

## Guidance for Part 4: Continuation And Additional Information

**4.1** Is there any other information you wish to be considered as part of your application?

Use this section to provide any other further information you wish to

be considered as part of your application/where you have run out of space elsewhere on this form/where this form has directed you to provide additional information.