

# Application Form

The Woodland Carbon Fund (WCF) provides support for the creation of large multi-purpose productive woodlands in England. These woodlands must be compliant with the requirements and guidelines of the [UK Forestry Standard](#) (UKFS). The Fund provides capital funding for woodland planting and protection measures, a second staged payment for establishment, payment for forest roads and, on a discretionary basis, funding for recreational infrastructure (footpaths).

We are required to collect a number of personal details of the applicant, land agent, or landlord to be able to process your application. Further information on how we will use your information and your rights under the UK's data protection legislation can be found at the end of this form.

Further information and guidance about payment rates, claims, in principle decisions and partnership applications can be found in Appendix 1.

We may close the grant depending on funding availability and demand so please check our website (<https://www.gov.uk/guidance/woodland-carbon-fund>) for news on any closure dates.

## Part 1 – Basic Requirements

Please tick to confirm that you have either:

- Full management control over the land; or
- Signed consent from those with management control over the land as confirmed in part 10 – declaration.<sup>1</sup>

In relation to this proposal to plant trees, please confirm by ticking the box that you are **not** currently subject to<sup>2</sup>:

- A requirement to mitigate the impacts of development under a planning consent by creating this woodland.

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<sup>1</sup> You must have management control over all of the land being included in this application. If you are a tenant we will require agreement from your landlord to proceed. If you are one of several owners of land in the application and are acting as a lead applicant on their behalf, you must provide their written consent to proceed.

<sup>2</sup> We cannot pay WCF if woodland planting is the requirement of planning consent.

# Woodland Carbon Fund – Application Form

## Part 2 – Applicant Details\*

\*please read how the Forestry Commission will use your personal information in part 8 of this form.

### Part 2.1 – Lead applicant

Title:		Forename:			
Surname:			Single Business Identifier (SBI), if available <sup>3</sup> :		
Organisation <sup>4</sup> :			Position:		
Landline telephone Number:			Mobile telephone Number:		
Email:					
Postal address:					
Postcode:			Country:		
Are you an agent completing and submitting this form on behalf of others?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	
If yes, tick to confirm that an agent authority form is in place giving you the authority to complete and sign this application form. If this form is not already in place please complete a <a href="#">Forestry Commission agent authority form</a> and submit it with your application.				<input type="checkbox"/>	

### Part 2.2 – Tenants

Are you a tenant? <i>If no, go to Part 2.3; if yes, complete the following questions.</i>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Do you have any obligations in your tenancy to carry out environmental management on the land in question?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
If yes, please tick to confirm that you are not seeking funding for these activities in your application. Please provide a copy of your tenancy agreement with your application.	<input type="checkbox"/>			

<sup>3</sup> If you have an SBI you must provide it here. If you do not have an SBI, we may need to contact you for further information about your land ownership or business.

<sup>4</sup> The Fund is open to applications from private land owners, local authorities and public bodies.

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## Part 2.3 – Agent

Please complete this section if an agent will act on your behalf. This section does not need to be completed if the agent is acting as the lead applicant and has completed part 2.1.

Title:		Forename:		Surname	
Organisation:				Position:	
Landline telephone Number:			Mobile telephone Number:		
Email:					
Postal address:					
Postcode:				Country:	
<input type="checkbox"/>	Tick to confirm that an agent authority form is in place giving your agent or representative the authority to sign forms or make claims on your behalf. If this form is not already in place please complete an <a href="#">agent authority form</a> and submit it with your application.				

## Part 3 – Site Details

Is the site partly or wholly within the 'Priority Places for England' (PP) <sup>5</sup> spatial layer? If so, please give the approximate percentage of the site within 'PP'.			<input type="checkbox"/> Yes	<input type="checkbox"/> No	%
Expected planting density over the net planting area <sup>6</sup> :			stems per hectare		
Composition:	% conifer	% broadleaf	% integral open space <sup>7</sup>		
Name of property:					
Net area of proposed tree planting:			hectares		
Gross area of woodland creation (including integral open space) <sup>8</sup> :			hectares		

<sup>5</sup> You can check this using out Land Information Search which includes Priority Places for England as spatial layer: <https://www.gov.uk/guidance/use-the-land-information-search>

<sup>6</sup> To qualify for this grant you must plant at least an average of 2,000 stems per hectare over the net planted area.

<sup>7</sup> Integral open space as defined by the National Forest inventory: integral open space within any given woodland block is no more than 20 metres wide, no more than 0.5 hectares in extent, and completely surrounded by woodland). Where an application includes more than 20% integral open space, all per hectare payments and caps will be applied to the net planting area plus 20% of the gross area.

<sup>8</sup> To qualify for this grant you must intend to plant at least 10 hectares of woodland, but this may include designed integral open space. When dealing with landscape scale applications we will also consider woodland blocks that are at least five hectares in area and at least 20 metres in width but your application must include at least one block which has a contiguous area of 10 hectares. Here, "contiguous block" means that all stands of trees in the block are within 50 metres of either one another or else existing woodland. Applications containing multiple contiguous blocks must be at least 15 hectares in total size.

Area of proposed tree planting within England <sup>9</sup> :	<input type="checkbox"/> As above, or:	hectares
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If you have one, please provide the reference number for your Woodland Creation Planning Grant below and then skip to Part 4:

Woodland Creation Planning Grant Reference:	
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If you **do not** have a Woodland Creation Planning Grant, please complete the details in the following table:

<input type="checkbox"/> At least 70% of the planting will be with productive trees species <sup>10</sup> .		
<input type="checkbox"/> A map showing the location and the boundary of the proposed planting is enclosed.		
Grid Reference (of centre of principal planting area):		
Nearest town or locality name:		
Local Authority:		
Is the site designated?		<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes, please provide details of the designation(s), e.g. Site of Special Scientific Interest, National Park, Area of Outstanding Natural Beauty, Local Wildlife Site etc.:		
Is the land subject to any current grant agreement(s)?		<input type="checkbox"/> Yes <sup>11</sup> <input type="checkbox"/> No
If Yes, please confirm the type of grant (e.g. HLS) and its end date:		
Is the land under the management control of a public authority (including the state, the Crown, county council, district council, and local authorities)?		<input type="checkbox"/> Yes <input type="checkbox"/> No

<sup>9</sup> WCF only provides funding for planting land within England.

<sup>10</sup> This is to ensure the woodland maximises the potential to sequester carbon. We define productive as being at least yield class 12 for conifers (10 in the case of pines) and yield class 6 for broadleaves. Crops planted for management as coppice or short rotation forests and fast growing species such as eucalyptus grown for energy are not fundable. Where variation in conditions across your site mean that this is not possible, the Forestry Commission has the discretion to allow less than 70% productive species in your application in order to allow your planting project to meet the constraints set by your site. We will not make exceptions based on landowner objectives where these are not consistent with carbon sequestration and productive growth.

<sup>11</sup> Where the land is subject to an existing grant agreement the Woodland Creation Design Plan must account for the impact of tree planting on the grant agreement. If the land in your proposal is in an Environmental Stewardship (ES) agreement, in order for your WCF application to be eligible the ES agreement must expire or you must provide written confirmation from Natural England that the land has been removed from ES. The Forestry Commission will not be held responsible for any penalties or reclaims incurred as a result of removing land from ES.

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## Part 4 – Woodland Creation Design Plan

Please tick any boxes that apply.

To receive an in principle decision on the award of grant funding you must provide either;

- A completed Stage 1 of the Woodland Creation Design Plan Template and supporting documents including at least one map showing the constraints that applies to creating woodland at the site. *If you have one, please confirm your WCPG Reference in Part 5.<sup>12</sup>*
- A draft UKFS-compliant Woodland Creation Design Plan (as defined in documentation supporting the WCPG). *If you have one, please confirm your WCPG Reference in Part 5.*

To receive a formal decision on the award of funding from the WCF you must provide either;

- A complete UKFS-compliant Woodland Creation Design Plan (as defined in documentation supporting the WCPG). *If you have one, please confirm your WCPG Reference in Part 5.*
- Written confirmation that either: (a) Forestry Commission England has given an Environmental Impact Assessment (EIA) screening decision that the proposal does not require consent, or (b) you have obtained consent in the event that it was required. *If you have this, please provide a copy of the Proposal and consent/decision with your application.*

## Part 5 – Eligible Costs

### Part 5.1 – planting and establishment costs

Please set out the capital items for planting and establishment that you wish to apply for in the WCF Grant Calculator (spreadsheet) available at [www.gov.uk/guidance/woodland-carbon-fund](http://www.gov.uk/guidance/woodland-carbon-fund) and submit this with your application. This information must be in accordance with your Woodland Creation Design Plan or any plan you have developed to secure either an EIA screening decision that the proposal does not require consent, or consent in the event that it was needed. If you are submitting your Woodland Carbon Fund application with a WCPG Stage 1 Checklist (only), you must update this application form and your WCF Grant Calculator after you have completed your Woodland Creation Design Plan in order to receive a formal decision on grant funding.

Please tick to indicate your intended planting season and claim year. Funding under the Woodland Carbon Fund is strictly allocated to three remaining claim years: 2019-20, 2020-21 and 2021-22.

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<sup>12</sup> Please note that if you submit your WCF application with a completed WCPG Stage 1 Checklist the checklist must have been approved by the Forestry Commission as part of the WCPG. Failure to do so will make you ineligible for WCPG funding.

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## Planting Season

2019-20	2020-21	2021-22
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## Claim Year<sup>13</sup>

2019-20	2020-21	2021-22
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## Part 5.2 Second Stage payment

Do you want to apply for the second stage payment for establishment?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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## Part 5.3 – Forest road costs

Do you want to apply for road infrastructure? <i>If yes, please tick all that apply below; if no, proceed to Part 5.4.</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
I have attached a map that shows the proposed location of roads and tracks but have not obtained three quotes for the work; the indicative total length of roads/tracks is:	<input type="checkbox"/>	m
I have attached a map that shows the proposed location of roads and tracks along with three quotes for this work that include the net amount for the work, excluding VAT, and show the specification for the work involved.	<input type="checkbox"/>	
I have attached a copy of the Local Planning Authority's advice and relevant permits.	<input type="checkbox"/>	

## Part 5.4 – Recreation infrastructure costs

Do you want to include recreation infrastructure in your application? <i>If yes, please tick all that apply below; if no, proceed to Part 6.</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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<sup>13</sup> We will accept only one claim a year, each claim must include at least 10 hectares of woodland creation

I have attached an outline access map but have not obtained three quotes for the work; the indicative length of footpath is:	<input type="checkbox"/>	m
I have attached an Access Map and three quotes for this work that include the net amount for the work, excluding VAT, and show the specification for the work involved.	<input type="checkbox"/>	

## Part 6 – VAT declaration

Road and recreational infrastructure payments are based on actual costs and, as such, VAT will be payable by agreement holders. Where the agreement holder is VAT registered and can claim VAT back from HMRC, the Forestry Commission will exclude the VAT element when calculating the grant offer and payment.

Applicants are advised to seek advice from their accountant or a VAT specialist before submitting an application for funding. The Forestry Commission is not responsible for any aspect of VAT; this is the applicant's responsibility.

If you are applying for support for road or recreational infrastructure, please tick the box that applies to your application for funding under the Woodland Carbon Fund:

I am NOT registered for VAT and VAT will be included in my grant agreements and claims. I attach proof of my VAT status (for example, an Accountant's Certificate).	<input type="checkbox"/>
I am registered for VAT and VAT will be excluded from my grant agreement and claims.	<input type="checkbox"/>

## Part 7 – How we process your application

Once we receive your application we will acknowledge it and make some basic checks to confirm your proposal is eligible. We may need to contact you to finalise some of the details. A Review Panel will convene at least every three months to evaluate applications on the basis of value for money and the delivery of public benefit. The Review Panel may make in principle or formal grant funding decisions, depending on the completeness and standard of applications. All formal and in principle offers will be subject to your proposal passing the basic eligibility checks and advice from the local Forestry Commission team on whether the location is suitable for the creation of productive multi-purpose woodland.

We may give you a in principle offer of grant if we establish that your application is complete and eligible subject to one or more conditions (such as completing the EIA process, or submitting acceptable infrastructure quotes).

If you submit your application form with a WCPG stage 1 checklist or draft woodland creation design plan then WCF funding will only be allocated in principle. This decision will be made within 3 months of the application being received. A final agreement will be issued once: (a) a completed woodland creation design plan has been prepared (if outstanding), (b) the EIA process has been completed; and (c) any further conditions outlined in an in principle grant funding decision have been satisfied.



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**You must not start work (including the purchase of stock) until you have accepted a formal (not 'in principle') grant offer from the Forestry Commission.** Doing so will invalidate any claim later submitted under an Agreement.

Where planting is spread across multiple years we will only accept one claim each financial year, and each claim must be for at least 10 hectares of woodland planting (gross area). A claim form is sent to all Agreement Holders and is available on request. If you claimed Basic Payment Scheme on the land your claim will need to include confirmation that you have notified the Rural Payments Agency of the tree planting<sup>14</sup>. All claims will be subject to inspection before payment and payment will be made by BACS transfer.

**In the event that the trees are not considered to have established<sup>15</sup> successfully after five years of the grant payment and no corrective action has been undertaken<sup>16</sup>, or Permissive Access is stopped within 30 years of the grant payment, the recipient of the grant may be required to pay back the grant payment<sup>17</sup>. This applies irrespective of whether they occupy the land or not and we recommend outgoing occupiers set up private agreements to transfer liabilities during land sale.**

A copy of the Terms and Conditions that apply are available on the web page. You will need to agree to these to accept a grant offer in full or 'in principle'. If for any reason at any stage you do not wish to go ahead with the planting, please let us know by writing to the address at [Part 10](#) at the earliest opportunity. This will allow us to reallocate funds to new applications.

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<sup>14</sup> You will need to notify RPA of the change to your land through submitting an RLE1 form (<https://www.gov.uk/government/publications/tell-the-rural-payments-agency-about-land-changes-and-entitlement-transfers>) and updating your next BPS application (for current land use codes see here: <https://www.gov.uk/guidance/bps-2016-land-use-codes>).

<sup>15</sup> We will determine this through an inspection where we will be looking for evidence that number of trees in your agreement are alive and that the trees are growing freely, out-competing other plant species and not subject to restraint by other environmental factors, including browsing by deer and livestock.

<sup>16</sup> We will inspect the trees 12 months before the five year anniversary of the first grant payment.

<sup>17</sup> Re-payments may be for a proportion or the total amount of grant. However, failure to establish the trees in the first five years will result in a re-claim for the entire amount of the grant. If re-payments are not made within 60 days of the reclaim instruction we may apply interest for the period of further delay.



# Woodland Carbon Fund – Application Form

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## Part 8 – Data Protection Act 2018

The Forestry Commission (FC) will use any information you provide, to support the administration of the scheme. Without your personal information, we will not be able to process your application. The FC or its appointed agents may also use it, in keeping with the safeguards of the Data Protection Act, in the following ways:

- ✓ For communication with other organisations including Defra, other government departments (and their agencies) and local authorities in the administration of the application and subsequent grant agreement.
- ✓ For producing operational information and statistics.
- ✓ To contact applicants or their agents in connection with occasional research aimed at improving the services that the FC provides.

Your personal information will be stored securely in the EU and will be kept for 5 years after the completion of your grant, as per our retention policy. Your personal information will be shared with other Defra bodies for the purpose of administering and processing your application to the Fund.

You have a number of rights under the Data Protection Act 2018, which are listed on the out in full on the [Information Commissioner's website](#). You have the right to lodge a complaint with a supervisory authority, the Information Commissioners' Office, on their website, <https://ico.org.uk/>

The Forestry Commission is a data controller under the Data Protection Act. You can read our personal information charter on [our website](#).

## Part 9 – Release of information

The FC is required to release information, which may include personal data and commercial information, to comply with the Environmental Information Regulations 2004 and the Freedom of Information Act 2000. This may include details such as name and address of the applicant, property, grant recipient, type of grant and grant value. However, the FC will not permit any unwarranted breach of confidentiality nor will it act in contravention of its obligations under the Data Protection Act.

The Forestry Commission may also publish additional information on its own website.

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## Part 10 – Declaration (to be signed by the applicant)

This declaration can only be signed by the lead applicant listed in Part 2.

**I confirm that I have read and understood the guidance, terms and conditions and rules relating to the Woodland Carbon Fund and that the information provided in this application form is accurate and complete.**

Signature	Name (BLOCK caps)	Date

### Counter signature

This section must be completed where the lead applicant does not have management control over all or part of the land in this application for the entire length of the agreement, maintenance period and where applicable access period as defined in the WCF terms and conditions.

Title:		Forename:		Surname:	
Organisation:				Position:	
Landline telephone Number:				Mobile telephone Number:	
Email:					
Postal address:					
Postcode:				Country:	
<input type="checkbox"/>	I am the freehold owner of the land declared in Part 3 Site Details.				

In counter signing this Woodland Carbon Fund application form I confirm that if the applicant named in Part 2 Applicant's Details ceases to have management control over the land declared in Part 3 Site Details at any time before the full completion of any agreement resulting from this application I will ensure that all of the obligations under the agreement will be properly fulfilled for the full term of such agreement.

Where I have failed to fulfil the obligations identified in the previous paragraph the agreement may be terminated by the Forestry Commission and I agree to repay on demand with penalties and interest any payments received by me or the applicant under the agreement.

Signature	Name (BLOCK caps)	Date

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Completed applications should be sent to: [wcf@forestrycommission.gov.uk](mailto:wcf@forestrycommission.gov.uk).

Hard copies of applications and additional supporting information should be sent to:

Woodland Carbon Fund – WCF  
Forestry Commission  
National Office, England  
620 Bristol Business Park  
Coldharbour Lane  
Bristol, BS16 1EJ

## Submission checklist

Before returning your form, please ensure that you have;

- ✓ Completed all relevant parts of the form and signed the declaration in Part 10.
- ✓ Completed and attached at least one of the documents listed in Part 4.
- ✓ Completed and attached the WCF grant calculator.
- ✓ Where applicable, attached a copy of your tenancy agreement.
- ✓ Where applicable, completed and attached an agent authority form.

Withdrawn

## Appendix 1 Application Guidance

This section provides further information about the Woodland Carbon Fund and should be read in conjunction with the terms and conditions for the grant.

### **Woodland Creation Planning Grant**

Applications received with a Woodland Creation Planning Grant application form will not be eligible for the Woodland Carbon Fund but will be assigned a Woodland Creation Officer for the WCPG application. If the WCPG passes Stage 1, the proposal will then become eligible for a WCF 'in principle' decision.

### **Partnerships**

We welcome partnership, landscape-scale woodland creation applications where the land may be held by multiple ownerships. In such cases you will need to submit written consent from all landowners, nominating you as the "lead applicant" for this WCF application. Any and all grant payments will be paid only to the lead applicant (or their agent, if specifically authorised to receive grant payments via an agent authority form).

### **In Principle Decisions**

If you submit your application with a WCPG stage 1 checklist or draft woodland creation design plan then WCF funding will only be allocated in principle. This decision will be made within 3 months of the application being received. A final agreement will be issued once a completed woodland creation design plan has been prepared and the subsequent EIA process completed. The WCF application form and WCF grant calculator must be reviewed following completion of the woodland creation design plan to account for any changes in the design of the woodland. The value of the WCF application can increase by up to 15% subject to availability of funds. You should therefore ensure that the application form and grant calculator that you submit for an in principle decision are as informed and accurate as possible.

### **Formal Decisions**

If you submit your application with written confirmation that EIA consent is granted or not required, and/or a UKFS-compliant woodland creation design plan, you will be eligible to receive a formal decision on grant funding. Formal decisions will be made within one month, subject to a 28-day public consultation period. Claims for payment cannot exceed the value of the formal agreement offer; as such it is crucial that the application form and grant calculator are reviewed to ensure they are correct before a formal agreement offer is accepted.

### **Planting seasons and claim years**

The planting season is taken as October to March. We expect planting to take place within two years of the agreement date, subject to regulatory consent, and may withdraw the offer of grant if this period is exceeded.

We will only accept claims that meet the basic area requirements for the scheme. Principally, we will not accept claims for planting less than 10 hectares (gross area). This means that schemes smaller than 20 hectares will only be eligible to submit a single claim, for example.

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## Priority Places Rate

You can claim the higher Priority Places Rate (PP Rate) if:

- ✓ At least 30% of the site falls within the 'Priority Places for England' spatial layer, and;
- ✓ You agree to provide Permissive Access to the public by foot along designated paths for 30 years. This access may be suspended for one day per year. Routes must ensure access across the entire woodland and be managed where necessary to enable public access on foot.
- ✓ You have provided, or will provide with your final application, an Access Map showing the location of designated paths and signage, as well as template signage for the woodland. The signage must confirm the Permissive Access and any date on which access may be suspended, and must be maintained and replaced where necessary.

## Second Stage payment

To support successful establishment of the newly planted woodland a one-off capital second stage payment is available. This is based on the standard costs of supporting and enhancing the newly established woodland in its first five years. The payment is for £1,000 per (gross<sup>18</sup>) hectare of established woodland and Agreement Holders will be invited to claim five years after the final claim for planting, only after a successful inspection during year 4.

This payment will not be available on land owned by public authorities; this includes land owned by the state, the Crown, county councils, district councils, and local authorities. Where landscape scale applications are made containing land in multiple ownerships, only land not owned by public authorities will be eligible for the second staged payment. You must indicate within the WCF Grant Calculator whether you want to include the second stage payment in your application.

Agreement holders intending to claim the second stage payment for the costs associated with successfully establishing their new woodland in its first five years must, for the entire agreement period:

- ✓ Keep all newly planted trees free from competing vegetation by using approved herbicides, mulch, or a clearing saw, hook or scythe. Herbicides must not be used if trees are being planted on land next to a watercourse.
- ✓ Replace any trees that die
- ✓ Repair fences, tree shelters or spiral guards
- ✓ Manage areas of open space

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<sup>18</sup> The area included in the payment will be no more than the net planted area plus 20% open space.

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## Forest Roads

Funding is also available for forest road infrastructure to provide access (e.g. for the movement of planting stock and harvesting operations) for successful establishment and future management of the planned woodland. The Woodland Creation Plan or the proposal you prepared for an EIA determination should identify that poor access currently prevents successful establishment and future management of the proposed woodland.

Agreement holders are likely to need to prepare and submit a detailed specification (if not already included in sufficient detail in your Woodland Creation Plan), tailored to the site. The specification needs to set out the work that will be carried out on site, the volume of timber that is expected to be produced and the soil conditions on site. The work could include the construction of:

- ✓ Extraction tracks for mechanised timber extraction to a transfer point
- ✓ Haulage roads and turning points
- ✓ Haulage road entrances or laybys
- ✓ Profiling and paving timber transfer points and stacking areas
- ✓ Culverts and other road and track side drainage
- ✓ Woodland security, such as gates for new entrance points

The specification needs to meet Construction, Design and Management (CDM) regulations for forest roads and tracks. Further information about the CDM regulations is available in [Operations Note 25](#).

If you are including a forest road in your WCF application you must notify the local planning authority so it can determine whether the work can be classified as a [permitted development](#). This requires the applicant to submit a description of the work to the local authority. You must then send a copy of the Local Planning Authority's advice and any permits with your WCF application.

Where offered, the grant will cover 40% of the costs of the lowest of three quotes for the work which you must provide with your application. Your quotes should clearly show the net amount for the works, excluding VAT (See [Part 6 – VAT declaration](#)). Funding for this grant will be capped at 10% of the total value of the grant application, or 5% of remaining WCF funds (whichever is lower).

You must indicate within the WCF Grant Calculator whether you want to include forest road infrastructure in your application.

## Recreational Infrastructure

A discretionary grant is available for recreational infrastructure (footpaths and associated infrastructure) to enhance access provision. We expect the Woodland Creation Design Plan or plan that supports clearance to plant under the EIA Regulations to explain the recreational demand and identify the location and specification of any stiles and

footpaths you wish to apply for. For example this might be demonstrated by at least 30% of the land being in a Priority Place for England, or an identified benefit to linking up two or more existing paths.

You will need to provide Permissive Access to the public by foot along designated paths for 30 years. Unless you have already provided it to support an application at the PP-Rate provide an Access Map and a template of the signage you intend to use to confirm the Permissive Access with the application in order that this can be approved by the Forestry Commission. An Access Map will show the routes over which Permissive Access on foot will be permitted and where signage will be located. You may close the routes of Permissive Access one day a year but this must be clear in the signage.

Where offered, the grant will cover 80% of the costs of the lowest of three quotes for the work; you must provide the quotes with your application. Your quotes should clearly show the net amount for the work excluding VAT. Funding for this grant will be capped at 10% of the total value of the grant application, or 5% of remaining WCF funds (whichever is lower).

You must indicate within the WCF Grant Calculator whether you want to include recreation infrastructure in your application.

### Capital Items

All capital items will be fit for purpose: meeting good practice guidelines and being designed to meet the desired outcome. Guidance on appropriate fencing and gate specification can be found in [Forestry Commission Bulletin 102 "Forest Fencing"](#).

Capital item	Description
<b>Tree planting</b>	To supply, plant and weed young trees and, where required, protect with a 0.6 metre spiral guard. This capital item includes the costs of replacing up to 15% of trees that die in their first two years ("beating up").
<b>Individual tree shelter</b>	To protect young trees with a tree shelter. The Tree shelters will protect trees from grazing animals and the height of the animal determines which shelter to use, e.g.: <ul style="list-style-type: none"> <li>✓ for roe, muntjac or Chinese water deer use 1.2m shelters</li> <li>✓ for fallow, red or sika deer use 1.8m shelters</li> <li>✓ for hares and rabbits use 1.2m tree shelter or smaller if available.</li> </ul>
<b>Stock fencing</b>	Method of stock control, to help habitat management or protect environmental features.
<b>Sheep netting</b>	Exclude sheep to protect environmental features. Sheep netting should be steel wire mesh fence at least 1.05m high.



<b>Rabbit fencing supplement</b>	Where additional fencing is required to exclude rabbits to help protect environmental features. Rabbit fencing should be standard 18 gauge netting and the bottom edge should be buried to a depth of 150mm, or lap the netting on the surface of the ground towards the rabbit threat.
<b>Deer fencing</b>	To protect newly created woodland from deer browsing. Specification for deer fencing appropriate to the deer species that poses a threat to the trees can be found in <a href="#">FC Bulletin 102: Forest Fencing</a> . Where a deer fence is used additional payments will not be made for tree shelters within the fenced area.
<b>Deer pedestrian gate</b>	This item is to install a deer proof pedestrian gate within the deer fence. Advice on specification for such gates can be found in <a href="#">FC Bulletin 102: Forest Fencing</a> .
<b>Deer vehicle gate</b>	This item is to install a deer proof vehicle gate within the deer fence. Advice on specification for such gates can be found in <a href="#">FC Bulletin 102: Forest Fencing</a> .
<b>Wooden field gate or wooden wings</b>	Facilitate stock management and keep livestock out of watercourses. Advice on specification for such gates can be found in <a href="#">FC Bulletin 102: Forest Fencing</a> .
<b>Badger gate</b>	Provide badgers with unrestricted access either side of a newly erected fence, which crosses known badger routes.
<b>Water gates</b>	Use across streams in conjunction with other stock control options.
<b>Top wiring for stone walls</b>	Where there is already a wall protecting a site, this item can be used to provide additional height for deer/large mammal protection.
<b>Leaky woody dams</b>	Leaky woody dams (LWD) should be: <ul style="list-style-type: none"> <li>✓ sited on slow flowing reaches of the water course that on average have at least two metres of floodplain on either side;</li> <li>✓ include branch wood as necessary to help hold water back above the level of low flows;</li> <li>✓ built to a height sufficient to encourage water to come out of bank and on to the floodplain upstream of the LWD;</li> <li>✓ built in series (minimum number of 3 dams) at a spacing of approximately 5-7 times the width of the channel between LWDs;</li> <li>✓ install a sufficient number of LWDs to exert a significant reduction in flood flows for the size of catchment and nature of the downstream flood risk, or to contribute to this goal as part of a longer-term plan, in combination with the action of other landowners;</li> </ul>

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|  | <ul style="list-style-type: none"><li>✓ avoid installing LWDs directly upstream of 'pinch points' such as bridges or culverts that back-up flows and thereby are likely to swamp the LWD itself;</li><li>✓ avoid installing LWDs close to existing natural woody structures that are already acting to slow flood flows;</li><li>✓ inspected at least once a year and additionally after a major storm/flood event, checking for any significant scouring of the banks or bed of the water channel, marked sediment deposition, and movement or loosening of the structure;</li><li>✓ appropriately maintained to retain an effective structure to act during the next flood and to retain uninterrupted flows outside of flood events;</li></ul> |
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These are only guidelines however and the detailed design can vary widely. The siting of LWDs in natural water courses will largely be dictated by local circumstances and availability of suitable materials.

Withdrawn