

## UK Fisheries Support & Fisheries & Seafood Support Schemes Evaluation - Privacy Notice

### ***Introduction***

The UK Seafood Response Fund is to make payments to commercial fishers and shellfish aquaculture businesses experiencing hardship as a result of the impacts of Covid-19 or disruption to trade following the end of the Transition Period. The grant will be paid in a single lump sum to help businesses cover their fixed-costs in the period January-March 2021. The grant will only be available to those businesses which can prove they would normally operate during the winter period and, for catchers, have registered sales worth over £10k in previous years operation.

### ***Who is collecting my data?***

The Department for Environment, Food and Rural Affairs (Defra) is a [registered data controller](#) under the Information Commissioner's Office (ICO), our registration number is Z4927030 with the Marine Management Organisation, the Fish Health Inspectorate (FHI), and Seafish processing data on behalf of Defra. You can contact Defra's Data Protection Officer at:

[data.protection@defra.gov.uk](mailto:data.protection@defra.gov.uk)

Defra Group Data Protection Officer, Department for Environment, Food and Rural Affairs,  
SW Quarter, 2nd floor, Seacole Block,  
2 Marsham Street,  
London SW1P 4DF

Email: [DefraGroupDataProtectionOfficer@defra.gov.uk](mailto:DefraGroupDataProtectionOfficer@defra.gov.uk)

Any questions about how we are using your personal data and your associated rights should be sent to the above contact.

### ***What of my data is being collected and how is it used? What is the legal basis for the processing?***

Your contact details are being collected for the primary purpose of processing your application for UK Fisheries Support funding. You may be contacted to discuss your application or to request additional information if clarifications are required.

Your contact details may also be used by contractors commissioned to evaluate the scheme, who may contact you to assess your views and experiences on the UK Fisheries Support and Fisheries & Seafood Support schemes.

To support evaluation of the scheme, both information from your application and that which you

or your business have previously reported to the (Marine Management Organisation) MMO, the Fish Health Inspectorate (FHI) and/or Seafish may be shared with the evaluation team. This may include, where applicable:

- Your name, address and full contact details
- Vessel/business ownership and registration details
- Vessel/business logistical information
- Business contact details
- Financial details
- Appropriate government records (e.g. custom declarations, health certificates)
- Supporting relevant business information

Your views on the delivery and impact of the UK Fisheries Support and Fisheries & Seafood Support may also be collected.

The project is delivered in line with guidance in HM Treasury's Public Values Framework, where guidance is that value delivered from public spending should be maximised and improve outcomes for citizens. The personal data is being processed so that Defra can evaluate how delivery of the funding scheme has satisfied the public interest in respect to value and outcomes, in line with further guidance in HM Treasury's Green and Magenta books.

Defra may also seek to verify the information provided by applicants against records held by other organisations. In the case of verifying claims from shellfish aquaculture businesses, applicants are advised that this will require Defra sharing data with Marine Scotland and the Department of agriculture, Environment and Rural Affairs (Daera) in Northern Ireland. This task is in the public interest to ensure good use of public funds.

Defra will be processing your personal data for the above scheme in a performance of a task in the public interest on behalf of the UK, Her Majesty's Government. Further details are available on scheme website: <https://www.gov.uk/guidance/seafood-disruption-support-scheme>

Defra will also be processing your personal data based on the performance of a contract as the contract is a funding agreement between the beneficiary of the funding and the authority delivering the funds. Therefore, the beneficiary of the funding will have to fulfil the terms and conditions outlined in the funding agreement. Further details are available on scheme website: <https://www.gov.uk/guidance/seafood-disruption-support-scheme>

#### ***How will my information be used***

Defra will only use your personal information to assess your **UK Fisheries Support & Fisheries & Seafood Support** scheme application for eligibility, to make any payment to you under the scheme and to monitor all activities associated with the scheme.

Defra will only share your information where legally obliged to do so.

We will not share your information for marketing purposes

For further information on how your data will be used please refer to Defra's personal information charter - <https://www.gov.uk/government/organisations/department-for-environment-food-rural-affairs/about/personal-information-charter>

***How long will my data be held for?***

Defra will retain information on applications for 7 years, including personal and business information, or for the duration of the scheme and evaluation purposes after which this data will be deleted.

***What will happen if I don't provide the data?***

There is no penalty for not providing your data, but non-provision of data will prevent Defra from processing your application for UK Fisheries Support all information requested is in order to ensure claims can be verified and approved and prevent fraud.

***Will my data be used for automated decision-making or profiling?***

The provision of the information you provide is not connected with individual decision making (making a decision solely by automated means without any human involvement) or profiling (automated processing of personal data to evaluate certain things about an individual).

***Will my data be transferred outside of the EEA? If it will, how will it be protected?***

The data you provide will not be transferred outside the European Economic Area.

***What are my rights?***

A list of your rights under the General Data Protection Regulation, the Data Protection Act 2018 (DPA 2018), is accessible at:

<https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/individual-rights/>

***How do I complain?***

You have the right to lodge a complaint with the ICO (supervisory authority) at any time. Should you wish to exercise that right full details are available at: <https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/individual-rights/>

Link to Defra's Personal Information Charter:

<https://www.gov.uk/government/organisations/department-for-environment-food-rural-affairs/about/personal-information-charter>

**Data Protection Act 2018**

Defra will only use your personal information to assess your grant application for eligibility and for grant claims to determine that you have defrayed the eligible expenditure in accordance with the terms and conditions set out in the grant offer letter. Defra will use your personal information in the following circumstances:

- Where it is necessary for performing the contract, we have entered into with you
- Where MMO needs to comply with a legal obligation
- Where it is in the public interest to do so
- Making a decision about your grant application
- Checking you are legally entitled to apply for a grant
- For any audit by DEFRA and/or the National Audit Office
- To prevent fraud

Defra may be required to share information collected under the scheme with the MMO, **Marine Scotland, Daera**, and Cefas Fish Health Inspectorate to comply with the requirements of the scheme and to enable grant payments.

As a public authority, in certain situations, we may also be required by law to disclose information about you to other public authorities. For example, information may be disclosed where this is required to meet HMRC statutory requirements, any national security and/or law enforcement requirements. However, any personal data shared under this scheme is only to the extent, and in such manner, as is necessary for the purposes of the scheme or as is required by Law.

### ***Monitoring and evaluation***

It is likely that the MMO and Defra will conduct an evaluation of the scheme, which is normal when assessing the effectiveness of spending public funds. By applying to the scheme, you agree to the MMO contacting you on behalf of Defra, Defra directly or their agents contacting you at a future date about your participation in the evaluation. By applying, you also agree that your application details can be shared in full with contractors evaluating the scheme. The contractors will fully adhere to data protection laws and standards and will not share personal data contained in your application for any other purpose except for the purposes listed in this privacy notice, deleting your data on completion of their evaluation. Co-operation in evaluation is expected as a condition of receiving a fund payment. For unsuccessful applicants, participation in evaluation is appreciated as it will help improve the scheme, and potential future schemes, but it is not expected.

### ***SECURITY***

All information collected under this scheme will be processed in line with the principles set out in HM Government Security Policy Framework, issued by the Cabinet Office, when handling, transferring, storing, accessing or destroying information.

We will only hold the information collected under this scheme while there is an ongoing business need or Regulatory requirement to retain the information.

### ***Confidentiality and Data Protection***

The individual receiving the Fund will respect the confidentiality of any commercially sensitive information that they have access to as a result of receipt of this Fund.

Notwithstanding the above, the individual receiving the Fund may disclose any information as required by law or judicial order. All information submitted to MMO may need to be disclosed and/or published by the Organisation on behalf of Defra. Without prejudice to the foregoing generality, the department may disclose information in compliance with the Freedom of Information Act 2000, the Environmental Information Regulations 2004, other law, or, as a consequence of judicial order, or order by any court or tribunal with the authority to order disclosure. Further, the MMO on behalf of Defra may also disclose all information submitted to it to the United Kingdom Parliament or any other department, office or agency of Her Majesty's Government and their servants or agents. When disclosing such information it is recognised and agreed by both parties that MMO shall, if they see fit, disclose such information but are unable to impose any restriction upon the information that it provides to Members of the United Kingdom Parliament; such disclosure shall not be treated as a breach of this agreement.

The individual receiving the fund shall ensure that all requirements of the Data Protection Laws are fulfilled.

Defra via The MMO will publish limited details of all amounts made under the Fund on our website. This will include the legal entity or organisation's name, short description and the funding awarded to ensure transparency. You as the applicant agree that acceptance of funding constitutes inclusion of your details in the list of projects to be published on the MMO website.

### ***CHANGES TO PRIVACY NOTICE***

We keep this privacy notice under review, and we reserve the right to update this privacy notice at any time.