

PUBLIC MINUTES

of the Homes England Board Meeting held at 9am on Thursday 31 January 2019 at One Friargate, Coventry

Present:

Edward Lister	Chair
Simon Dudley	
Nick Walkley	Chief Executive
Keith House	
Richard Blakeway	
Stephen Bell	
Teresa O'Neill	
Duncan Sutherland	
Ceri Smith, UKGI	

In attendance:

Bayo Dosunmu	Executive Director of the Homes England Development Programme	
Tom Walker	Deputy Chief Executive	
Paul Murphy	Deputy Chief Risk Officer	
Gordon More	Chief Investments Officer	
Stephen Kinsella	Executive Director Land	
Isabella Freeman	General Counsel	
Jane Castor	General Manager Finance & Performance	
Amy Casterton	Chief of Staff	
Kirk Howe	General Manager - Fund Devt, Perf & Ops	
Mike Wiltshire	General Manager Strategy and Performance	
Justin Oldham	Head of Governance	
Will Davies	Chief People Officer (<i>by phone</i>)	Item 9
Nick Frost	Boston Consulting Group	Item 8
Patrick Roche	Boston Consulting Group	Item 8
Alice Bolton	Boston Consulting Group	Item 8
Belinda Hudson	Independent Audit (observing)	
Catherine Stalker	Independent Audit (observing)	
Mary Carter	Board Secretary	

Apologies

01/01/19 There were no apologies.

Items 1 & 2 EWI Market Overview & EU Exit Update and Draft Playbook

02/01/19 The Chief Executive reflected on the Board discussion on these two items, which had taken place the previous evening, with the helpful involvement of the Chief Executive of Coventry Council.

04/01/19 The Chair asked for one hour phone calls to be diarised between Board meetings to keep members updated on developments. Directors would agree a formal set of lines for Homes England staff to take at Conferences and other events. **MC**
AC

Item 3 Minutes of Previous Meetings

05/01/19 The minutes of the previous meeting were agreed as a true record.

Item 4 Matters Arising

06/01/19 The Chair reported that the Secretary of State had agreed that Homes England could use external recruiters for the Board recruitment exercise. He and the UKGI Shareholder member were meeting potential firms the following day. He would re-circulate the note on the outcome of his 1-to1s with board members, and share the draft job advert. **MC**

08/01/19 Members NOTED the matters arising.

Item 5 CEO Update

09/01/19 The Chief Executive updated members on key developments since the last Board meeting. He then held a closed session with Board members to discuss his plans for senior staff changes, as part of the Operating Model transformation.

10/01/19 Members NOTED the report.

Item 6 Management Information Suite

11/01/19 The General Manager Finance & Performance presented the key elements of Homes England's performance to the end of December 2018, outlined next steps for the new Management Information (MI) Suite and provided an update on the Supplementary Estimates exercise.

15/01/19 Members NOTED the report.

Item 7 Committee Minutes

16/01/19 The Chair reported on the Investment Committee on 17 January 2019.

17/01/19 The Chair of Audit & Risk Committee reported on the Help to Buy session that had taken place on 30 January 2019. These meetings were being held to allow proper scrutiny to Help to Buy issues, pending the establishment of a Help to Buy Committee.

18/01/19 Members NOTED the reports.

Item 8 BCG Wrap-Up Letter

19/01/19 BCG presented their reflections on achievements to date, and the challenges for the future.

23/01/19 Members asked that securing an independent website should be a priority. They considered that the current website hosted on .GOV was not suitable to Homes England's new mission-based role.

AC

24/01/19 The Board NOTED the report and thanked BCG for their support.

Item 9 People Survey Detailed Results

25/01/19 The Chief People Officer presented the detailed results of the People Survey.

28/01/19 Members NOTED the report.

Item 10 Homes and Communities Agency Pension Scheme Review

29/01/19 The Executive Director of the Homes England Development Programme provided an update on the review of the Homes and Communities Agency Pension Scheme.

30/01/19 The Board ... asked for a revised paper to come to their meeting in February 2019.

WD

Item 11 Any Other Business

31/01/19 The Chief of Staff reported that the tender for the Board Effectiveness Review had been issued, and the Review would take place in January/February 2019.

32/01/19 The Chief Executive updated members on progress with interim and permanent recruitment to senior posts.

33/01/19 Members noted that the Risk Management Framework and the Homes England Risk Appetite Statement were due to be considered at the ARC meeting in the afternoon, and would subsequently require Board approval. This would be secured by

MC

correspondence.

Date of next meeting: 29 November 2018.

Chairman's signature:

Date:

WITHDRAWN