

**IN THE HIGH COURT OF JUSTICE
QUEEN'S BENCH DIVISION**

Claim No. 12345689

B E T W E E N:

Mr A

Claimant

-and-

Company B

Defendant

DEFENDANT'S BILL OF COSTS to be assessed on the standard basis and paid by the Claimant pursuant to orders dated xxxxxxxx

CERTIFICATES PAGE

I certify that this bill is both accurate and complete and

in respect of the bill the costs claimed herein do not exceed the costs which the receiving party is required to pay my firm.

CERTIFICATE AS TO INTEREST AND PAYMENTS

I certify that

No rulings have been made in this case which affects my/the receiving party's entitlement to interest on costs.

and

CERTIFICATE IN RESPECT OF DISBURSEMENTS NOT EXCEEDING £500

I hereby certify that all disbursements listed in this bill which individually do not exceed £500 (other than those relating to counsel's fees) have been duly discharged.

CERTIFICATE IN RESPECT OF VAT

With reference to the pending assessment of the [claimant's/defendant's] costs and disbursements herein which are payable by the [claimant/defendant] we the undersigned [solicitors to] [auditors of] the [claimant/defendant] hereby certify that the [claimant/defendant] on the basis of its last completed VAT return [would/would not be entitled to recover would/be entitled to recover only percent of the] Value Added Tax on such costs and disbursements , as input tax pursuant to the Value Added Tax Act 1994.

Signed.....

ABC Firm

VAT NO:

INSTRUCTIONS

INTRODUCTION

The Issues

THE PROCEEDINGS

CONDUCT OF THE CLAIM/FUNDING

The claim was conducted throughout by.....

A full list of the legal team appears below. XYZ agreed to act on behalf of the Defendant on payment of disbursements and profit costs and the hourly rates claimed are set out below. The rates do not exceed the Defendant's solicitor/ client liability and are in accordance with the approved budget. Routine letters/ emails out and routine telephone calls are charged at one-tenth of the stated hourly rates.

STRUCTURE OF THE BILL

MASTER CHRONOLOGY

Date

Details

(This section would contain the chronological procedural steps during the litigation)

LEGAL TEAM, HOURLY RATES AND COUNSEL'S SUCCESS FEES

LTM	LTM Name	LTM Status	LTM Grade	Further Relevant Information	LTM Rate	LTM Budgeted Rate	LTM Rate Effective From	Counsel SF %
WT1	William Taylor	Partner	A		£240.00	£240.00	to May 2012	
WT2	William Taylor	Partner	A		£300.00	£300.00	from June 2012	
NLB		Medico-Legal Assistant	B		£180.00	£180.00		
FD	Fiona Duggan	Legal Assistant	D		£160.00	£160.00		
TI	Thomas Irwin	Costs Draftsman	D		£146.00	£146.00		
NV	Nicholas Vine	Junior Counsel	JC					100%

FUNDING & PARTS TABLE

Part ID	Description	Solicitors' Success Fee	VAT Rate	Profit Costs incurred	Indemnity Principle Limit	Recoverable % of incurred profit costs	Profit Costs as Claimed
Part 1	Pre-CFA		20%	72.00		100.00%	72.00
Part 2	CFA	95%	20%	31,042.40		100.00%	31,042.40

TABLE OF COSTS AS SUMMARILY ASSESSED

Part ID	Date	Hearing Description	Counsel	Profit Costs Allowed	Counsel Fees Allowed	Disbursements Allowed	Solicitor's Success Fee %	Counsel Success Fee %	Solicitor's Success Fee	Counsel's Success Fee	VAT %	VAT on Solicitor's Success Fee	VAT on Counsel's Success Fee	Total Success Fees inc VAT
Part 2	09/11/2012		NV	£3,000.00	£1,500.00		95.00%	100.00%	2,850.00	1,500.00	20.00%	£570.00	£300.00	£5,220.00
Total				£3,000.00	£1,500.00	£0.00			2,850.00	1,500.00		£570.00	£300.00	£5,220.00

MAIN SUMMARY BY PHASE

Total Bill 110,320.20
Success Fees on Summarily Assessed Costs 5,220.00

Phase Name	Counsel's Base Fees	Other Disbursements	Base Profit Costs	Total Base Costs	Solicitor's Success Fees	Counsel's Success Fees	Total VAT	ATEI Premium	Total Costs
Initial and Pre-Action Protocol Work			1,236.00	1,236.00	1,105.80	0.00	468.36		2,810.16
Issue / Statements of Case	2,175.00	545.00	2,798.00	5,518.00	2,658.10	2,175.00	1,961.22		12,312.32
Case Management Conference			3,240.00	3,240.00	3,078.00	0.00	1,263.60		7,581.60
Disclosure		200.00	5,778.00	5,978.00	5,489.10	0.00	2,253.42		13,720.52
Witness statements		49.65	2,370.00	2,419.65	2,251.50	0.00	934.23		5,605.38
Expert reports		3,100.00	1,920.00	5,020.00	1,824.00	0.00	748.80		7,592.80
Pre-Trial Review			1,800.00	1,800.00	1,710.00	0.00	702.00		4,212.00
Trial preparation			5,100.00	5,100.00	4,845.00	0.00	1,989.00		11,934.00
Trial	5,000.00		2,100.00	7,100.00	1,995.00	5,000.00	2,819.00		16,914.00
ADR / Settlement	50.00		420.00	470.00	399.00	50.00	183.80		1,102.80
Interim Applications and Hearings (Interlocutory Applications)			930.00	930.00	883.50	0.00	362.70		2,176.20
Funding			0.00	0.00	0.00	0.00	0.00	11,130.00	11,130.00
Budgeting incl. costs estimates			2,276.40	2,276.40	2,162.58	0.00	887.80		5,326.78
Costs Assessment			1,146.00	1,146.00	1,088.70	0.00	446.94		2,681.64
	7,225.00	3,894.65	31,114.40	42,234.05	29,490.28	7,225.00	15,020.87	11,130.00	105,100.20

SUMMARY BY TASK, ACTIVITY AND EXPENSES

Total Bill **110,320.20**
 Success Fees on Summarily Assessed Costs 5,220.00

Task Name	Activity Name	Expense Name	LTM Grade	Time	Base Profit Costs	Counsel's Base Fees	Other Disbursements	Total Base Costs	Solicitor's Success Fees	Counsel's Success Fees	Total VAT	ATEI Premium	Total Costs
Factual investigation				2.10	528.00	0.00	0.00	528.00	433.20	0.00	192.24	0.00	1,153.44
Legal investigation				0.20	48.00	0.00	0.00	48.00	45.60	0.00	18.72	0.00	112.32
Pre-action protocol (or similar) work				2.70	660.00	0.00	0.00	660.00	627.00	0.00	257.40	0.00	1,544.40
Issue and Serve Proceedings and Preparation of Statement(s) of Case				9.30	2,528.00	2,175.00	545.00	5,248.00	2,401.60	2,175.00	1,855.92	0.00	11,680.52
Review of Other Party(s)' Statements of Case				0.90	270.00	0.00	0.00	270.00	256.50	0.00	105.30	0.00	631.80
Case Management Conference				10.80	3,240.00	0.00	0.00	3,240.00	3,078.00	0.00	1,263.60	0.00	7,581.60
Obtaining and reviewing documents				12.20	2,628.00	0.00	200.00	2,828.00	2,496.60	0.00	1,024.92	0.00	6,349.52
Preparing and serving disclosure lists				10.10	3,030.00	0.00	0.00	3,030.00	2,878.50	0.00	1,181.70	0.00	7,090.20
Inspection and review of the other side's disclosure for work undertaken after exchange of disclosure lists.				0.40	120.00	0.00	0.00	120.00	114.00	0.00	46.80	0.00	280.80
Taking, preparing and finalising witness statement(s)				7.90	2,370.00	0.00	49.65	2,419.65	2,251.50	0.00	934.23	0.00	5,605.38
Own expert evidence				7.30	1,920.00	0.00	3,100.00	5,020.00	1,824.00	0.00	748.80	0.00	7,592.80
Pre Trial Review				6.00	1,800.00	0.00	0.00	1,800.00	1,710.00	0.00	702.00	0.00	4,212.00
General work regarding preparation for trial				12.00	3,600.00	0.00	0.00	3,600.00	3,420.00	0.00	1,404.00	0.00	8,424.00
Advocacy				0.00	0.00	5,000.00	0.00	5,000.00	0.00	5,000.00	2,000.00	0.00	12,000.00
Other Settlement Matters	Communicate (Other Party(s)/other outside lawyers)	A		0.20	54.00	0.00	0.00	54.00	51.30	0.00	21.06	0.00	126.36
	Communicate (with client)	A		0.10	24.00	0.00	0.00	24.00	22.80	0.00	9.36	0.00	56.16
	Plan, Prepare, Draft, Review	A		1.00	252.00	0.00	0.00	252.00	239.40	0.00	98.28	0.00	589.68
		Counsel's Fees	JC	0.00	0.00	50.00	0.00	50.00	0.00	50.00	20.00	0.00	120.00
	Communicate (with Counsel)	A		0.30	90.00	0.00	0.00	90.00	85.50	0.00	35.10	0.00	210.60
Other Settlement Matters Total				1.60	420.00	50.00	0.00	470.00	399.00	50.00	183.80	0.00	1,102.80
Funding				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,130.00	11,130.00
Budgeting - between the parties				11.90	2,276.40	0.00	0.00	2,276.40	2,162.58	0.00	887.80	0.00	5,326.78
Preparing costs claim				6.90	1,146.00	0.00	0.00	1,146.00	1,088.70	0.00	446.94	0.00	2,681.64
Other applications	Communicate (Other Party(s)/other outside lawyers)	A		0.10	30.00	0.00	0.00	30.00	28.50	0.00	11.70	0.00	70.20
Other applications Total				0.10	30.00	0.00	0.00	30.00	28.50	0.00	11.70	0.00	70.20
Preparation of trial bundles				5.00	1,500.00	0.00	0.00	1,500.00	1,425.00	0.00	585.00	0.00	3,510.00
Support of advocates	Plan, Prepare, Draft, Review	A		7.00	2,100.00	0.00	0.00	2,100.00	1,995.00	0.00	819.00	0.00	4,914.00
Support of advocates Total				7.00	2,100.00	0.00	0.00	2,100.00	1,995.00	0.00	819.00	0.00	4,914.00
Applications for disclosure or Further Information	Appear For/Attend	A		1.00	300.00	0.00	0.00	300.00	285.00	0.00	117.00	0.00	702.00
	Plan, Prepare, Draft, Review	A		2.00	600.00	0.00	0.00	600.00	570.00	0.00	234.00	0.00	1,404.00
Applications for disclosure or Further Information Total				3.00	900.00	0.00	0.00	900.00	855.00	0.00	351.00	0.00	2,106.00

Task Name	Activity Name	Expense Name	LTM Grade	Time	Base Profit Costs	Counsel's Base Fees	Other Disbursements	Total Base Costs	Solicitor's Success Fees	Counsel's Success Fees	Total VAT	ATEI Premium	Total Costs
				117.40	31,114.40	7,225.00	3,894.65	42,234.05	29,490.28	7,225.00	15,020.87	11,130.00	105,100.20

SUMMARY OF COSTS AS CLAIMED VS AMOUNTS IN LAST APPROVED / AGREED / SUBMITTED BUDGET

Precedent H Phase	Incurred Pre-Budget	Last Approved Budget / Agreed Budget Figure	Incurred Post- Budget	Departure from Last Approved / Agreed Budget
Pre-action	1,236.00	-	-	0.00
Issue/Pleadings	5,518.00	-	-	0.00
CMC	3,150.00	200.00	90.00	-110.00
Disclosure	3,218.00	2,000.00	2,760.00	760.00
Witness Statements	2,419.65	3,000.00	-	-3,000.00
Expert Reports	4,930.00	500.00	90.00	-410.00
PTR	-	2,000.00	1,800.00	-200.00
Trial Preparation	-	4,500.00	5,100.00	600.00
Trial	-	3,000.00	7,100.00	4,100.00
ADR/Settlement	440.00	1,000.00	30.00	-970.00
Contingent Cost A	-	2,500.00	900.00	-1,600.00
Contingent Cost B	-	3,000.00	30.00	-2,970.00
Contingent Cost C	-	-	-	0.00

MAIN SUMMARY - BY PART

Total Bill **110,320.20**
 Success Fees on Summarily Assessed Costs 5,220.00

Part Name	Part ID	Counsel's Fees	Other Disbursements	Base Profit Costs	Total Base Costs	Solicitor's Success Fees	Counsel's Success Fees	Total VAT	Sum of ATEI Premium	Total Costs
Pre-CFA	Part 1			72.00	72.00	0.00	0.00	14.40		86.40
CFA	Part 2	7,225.00	3,894.65	31,042.40	42,162.05	29,490.28	7,225.00	15,006.47	11,130.00	105,013.80
Grand Total		7,225.00	3,894.65	31,114.40	42,234.05	29,490.28	7,225.00	15,020.87	11,130.00	105,100.20

SUMMARY OF COMMUNICATIONS

Task Name	External Party Name	Communication Method	Time	Base Profit Costs
Factual investigation	Counsel	Letter	0.20	48.00
	Client	Email	0.10	24.00
		Letter	0.40	102.00
		Telephone Call	0.80	204.00
	Defendant	Letter	0.20	48.00
Factual investigation Total			1.70	426.00
Legal investigation	Defendant	Letter	0.10	24.00
Legal investigation Total			0.10	24.00
Pre-action protocol (or similar) work	Client	Telephone Call	0.30	72.00
Pre-action protocol (or similar) work Total			0.30	72.00
Issue and Serve Proceedings and Preparation of Statement(s) of Case	Counsel	Email	0.70	210.00
		Letter	0.20	54.00
		Telephone Call	0.60	156.00
	Client	Letter	0.60	174.00
		Telephone Call	0.40	108.00
	Defendant	Email	0.10	30.00
		Letter	0.30	90.00
	Dr John Unsworth, Consultant Emergency Physician	Letter	0.10	30.00
	Court	Letter	0.30	90.00
	Issue and Serve Proceedings and Preparation of Statement(s) of Case Total			3.30
Review of Other Party(s)' Statements of Case	Client	Letter	0.10	30.00
	Defendant	Letter	0.10	30.00
Review of Other Party(s)' Statements of Case Total			0.20	60.00
Case Management Conference	Counsel	Telephone Call	0.10	30.00
	Client	Email	0.30	90.00
		Letter	0.10	30.00
		Defendant	Email	0.50
		Letter	0.20	60.00
		Telephone Call	0.30	90.00
	Court	Letter	0.20	60.00
Case Management Conference Total			1.70	510.00
Obtaining and reviewing documents	Client	Letter	0.50	120.00

SUMMARY OF COMMUNICATIONS

Task Name	External Party Name	Communication Method	Time	Base Profit Costs	
Obtaining and reviewing documents	Defendant	Letter	0.60	156.00	
		Telephone Call	0.20	48.00	
	Court	Letter	0.10	30.00	
		Dr Graham	Letter	0.10	24.00
			Telephone Call	0.10	24.00
	DEF University Hospital	Letter	0.20	48.00	
	GHI Ambulance Service NHS Trust	Letter	0.20	48.00	
	JKL Health Authority	Email	0.20	48.00	
		Letter	0.50	120.00	
	Obtaining and reviewing documents Total			2.70	666.00
Preparing and serving disclosure lists	Client	Letter	0.10	30.00	
	Defendant	Letter	0.40	120.00	
	Court	Letter	0.10	30.00	
Preparing and serving disclosure lists Total			0.60	180.00	
Inspection and review of the other side's disclosure for work undertaken after exchange of disclosure lists.	Defendant	Email	0.10	30.00	
Inspection and review of the other side's disclosure for work undertaken after exchange of disclosure lists. Total			0.10	30.00	
Taking, preparing and finalising witness statement(s)	Counsel	Email	0.20	60.00	
		Telephone Call	0.10	30.00	
	Client	Letter	0.20	60.00	
		Meeting	6.10	1830.00	
		Telephone Call	0.10	30.00	
	Imogen Nash	Telephone Call	0.10	30.00	
Taking, preparing and finalising witness statement(s) Total			6.80	2040.00	
Own expert evidence	Client	Email	0.40	120.00	
		Letter	0.30	78.00	
		Telephone Call	0.40	102.00	
	Dr John Unsworth, Consultant Emergency Physician	Email	0.30	90.00	
		Letter	0.30	78.00	
		Telephone Call	0.30	90.00	

SUMMARY OF COMMUNICATIONS

Task Name	External Party Name	Communication Method	Time	Base Profit Costs
Own expert evidence	Dr Robert Crane, Consultant Respiratory Physician	Email	0.90	264.00
		Letter	0.20	54.00
		Telephone Call	0.10	24.00
Own expert evidence Total			3.20	900.00
Other Settlement Matters	Counsel	Email	0.30	90.00
	Client	Letter	0.10	24.00
	Defendant	Letter	0.20	54.00
Other Settlement Matters Total			0.60	168.00
Other applications	Defendant	Email	0.10	30.00
Other applications Total			0.10	30.00
			21.40	6048.00

DETAILED BILL - (PRINT VERSION)

Item No	Date	Phase Name	Task Name	Activity Name	Expense Name	Pre, Post or Non Budget	Description of work	External Party Name	LTM Grade	Time	Base Profit Costs	Disbursements
1	08/10/2011	Initial and Pre-Action Protocol Work	Factual investigation	Communicate (with Counsel)		Pre-Budget	Letter	Counsel	A	0.10	24.00	
2	06/03/2012	Initial and Pre-Action Protocol Work	Factual investigation	Communicate (with Counsel)		Pre-Budget	Letter Out - Counsel's clerk	Counsel	A	0.10	24.00	
3	18/01/2010	Initial and Pre-Action Protocol Work	Factual investigation	Communicate (with client)		Pre-Budget	Letter Out - Client	Client	A	0.10	24.00	
4	19/01/2010	Initial and Pre-Action Protocol Work	Factual investigation	Communicate (with client)		Pre-Budget	Email to client	Client	A	0.10	24.00	
5	21/01/2010	Initial and Pre-Action Protocol Work	Factual investigation	Communicate (with client)		Pre-Budget	Telephone Call In - Client	Client	A	0.10	24.00	
6	05/07/2010	Initial and Pre-Action Protocol Work	Factual investigation	Communicate (with client)		Pre-Budget	Letter Out - Client	Client	A	0.10	24.00	
7	30/10/2011	Initial and Pre-Action Protocol Work	Factual investigation	Communicate (with client)		Pre-Budget	Long telephone call with the Claimant discussing the financial relationship with the Deceased and his provision for the children	Client	A	0.20	48.00	
8	22/04/2012	Initial and Pre-Action Protocol Work	Factual investigation	Communicate (with client)		Pre-Budget	Telephone Call Out - Client	Client	A	0.10	24.00	
9	30/04/2012	Initial and Pre-Action Protocol Work	Factual investigation	Communicate (with client)		Pre-Budget	Letter Out	Client	A	0.10	24.00	
10	19/07/2012	Initial and Pre-Action Protocol Work	Factual investigation	Communicate (with client)		Pre-Budget	Letter Out - Client	Client	A	0.10	30.00	
11	29/07/2012	Initial and Pre-Action Protocol Work	Factual investigation	Communicate (with client)		Pre-Budget	Telephone Call In - Client	Client	A	0.10	30.00	
12	08/10/2012	Initial and Pre-Action Protocol Work	Factual investigation	Communicate (with client)		Pre-Budget	Telephone Call In - Client	Client	A	0.10	30.00	
13	09/10/2011	Initial and Pre-Action Protocol Work	Pre-action protocol (or similar) work	Communicate (Other Party(s)/other outside lawyers)		Pre-Budget	Amending draft letter of claim	(blank)	A	0.20	48.00	
14	11/03/2012	Initial and Pre-Action Protocol Work	Factual investigation	Communicate (Other Party(s)/other outside lawyers)		Pre-Budget	Letter	Defendant	A	0.10	24.00	
15	30/04/2012	Initial and Pre-Action Protocol Work	Factual investigation	Communicate (Other Party(s)/other outside lawyers)		Pre-Budget	Letter Out - Opponent	Defendant	A	0.10	24.00	
16	06/02/2012	Initial and Pre-Action Protocol Work	Pre-action protocol (or similar) work	Plan, Prepare, Draft, Review		Pre-Budget	Considering Counsel's amendments to letter of claim (apportioned)	(blank)	A	0.20	48.00	
17	22/04/2012	Initial and Pre-Action Protocol Work	Factual investigation	Plan, Prepare, Draft, Review		Pre-Budget	Drafting attendance note	(blank)	A	0.10	24.00	
18	14/07/2012	Initial and Pre-Action Protocol Work	Pre-action protocol (or similar) work	Plan, Prepare, Draft, Review		Pre-Budget	Considering letter of response from Defendant denying liability	(blank)	A	0.20	60.00	
19	29/07/2012	Initial and Pre-Action Protocol Work	Factual investigation	Plan, Prepare, Draft, Review		Pre-Budget	Drafting attendance note	(blank)	A	0.10	30.00	
20	19/02/2012	Initial and Pre-Action Protocol Work	Legal investigation	Communicate (with Counsel)		Pre-Budget	Drafting attendance note	(blank)	A	0.10	24.00	
21	11/03/2012	Initial and Pre-Action Protocol Work	Legal investigation	Communicate (Other Party(s)/other outside lawyers)		Pre-Budget	Letter	Defendant	A	0.10	24.00	
22	26/09/2011	Initial and Pre-Action Protocol Work	Pre-action protocol (or similar) work	Plan, Prepare, Draft, Review		Pre-Budget	Drafting letter of claim	(blank)	A	1.50	360.00	
23	09/10/2011	Initial and Pre-Action Protocol Work	Factual investigation	Communicate (with client)		Pre-Budget	Long telephone call to Claimant requesting details of Deceased's provision for the children and calculation of dependency claim	Client	A	0.20	48.00	
24	19/02/2012	Initial and Pre-Action Protocol Work	Pre-action protocol (or similar) work	Communicate (with client)		Pre-Budget	Telephone Call In - Client	Client	A	0.10	24.00	
25	19/02/2012	Initial and Pre-Action Protocol Work	Pre-action protocol (or similar) work	Communicate (with client)		Pre-Budget	Long telephone call to Claimant discussing draft letter of claim and schedule	Client	A	0.20	48.00	
26	24/04/2011	Initial and Pre-Action Protocol Work	Factual investigation	Plan, Prepare, Draft, Review		Pre-Budget	Considering funeral expenses provided by Claimant	(blank)	A	0.10	24.00	
27	09/10/2011	Initial and Pre-Action Protocol Work	Pre-action protocol (or similar) work	Plan, Prepare, Draft, Review		Pre-Budget	Drafting attendance note	(blank)	A	0.10	24.00	
28	30/10/2011	Initial and Pre-Action Protocol Work	Pre-action protocol (or similar) work	Plan, Prepare, Draft, Review		Pre-Budget	Drafting attendance note	(blank)	A	0.10	24.00	
29	19/02/2012	Initial and Pre-Action Protocol Work	Pre-action protocol (or similar) work	Plan, Prepare, Draft, Review		Pre-Budget	Drafting attendance note	(blank)	A	0.10	24.00	
30	10/05/2012	Initial and Pre-Action Protocol Work	Factual investigation	Plan, Prepare, Draft, Review		Pre-Budget	Consideration of CRU Certificate	(blank)	A	0.10	24.00	

DETAILED BILL - (PRINT VERSION)

Item No	Date	Phase Name	Task Name	Activity Name	Expense Name	Pre, Post or Non Budget	Description of work	External Party Name	LTM Grade	Time	Base Profit Costs	Disbursements
31	01/10/2011	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Communicate (with Counsel)		Pre-Budget	Letter	Counsel	A	0.10	24.00	
32	09/10/2011	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Communicate (with Counsel)		Pre-Budget	Telephone conference with Counsel discussing dependency claim	Counsel	A	0.20	48.00	
33	21/01/2012	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Communicate (with Counsel)		Pre-Budget	Long telephone call to Counsel requesting Counsel to prepare a separate schedule including dependency for children	Counsel	A	0.20	48.00	
34	06/10/2012	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Communicate (with Counsel)		Pre-Budget	Letter	Counsel	A	0.10	30.00	
35	06/10/2012	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Communicate (with Counsel)		Pre-Budget	Telephone Call Out - Counsel's clerk	Counsel	A	0.10	30.00	
36	06/10/2012	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Communicate (with Counsel)		Pre-Budget	Telephone Call In - Counsel's clerk	Counsel	A	0.10	30.00	
37	08/10/2012	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Communicate (with Counsel)		Pre-Budget	E-Mail Out	Counsel	A	0.10	30.00	
38	08/10/2012	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Communicate (with Counsel)		Pre-Budget	E-Mail Out	Counsel	A	0.10	30.00	
39	06/11/2012	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Communicate (with Counsel)		Pre-Budget	E-Mail Out	Counsel	A	0.10	30.00	
40	10/11/2012	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Communicate (with Counsel)		Pre-Budget	E-Mail Out	Counsel	A	0.10	30.00	
41	02/01/2013	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Communicate (with Counsel)		Pre-Budget	E-Mail Out	Counsel	A	0.10	30.00	
42	02/01/2013	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Communicate (with Counsel)		Pre-Budget	E-Mail Out	Counsel	A	0.10	30.00	
43	07/04/2013	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Communicate (with Counsel)		Pre-Budget	E-Mail Out	Counsel	A	0.10	30.00	
44	26/09/2011	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Communicate (with client)		Pre-Budget	Long telephone call to the Claimant obtaining details of cost of wake and other information for schedule	Client	A	0.20	48.00	
45	26/09/2011	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Communicate (with client)		Pre-Budget	Letter Our - Client	Client	A	0.10	24.00	
46	06/10/2012	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Communicate (with client)		Pre-Budget	Letter Out - Client	Client	A	0.10	30.00	
47	08/10/2012	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Communicate (with client)		Pre-Budget	Letter Out - Client	Client	A	0.10	30.00	
48	12/11/2012	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Communicate (with client)		Pre-Budget	Letter Out - Client	Client	A	0.10	30.00	
49	06/01/2013	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Communicate (with client)		Pre-Budget	Telephone Call In - Client	Client	A	0.10	30.00	
50	06/01/2013	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Communicate (with client)		Pre-Budget	Letter Out - Client	Client	A	0.10	30.00	
51	31/01/2013	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Communicate (with client)		Pre-Budget	Letter	Client	A	0.10	30.00	

DETAILED BILL - (PRINT VERSION)

Item No	Date	Phase Name	Task Name	Activity Name	Expense Name	Pre, Post or Non Budget	Description of work	External Party Name	LTM Grade	Time	Base Profit Costs	Disbursements
52	17/02/2013	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Communicate (with client)		Pre-Budget	Telephone Call Out - Client	Client	A	0.10	30.00	
53	06/01/2013	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Communicate (experts)		Pre-Budget	Letter Out - Expert	Dr John Unsworth, Consultant Emergency Physician	A	0.10	30.00	
54	31/01/2013	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Communicate (Other Party(s)/other outside lawyers)		Pre-Budget	Letter	Defendant	A	0.10	30.00	
55	31/01/2013	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Communicate (Other Party(s)/other outside lawyers)		Pre-Budget	Letter	Defendant	A	0.10	30.00	
56	17/02/2013	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Communicate (Other Party(s)/other outside lawyers)		Pre-Budget	Letter Out - Opponent	Defendant	A	0.10	30.00	
57	19/02/2013	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Communicate (Other Party(s)/other outside lawyers)		Pre-Budget	Email	Defendant	A	0.10	30.00	
58	12/11/2012	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Communicate (other external)		Pre-Budget	Letter Out - Court	Court	A	0.10	30.00	
59	18/11/2012	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Communicate (other external)		Pre-Budget	Letter	Court	A	0.10	30.00	
60	31/01/2013	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Communicate (other external)		Pre-Budget	Letter	Court	A	0.10	30.00	
61	26/09/2011	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Plan, Prepare, Draft, Review		Pre-Budget	Preparing schedule of special damages and interest calculation	(blank)	A	0.50	120.00	
62	26/09/2011	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Plan, Prepare, Draft, Review		Pre-Budget	Drafting attendance note	(blank)	A	0.10	24.00	
63	09/10/2011	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Plan, Prepare, Draft, Review		Pre-Budget	Drafting attendance note	(blank)	A	0.10	24.00	
64	30/10/2011	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Plan, Prepare, Draft, Review		Pre-Budget	Drafting instructions to Counsel to advise on quantum	(blank)	A	0.90	216.00	
65	21/01/2012	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Plan, Prepare, Draft, Review		Pre-Budget	Drafting attendance note	(blank)	A	0.10	24.00	
66	21/01/2012	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Plan, Prepare, Draft, Review		Pre-Budget	Consideration of Counsel's advice	(blank)	A	0.40	96.00	
67	06/02/2012	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Plan, Prepare, Draft, Review		Pre-Budget	Considering schedule received from Counsel (apportioned)	(blank)	A	0.30	72.00	
68	06/10/2012	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Plan, Prepare, Draft, Review		Pre-Budget	Drafting attendance note	(blank)	A	0.10	30.00	
69	06/10/2012	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Plan, Prepare, Draft, Review		Pre-Budget	Drafting attendance note	(blank)	A	0.10	30.00	
70	08/10/2012	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Plan, Prepare, Draft, Review		Pre-Budget	Drafting attendance note	(blank)	A	0.10	30.00	
71	08/10/2012	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Plan, Prepare, Draft, Review		Pre-Budget	Drafting instructions to Counsel	(blank)	A	0.70	210.00	
72	09/11/2012	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Plan, Prepare, Draft, Review		Pre-Budget	Considering Counsel's draft particulars of claim	(blank)	A	0.80	240.00	

DETAILED BILL - (PRINT VERSION)

Item No	Date	Phase Name	Task Name	Activity Name	Expense Name	Pre, Post or Non Budget	Description of work	External Party Name	LTM Grade	Time	Base Profit Costs	Disbursements
73	11/11/2012	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Plan, Prepare, Draft, Review		Pre-Budget	Drafting claim form	(blank)	A	0.30	90.00	
74	23/11/2012	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Plan, Prepare, Draft, Review		Pre-Budget	Considering invoices relating to probate	(blank)	A	0.10	30.00	
75	06/01/2013	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Plan, Prepare, Draft, Review		Pre-Budget	Finalising particulars of claim and schedule of loss	(blank)	D	0.50	80.00	
76	06/01/2013	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Plan, Prepare, Draft, Review		Pre-Budget	Drafting attendance note	(blank)	A	0.10	30.00	
77	06/01/2013	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Plan, Prepare, Draft, Review		Pre-Budget	Considering revised draft of particulars of claim and schedule of loss	(blank)	A	0.30	90.00	
78	31/01/2013	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Plan, Prepare, Draft, Review		Pre-Budget	Drafting certificate of service	(blank)	A	0.10	30.00	
79	17/02/2013	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Plan, Prepare, Draft, Review		Pre-Budget	Drafting attendance note	(blank)	A	0.10	30.00	
80	17/02/2013	Issue / Statements of Case	Review of Other Party(s)' Statements of Case	Plan, Prepare, Draft, Review		Pre-Budget	Considering Defendant's acknowledgment of service	(blank)	A	0.10	30.00	
81	31/03/2013	Issue / Statements of Case	Review of Other Party(s)' Statements of Case	Plan, Prepare, Draft, Review		Pre-Budget	Consideration of defence	(blank)	A	0.40	120.00	
82	04/04/2013	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Plan, Prepare, Draft, Review		Pre-Budget	Considering service of a reply to defence	(blank)	A	0.20	60.00	
83	09/06/2013	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case	Plan, Prepare, Draft, Review		Pre-Budget	Consideration of CRU Certificate	(blank)	A	0.10	30.00	
84	21/01/2012	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case		Counsel's Fees	Pre-Budget	Paid fee to Counsel - Oliver Williamson for advice	(blank)	JC	(blank)		525.00
85	05/02/2012	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case		Counsel's Fees	Pre-Budget	Paid fee to Counsel - Oliver Williamson for settling letter of claim	(blank)	JC	(blank)		300.00
86	05/02/2012	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case		Counsel's Fees	Pre-Budget	Paid fee to Counsel - Oliver Williamson for settling schedule of loss	(blank)	JC	(blank)		300.00
87	06/11/2012	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case		Counsel's Fees	Pre-Budget	Paid fee to Counsel - Oliver Williamson for settling particulars of claim	(blank)	JC	(blank)		1,050.00
88	13/11/2012	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case		Experts' Fees	Pre-Budget	Paid fee for reading and approving particulars of claim	Dr John Unsworth, Consultant Emergency Physician		(blank)		150.00
89	12/11/2012	Issue / Statements of Case	Issue and Serve Proceedings and Preparation of Statement(s) of Case		Process Server Fees	Pre-Budget	Paid Court fee	(blank)		(blank)		395.00
90	31/03/2013	Issue / Statements of Case	Review of Other Party(s)' Statements of Case	Communicate (with client)		Pre-Budget	Letter Out - Client	Client	A	0.10	30.00	
91	01/04/2013	Issue / Statements of Case	Review of Other Party(s)' Statements of Case	Communicate (Other Party(s)/other outside lawyers)		Pre-Budget	Letter Out - Opponent	Defendant	A	0.10	30.00	
92	23/06/2013	Issue / Statements of Case	Review of Other Party(s)' Statements of Case	Plan, Prepare, Draft, Review		Pre-Budget	General consideration of schedule and quantum	(blank)	A	0.20	60.00	
93	02/04/2013	Case Management Conference	Case Management Conference	Communicate (with Counsel)		Pre-Budget	Telephone Call Out - Counsel's clerk	Counsel	A	0.10	30.00	
94	23/04/2013	Case Management Conference	Case Management Conference	Communicate (with client)		Pre-Budget	Drafting long email to Defendant explaining why the draft directions were not agreed	Client	A	0.30	90.00	
95	06/05/2013	Case Management Conference	Case Management Conference	Communicate (with client)		Pre-Budget	Letter Out - Client	Client	A	0.10	30.00	
96	10/04/2013	Case Management Conference	Case Management Conference	Communicate (Other Party(s)/other outside lawyers)		Pre-Budget	Email	Defendant	A	0.10	30.00	
97	29/04/2013	Case Management Conference	Case Management Conference	Communicate (Other Party(s)/other outside lawyers)		Pre-Budget	E-Mail Out	Defendant	A	0.10	30.00	

DETAILED BILL - (PRINT VERSION)

Item No	Date	Phase Name	Task Name	Activity Name	Expense Name	Pre, Post or Non Budget	Description of work	External Party Name	LTM Grade	Time	Base Profit Costs	Disbursements
98	30/04/2013	Case Management Conference	Case Management Conference	Communicate (Other Party(s)/other outside lawyers)		Pre-Budget	E-Mail Out	Defendant	A	0.10	30.00	
99	30/04/2013	Case Management Conference	Case Management Conference	Communicate (Other Party(s)/other outside lawyers)		Pre-Budget	Long telephone call with Defendant discussing and agreeing directions and timetable	Defendant	A	0.20	60.00	
100	30/04/2013	Case Management Conference	Case Management Conference	Communicate (Other Party(s)/other outside lawyers)		Pre-Budget	Letter	Defendant	A	0.10	30.00	
101	30/04/2013	Case Management Conference	Case Management Conference	Communicate (Other Party(s)/other outside lawyers)		Pre-Budget	E-Mail Out	Defendant	A	0.10	30.00	
102	06/05/2013	Case Management Conference	Case Management Conference	Communicate (Other Party(s)/other outside lawyers)		Pre-Budget	Letter Out - Opponent	Defendant	A	0.10	30.00	
103	08/07/2013	Case Management Conference	Case Management Conference	Communicate (Other Party(s)/other outside lawyers)		Budgeted	Email	Defendant	A	0.10	30.00	
104	09/07/2013	Case Management Conference	Case Management Conference	Communicate (Other Party(s)/other outside lawyers)		Budgeted	Telephone	Defendant	A	0.10	30.00	
105	30/04/2013	Case Management Conference	Case Management Conference	Communicate (other external)		Pre-Budget	Letter Out - Court	Court	A	0.10	30.00	
106	26/06/2013	Case Management Conference	Case Management Conference	Communicate (other external)		Pre-Budget	Letter Out* - Court	Court	A	0.10	30.00	
107	02/04/2013	Case Management Conference	Case Management Conference	Plan, Prepare, Draft, Review		Pre-Budget	Drafting attendance note	(blank)	A	0.10	30.00	
108	04/04/2013	Case Management Conference	Case Management Conference	Plan, Prepare, Draft, Review		Pre-Budget	Drafting directions order	(blank)	A	0.80	240.00	
109	04/04/2013	Case Management Conference	Case Management Conference	Plan, Prepare, Draft, Review		Pre-Budget	Drafting directions questionnaire	(blank)	A	0.30	90.00	
110	23/04/2013	Case Management Conference	Case Management Conference	Plan, Prepare, Draft, Review		Pre-Budget	Consideration of Defendant's draft directions	(blank)	A	0.50	150.00	
111	30/04/2013	Case Management Conference	Case Management Conference	Plan, Prepare, Draft, Review		Pre-Budget	Consideration of Defendant's cost budget and directions questionnaire	(blank)	A	0.50	150.00	
112	30/04/2013	Case Management Conference	Case Management Conference	Plan, Prepare, Draft, Review		Pre-Budget	Considering Defendant's revised draft directions	(blank)	A	0.20	60.00	
113	30/04/2013	Case Management Conference	Case Management Conference	Plan, Prepare, Draft, Review		Pre-Budget	Drafting attendance note	(blank)	A	0.10	30.00	
114	30/04/2013	Case Management Conference	Case Management Conference	Plan, Prepare, Draft, Review		Pre-Budget	Considering revised agreed directions and finalising directions questionnaire	(blank)	A	0.30	90.00	
115	26/06/2013	Case Management Conference	Case Management Conference	Plan, Prepare, Draft, Review		Pre-Budget	Costing/valuing incurred work to date	(blank)	A	6.20	1,860.00	
116	09/07/2013	Case Management Conference	Case Management Conference	Plan, Prepare, Draft, Review		Budgeted	Drafting attendance note	(blank)	A	0.10	30.00	
117	10/07/2013	Disclosure	Inspection and review of the other side's disclosure for work undertaken after exchange of disclosure lists.	Communicate (Other Party(s)/other outside lawyers)		Budgeted	Email	Defendant	A	0.10	30.00	
118	06/06/2010	Disclosure	Obtaining and reviewing documents	Communicate (with client)		Pre-Budget	Letter Out - Client	Client	A	0.10	24.00	
119	13/07/2010	Disclosure	Obtaining and reviewing documents	Communicate (with client)		Pre-Budget	Letter Out - Client	Client	A	0.10	24.00	
120	14/09/2010	Disclosure	Obtaining and reviewing documents	Communicate (with client)		Pre-Budget	Letter Out - Client	Client	A	0.10	24.00	
121	29/11/2010	Disclosure	Obtaining and reviewing documents	Communicate (with client)		Pre-Budget	Letter Out - Client	Client	A	0.10	24.00	
122	20/02/2011	Disclosure	Obtaining and reviewing documents	Communicate (with client)		Pre-Budget	Letter Out - Client	Client	A	0.10	24.00	
123	26/05/2010	Disclosure	Obtaining and reviewing documents	Communicate (Other Party(s)/other outside lawyers)		Pre-Budget	Letter Out - Opponent	Defendant	A	0.10	24.00	
124	29/07/2010	Disclosure	Obtaining and reviewing documents	Communicate (Other Party(s)/other outside lawyers)		Pre-Budget	Letter Out - Opponent	Defendant	A	0.10	24.00	
125	03/08/2010	Disclosure	Obtaining and reviewing documents	Communicate (Other Party(s)/other outside lawyers)		Pre-Budget	Telephone Call Out - Opponent	Defendant	A	0.10	24.00	
126	04/08/2010	Disclosure	Obtaining and reviewing documents	Communicate (Other Party(s)/other outside lawyers)		Pre-Budget	Telephone Call In - Opponent	Defendant	A	0.10	24.00	
127	14/09/2010	Disclosure	Obtaining and reviewing documents	Communicate (Other Party(s)/other outside lawyers)		Pre-Budget	Letter Out - Opponent	Defendant	A	0.10	24.00	
128	14/09/2010	Disclosure	Obtaining and reviewing documents	Communicate (Other Party(s)/other outside lawyers)		Pre-Budget	Letter Out - Opponent	Defendant	A	0.10	24.00	

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Item No	Date	Phase Name	Task Name	Activity Name	Expense Name	Pre, Post or Non Budget	Description of work	External Party Name	LTM Grade	Time	Base Profit Costs	Disbursements
129	06/03/2013	Disclosure	Obtaining and reviewing documents	Communicate (Other Party(s)/other outside lawyers)		Pre-Budget	Letter Out - Opponent	Defendant	A	0.10	30.00	
130	06/03/2013	Disclosure	Obtaining and reviewing documents	Communicate (Other Party(s)/other outside lawyers)		Pre-Budget	Letter	Defendant	A	0.10	30.00	
131	26/05/2010	Disclosure	Obtaining and reviewing documents	Communicate (other external)		Pre-Budget	Letter Out - General Practitioner	Dr Graham	A	0.10	24.00	
132	26/05/2010	Disclosure	Obtaining and reviewing documents	Communicate (other external)		Pre-Budget	Letter Out - Hospital	DEF University Hospital	A	0.10	24.00	
133	26/05/2010	Disclosure	Obtaining and reviewing documents	Communicate (other external)		Pre-Budget	Letter Out - Other miscellaneous	GHI Ambulance Service NHS Trust	A	0.10	24.00	
134	02/06/2010	Disclosure	Obtaining and reviewing documents	Communicate (other external)		Pre-Budget	Telephone Call In - GP's surgery	Dr Graham	A	0.10	24.00	
135	12/06/2010	Disclosure	Obtaining and reviewing documents	Communicate (other external)		Pre-Budget	Letter Out - Other miscellaneous	JKL Health Authority	A	0.10	24.00	
136	20/06/2010	Disclosure	Obtaining and reviewing documents	Communicate (other external)		Pre-Budget	Letter Out - Hospital	DEF University Hospital	A	0.10	24.00	
137	23/06/2010	Disclosure	Obtaining and reviewing documents	Communicate (other external)		Pre-Budget	Letter Out - Other miscellaneous	GHI Ambulance Service NHS Trust	A	0.10	24.00	
138	29/07/2010	Disclosure	Obtaining and reviewing documents	Communicate (other external)		Pre-Budget	Letter Out - Other miscellaneous	JKL Health Authority	A	0.10	24.00	
139	14/09/2010	Disclosure	Obtaining and reviewing documents	Communicate (other external)		Pre-Budget	Letter Out - Other miscellaneous	JKL Health Authority	A	0.10	24.00	
140	25/10/2010	Disclosure	Obtaining and reviewing documents	Communicate (other external)		Pre-Budget	Letter Out - Other miscellaneous	JKL Health Authority	A	0.10	24.00	
141	29/11/2010	Disclosure	Obtaining and reviewing documents	Communicate (other external)		Pre-Budget	Letter Out - Other miscellaneous	JKL Health Authority	A	0.10	24.00	
142	31/01/2011	Disclosure	Obtaining and reviewing documents	Communicate (other external)		Pre-Budget	E-Mail Out	JKL Health Authority	A	0.10	24.00	
143	08/02/2011	Disclosure	Obtaining and reviewing documents	Communicate (other external)		Pre-Budget	E-Mail Out	JKL Health Authority	A	0.10	24.00	
144	13/07/2013	Disclosure	Obtaining and reviewing documents	Communicate (other external)		Budgeted	Letter	Court	A	0.10	30.00	
145	02/06/2010	Disclosure	Obtaining and reviewing documents	Plan, Prepare, Draft, Review		Pre-Budget	Drafting form of authorities	(blank)	A	0.10	24.00	
146	30/06/2010	Disclosure	Obtaining and reviewing documents	Plan, Prepare, Draft, Review		Pre-Budget	Reading ambulance service records	(blank)	A	0.50	120.00	
147	10/07/2010	Disclosure	Obtaining and reviewing documents	Plan, Prepare, Draft, Review		Pre-Budget	Reading Whipps Cross hospital records	(blank)	A	1.00	240.00	
148	22/07/2010	Disclosure	Obtaining and reviewing documents	Plan, Prepare, Draft, Review		Pre-Budget	Sorting, collating and paginating Whipps Cross Hospital records	(blank)	B	1.50	270.00	
149	03/08/2010	Disclosure	Obtaining and reviewing documents	Plan, Prepare, Draft, Review		Pre-Budget	Drafting attendance note	(blank)	A	0.10	24.00	
150	04/08/2010	Disclosure	Obtaining and reviewing documents	Plan, Prepare, Draft, Review		Pre-Budget	Drafting attendance note	(blank)	A	0.10	24.00	
151	13/09/2010	Disclosure	Obtaining and reviewing documents	Plan, Prepare, Draft, Review		Pre-Budget	Reading Newham University Hospital records	(blank)	A	0.50	120.00	
152	24/10/2010	Disclosure	Obtaining and reviewing documents	Plan, Prepare, Draft, Review		Pre-Budget	Completing form of authority to access GP records	(blank)	A	0.20	48.00	
153	14/02/2011	Disclosure	Obtaining and reviewing documents	Plan, Prepare, Draft, Review		Pre-Budget	Reading extensive GP records	(blank)	A	1.70	408.00	
154	28/02/2011	Disclosure	Obtaining and reviewing documents	Plan, Prepare, Draft, Review		Pre-Budget	Sorting, collating and paginating extensive GP records	(blank)	B	3.80	684.00	
155	27/05/2010	Disclosure	Obtaining and reviewing documents		Medical Records	Pre-Budget	Paid fee for copy ambulance records	GHI Ambulance Service NHS Trust		(blank)		50.00
156	13/06/2010	Disclosure	Obtaining and reviewing documents		Medical Records	Pre-Budget	Paid fee for copy hospital records	DEF University Hospital		(blank)		50.00
157	01/09/2010	Disclosure	Obtaining and reviewing documents		Medical Records	Pre-Budget	Paid fee for copy hospital records	Defendant		(blank)		50.00
158	29/09/2010	Disclosure	Obtaining and reviewing documents		Medical Records	Pre-Budget	Paid fee for copy GP records	JKL Health Authority		(blank)		50.00
159	05/06/2013	Disclosure	Preparing and serving disclosure lists	Communicate (with client)		Pre-Budget	Letter Our - Client	Client	A	0.10	30.00	
160	13/03/2013	Disclosure	Preparing and serving disclosure lists	Communicate (Other Party(s)/other outside lawyers)		Pre-Budget	Letter Out - Opponent	Defendant	A	0.10	30.00	

DETAILED BILL - (PRINT VERSION)

Item No	Date	Phase Name	Task Name	Activity Name	Expense Name	Pre, Post or Non Budget	Description of work	External Party Name	LTM Grade	Time	Base Profit Costs	Disbursements
161	05/06/2013	Disclosure	Preparing and serving disclosure lists	Communicate (Other Party(s)/other outside lawyers)		Pre-Budget	Letter Out - Opponent	Defendant	A	0.10	30.00	
162	12/06/2013	Disclosure	Preparing and serving disclosure lists	Communicate (Other Party(s)/other outside lawyers)		Pre-Budget	Letter Out - Opponent	Defendant	A	0.10	30.00	
163	24/06/2013	Disclosure	Preparing and serving disclosure lists	Communicate (Other Party(s)/other outside lawyers)		Pre-Budget	Letter Out - Opponent	Defendant	A	0.10	30.00	
164	12/06/2013	Disclosure	Preparing and serving disclosure lists	Communicate (other external)		Pre-Budget	Letter Our - Court	Court	A	0.10	30.00	
165	30/05/2013	Disclosure	Inspection and review of the other side's disclosure for work undertaken after exchange of disclosure lists.	Plan, Prepare, Draft, Review		Pre-Budget	Consideration of Defendant's disclosure list and checking file for complaints correspondence	(blank)	A	0.30	90.00	
166	30/05/2013	Disclosure	Preparing and serving disclosure lists	Plan, Prepare, Draft, Review		Pre-Budget	Drafting Claimant's disclosure list	(blank)	A	0.50	150.00	
167	09/07/2013	Interim Applications and Hearings (Interlocutory Applications)	Other applications	Communicate (Other Party(s)/other outside lawyers)		Budgeted	Email	Defendant	A	0.10	30.00	
168	11/06/2013	Witness statements	Taking, preparing and finalising witness statement(s)	Communicate (with Counsel)		Pre-Budget	Telephone Call Out - Counsel's clerk	Counsel	A	0.10	30.00	
169	25/06/2013	Witness statements	Taking, preparing and finalising witness statement(s)	Communicate (with Counsel)		Pre-Budget	Email	Counsel	A	0.10	30.00	
170	10/06/2013	Witness statements	Taking, preparing and finalising witness statement(s)	Communicate (with client)		Pre-Budget	Letter Out - Client	Client	A	0.10	30.00	
171	11/06/2013	Witness statements	Taking, preparing and finalising witness statement(s)	Communicate (with client)		Pre-Budget	Telephone Call Out - Client	Client	A	0.10	30.00	
172	11/06/2013	Witness statements	Taking, preparing and finalising witness statement(s)	Communicate (with client)		Pre-Budget	Letter Out - Client	Client	A	0.10	30.00	
173	19/06/2013	Witness statements	Taking, preparing and finalising witness statement(s)	Communicate (with client)		Pre-Budget	Attending Claimant to take detailed witness statement	Client	A	2.60	780.00	
174	10/07/2013	Disclosure	Preparing and serving disclosure lists	Communicate (with client)		Budgeted	Preparing disclosure lists	(blank)	A	9.00	2,700.00	
175	24/06/2013	Witness statements	Taking, preparing and finalising witness statement(s)	Communicate (other external)		Pre-Budget	Telephone	Imogen Nash	A	0.10	30.00	
176	19/06/2013	Witness statements	Taking, preparing and finalising witness statement(s)	Billable Travel Time		Pre-Budget	Travelling to Counsel's Chambers to meet with Claimant for the purposes of taking witness statement	Client	A	3.50	1,050.00	
177	11/06/2013	Witness statements	Taking, preparing and finalising witness statement(s)	Plan, Prepare, Draft, Review		Pre-Budget	Drafting attendance note	(blank)	A	0.10	30.00	
178	23/06/2013	Witness statements	Taking, preparing and finalising witness statement(s)	Plan, Prepare, Draft, Review		Pre-Budget	Drafting witness statement of Claimant	(blank)	A	1.00	300.00	
179	19/06/2013	Witness statements	Taking, preparing and finalising witness statement(s)		Travel Expenses	Pre-Budget	Paid travel expenses - train	(blank)		(blank)		15.65
180	19/06/2013	Witness statements	Taking, preparing and finalising witness statement(s)		Travel Expenses	Pre-Budget	Paid travel expenses - taxi	(blank)		(blank)		34.00
181	25/06/2013	Witness statements	Taking, preparing and finalising witness statement(s)	Communicate (with Counsel)		Pre-Budget	Email	Counsel	A	0.10	30.00	
182	10/04/2011	Expert reports	Own expert evidence	Communicate (with client)		Pre-Budget	Long telephone call to the Claimant to go through Dr Unsworth's report	Client	A	0.20	48.00	
183	19/04/2011	Expert reports	Own expert evidence	Communicate (with client)		Pre-Budget	Letter	Client	A	0.10	24.00	
184	17/07/2011	Expert reports	Own expert evidence	Communicate (with client)		Pre-Budget	Telephone Call Out - Client	Client	A	0.10	24.00	
185	13/09/2011	Expert reports	Own expert evidence	Communicate (with client)		Pre-Budget	Letter	Client	A	0.10	24.00	
186	24/10/2012	Expert reports	Own expert evidence	Communicate (with client)		Pre-Budget	Telephone Call In - Client	Client	A	0.10	30.00	

DETAILED BILL - (PRINT VERSION)

Item No	Date	Phase Name	Task Name	Activity Name	Expense Name	Pre, Post or Non Budget	Description of work	External Party Name	LTM Grade	Time	Base Profit Costs	Disbursements
187	25/06/2013	Expert reports	Own expert evidence	Communicate (with client)		Pre-Budget	Letter	Client	A	0.10	30.00	
188	25/03/2010	Expert reports	Own expert evidence	Communicate (experts)		Pre-Budget	Letter Out - Expert	Dr John Unsworth, Consultant Emergency Physician	A	0.10	24.00	
189	10/04/2011	Expert reports	Own expert evidence	Communicate (experts)		Pre-Budget	Telephone Call Out - Expert	Dr Robert Crane, Consultant Respiratory Physician	A	0.10	24.00	
190	19/04/2011	Expert reports	Own expert evidence	Communicate (experts)		Pre-Budget	Letter Out - Expert	Dr John Unsworth, Consultant Emergency Physician	A	0.10	24.00	
191	13/09/2011	Expert reports	Own expert evidence	Communicate (experts)		Pre-Budget	Letter Out - Expert	Dr Robert Crane, Consultant Respiratory Physician	A	0.10	24.00	
192	13/09/2011	Expert reports	Own expert evidence	Communicate (experts)		Pre-Budget	Email	Dr Robert Crane, Consultant Respiratory Physician	A	0.10	24.00	
193	19/07/2012	Expert reports	Own expert evidence	Communicate (experts)		Pre-Budget	Drafting long email to Dr Crane asking him to review letter of response	Client	A	0.20	60.00	
194	08/10/2012	Expert reports	Own expert evidence	Communicate (experts)		Pre-Budget	E-Mail Out	Dr Robert Crane, Consultant Respiratory Physician	A	0.10	30.00	
195	19/10/2012	Expert reports	Own expert evidence	Communicate (experts)		Pre-Budget	Letter Out - Expert	Dr Robert Crane, Consultant Respiratory Physician	A	0.10	30.00	
196	24/10/2012	Expert reports	Own expert evidence	Communicate (experts)		Pre-Budget	E-Mail Out	Dr Robert Crane, Consultant Respiratory Physician	A	0.10	30.00	
197	06/11/2012	Expert reports	Own expert evidence	Communicate (experts)		Pre-Budget	E-Mail Out	Dr John Unsworth, Consultant Emergency Physician	A	0.10	30.00	
198	09/11/2012	Expert reports	Own expert evidence	Communicate (experts)		Pre-Budget	E-Mail Out	Dr John Unsworth, Consultant Emergency Physician	A	0.10	30.00	
199	10/11/2012	Expert reports	Own expert evidence	Communicate (experts)		Pre-Budget	Letter	Dr John Unsworth, Consultant Emergency Physician	A	0.10	30.00	
200	10/11/2012	Expert reports	Own expert evidence	Communicate (experts)		Pre-Budget	Long telephone call with expert Dr Unsworth obtaining his comments on the letter of response	Dr John Unsworth, Consultant Emergency Physician	A	0.20	60.00	
201	10/11/2012	Expert reports	Own expert evidence	Communicate (experts)		Pre-Budget	Telephone Call In - Expert	Dr John Unsworth, Consultant Emergency Physician	A	0.10	30.00	
202	12/11/2012	Expert reports	Own expert evidence	Communicate (experts)		Pre-Budget	E-Mail Out	Dr Robert Crane, Consultant Respiratory Physician	A	0.10	30.00	
203	16/01/2013	Expert reports	Own expert evidence	Communicate (experts)		Pre-Budget	E-Mail Out	Dr Robert Crane, Consultant Respiratory Physician	A	0.10	30.00	
204	02/04/2013	Expert reports	Own expert evidence	Communicate (experts)		Pre-Budget	Drafting long email to experts Dr Crane and Dr Unsworth forwarding a copy of the defence	Client	A	0.20	60.00	
205	10/04/2013	Expert reports	Own expert evidence	Communicate (experts)		Pre-Budget	Email	Dr Robert Crane, Consultant Respiratory Physician	A	0.10	30.00	
206	30/04/2013	Expert reports	Own expert evidence	Communicate (experts)		Pre-Budget	E-Mail Out	Dr Robert Crane, Consultant Respiratory Physician	A	0.10	30.00	
207	26/06/2013	Expert reports	Own expert evidence	Communicate (experts)		Budgeted	Email	Dr John Unsworth, Consultant Emergency Physician	A	0.10	30.00	
208	02/07/2013	Expert reports	Own expert evidence	Communicate (experts)		Budgeted	Email	Dr Robert Crane, Consultant Respiratory Physician	A	0.10	30.00	

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Item No	Date	Phase Name	Task Name	Activity Name	Expense Name	Pre, Post or Non Budget	Description of work	External Party Name	LTM Grade	Time	Base Profit Costs	Disbursements
209	10/07/2013	Expert reports	Own expert evidence	Communicate (experts)		Budgeted	Email	Dr Robert Crane, Consultant Respiratory Physician	A	0.10	30.00	
210	05/03/2011	Expert reports	Own expert evidence	Plan, Prepare, Draft, Review		Pre-Budget	Reviewing papers and drafting instructions to Dr Unsworth	(blank)	A	1.00	240.00	
211	10/04/2011	Expert reports	Own expert evidence	Plan, Prepare, Draft, Review		Pre-Budget	Consideration of Dr Unsworth's report and covering letter	(blank)	A	0.50	120.00	
212	10/04/2011	Expert reports	Own expert evidence	Plan, Prepare, Draft, Review		Pre-Budget	Drafting attendance note	(blank)	A	0.10	24.00	
213	10/04/2011	Expert reports	Own expert evidence	Plan, Prepare, Draft, Review		Pre-Budget	Drafting attendance note	(blank)	A	0.10	24.00	
214	16/04/2011	Expert reports	Own expert evidence	Plan, Prepare, Draft, Review		Pre-Budget	Drafting instructions to expert, Dr Crane, to prepare causation report	(blank)	A	1.00	240.00	
215	17/07/2011	Expert reports	Own expert evidence	Plan, Prepare, Draft, Review		Pre-Budget	Drafting attendance note	(blank)	A	0.10	24.00	
216	10/09/2011	Expert reports	Own expert evidence	Plan, Prepare, Draft, Review		Pre-Budget	Consideration of Dr Crane's report	(blank)	A	0.70	168.00	
217	05/10/2012	Expert reports	Own expert evidence	Plan, Prepare, Draft, Review		Pre-Budget	Reading Dr Crane's report on letter of response	(blank)	A	0.30	90.00	
218	24/10/2012	Expert reports	Own expert evidence	Plan, Prepare, Draft, Review		Pre-Budget	Drafting attendance note	(blank)	A	0.10	30.00	
219	10/11/2012	Expert reports	Own expert evidence	Plan, Prepare, Draft, Review		Pre-Budget	Drafting attendance note	(blank)	A	0.10	30.00	
220	10/11/2012	Expert reports	Own expert evidence	Plan, Prepare, Draft, Review		Pre-Budget	Drafting attendance note	(blank)	A	0.10	30.00	
221	01/04/2011	Expert reports	Own expert evidence		Experts' Fees	Pre-Budget	Paid fee for preparing report	Dr John Unsworth, Consultant Emergency Physician		(blank)		800.00
222	04/09/2011	Expert reports	Own expert evidence		Experts' Fees	Pre-Budget	Paid fee for report	Dr Robert Crane, Consultant Respiratory Physician		(blank)		1,950.00
223	04/10/2012	Expert reports	Own expert evidence		Experts' Fees	Pre-Budget	Paid fee for report	Dr Robert Crane, Consultant Respiratory Physician		(blank)		350.00
224	15/06/2014	Pre-Trial Review	Pre Trial Review	Appear For/Attend		Budgeted	Attending PTR	(blank)	A	3.00	900.00	
225	11/06/2014	Pre-Trial Review	Pre Trial Review	Plan, Prepare, Draft, Review		Budgeted	Preparing for PTR	(blank)	A	3.00	900.00	
226	14/07/2014	Trial preparation	General work regarding preparation for trial	Communicate (with Counsel)		Budgeted	Conference with counsel on trial preparations	(blank)	A	2.00	600.00	
227	15/07/2014	Trial preparation	General work regarding preparation for trial	Communicate (with client)		Budgeted	Correspondence with the client on trial preparations	(blank)	A	3.00	900.00	
228	16/07/2014	Trial preparation	Preparation of trial bundles	Communicate (Other Party(s)/other outside lawyers)		Budgeted	Preparing Trial bundles	(blank)	A	5.00	1,500.00	
229	17/07/2014	Trial preparation	General work regarding preparation for trial	Communicate (Other Party(s)/other outside lawyers)		Budgeted	Correspondence with the Defendant on Trial preparations	(blank)	A	1.00	300.00	
230	11/07/2014	Trial preparation	General work regarding preparation for trial	Plan, Prepare, Draft, Review		Budgeted	Preparing for trial	(blank)	A	2.00	600.00	
231	13/07/2014	Trial preparation	General work regarding preparation for trial	Plan, Prepare, Draft, Review		Budgeted	Preparing for Trial	(blank)	A	4.00	1,200.00	
232	20/08/2014	Trial	Support of advocates	Plan, Prepare, Draft, Review		Budgeted	Attending Trial	(blank)	A	7.00	2,100.00	
233	20/08/2014	Trial	Advocacy		Counsel's Fees	Budgeted	Counsel's Brief Fee	(blank)	JC	(blank)		5,000.00
234	23/06/2013	ADR / Settlement	Other Settlement Matters	Communicate (with Counsel)		Pre-Budget	E-Mail Out	Counsel	A	0.10	30.00	
235	25/06/2013	ADR / Settlement	Other Settlement Matters	Communicate (with Counsel)		Pre-Budget	E-Mail Out	Counsel	A	0.10	30.00	
236	06/02/2012	ADR / Settlement	Other Settlement Matters	Communicate (with client)		Pre-Budget	Letter	Client	A	0.10	24.00	
237	11/03/2012	ADR / Settlement	Other Settlement Matters	Communicate (Other Party(s)/other outside lawyers)		Pre-Budget	Letter	Defendant	A	0.10	24.00	
238	24/06/2013	ADR / Settlement	Other Settlement Matters	Communicate (Other Party(s)/other outside lawyers)		Pre-Budget	Letter Our - Opponent	Defendant	A	0.10	30.00	
239	26/09/2011	ADR / Settlement	Other Settlement Matters	Plan, Prepare, Draft, Review		Pre-Budget	Considering Part 36 offer and dependency claim	(blank)	A	0.30	72.00	
240	06/02/2012	ADR / Settlement	Other Settlement Matters	Plan, Prepare, Draft, Review		Pre-Budget	Considering value of claim and drafting letter to Claimant recommending making a Part 36 offer	(blank)	A	0.20	48.00	
241	19/02/2012	ADR / Settlement	Other Settlement Matters	Plan, Prepare, Draft, Review		Pre-Budget	Drafting Part 36 offer	(blank)	A	0.30	72.00	
242	23/06/2013	ADR / Settlement	Other Settlement Matters	Plan, Prepare, Draft, Review		Pre-Budget	Consideration of Defendant's Part 36 offer	(blank)	A	0.20	60.00	
243	24/06/2013	ADR / Settlement	Other Settlement Matters		Counsel's Fees	Pre-Budget	Paid fee to Counsel - Oliver Williamson for advising on Part 36 offer	(blank)	JC	(blank)		50.00
244	07/07/2013	ADR / Settlement	Other Settlement Matters	Communicate (with Counsel)		Budgeted	Email	Counsel	A	0.10	30.00	
245	31/03/2014	Interim Applications and Hearings (Interlocutory Applications)	Applications for disclosure or Further Information	Plan, Prepare, Draft, Review		Budgeted	Preparing interim application for specific disclosure	(blank)	A	2.00	600.00	

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Item No	Date	Phase Name	Task Name	Activity Name	Expense Name	Pre, Post or Non Budget	Description of work	External Party Name	LTM Grade	Time	Base Profit Costs	Disbursements
246	04/05/2014	Interim Applications and Hearings (Interlocutory Applications)	Applications for disclosure or Further Information	Appear For/Attend		Budgeted	Hearing on interim application for specific disclosure	(blank)	A	1.00	300.00	
247	27/03/2014	Funding	Funding		ATEI Premiums	Pre-Budget	Paid insurance premium (inc IPT)	(blank)		(blank)		11,130.00
248	27/03/2014	Budgeting incl. costs estimates	Budgeting - between the parties	Plan, Prepare, Draft, Review		Non-Budgeted	Preparation of budget	(blank)	D	8.40	1,226.40	
249	27/03/2014	Budgeting incl. costs estimates	Budgeting - between the parties	Plan, Prepare, Draft, Review		Non-Budgeted	Dealing wiith agreement of budget	(blank)	A	3.50	1,050.00	
250	17/06/2016	Costs Assessment	Preparing costs claim	Plan, Prepare, Draft, Review		Non-Budgeted	Preparing bill of costs	(blank)	D	6.00	876.00	
251	18/06/2016	Costs Assessment	Preparing costs claim	Plan, Prepare, Draft, Review		Non-Budgeted	Checking bill of costs	(blank)	A	0.90	270.00	