

## Phase 2a Planning Forum – Highways Subgroup Minutes #15 – December 2020

<b>Date, time &amp; Venue:</b>	Thursday 3 <sup>rd</sup> December (11.00-13.00) MS Teams	
<b>Promoter Attendees:</b>	[REDACTED]	HS2 Ltd HS2 Ltd HS2 Ltd HS2 Ltd DfT HS2 Ltd
<b>Attendees:</b>	[REDACTED]	Staffordshire County Council Cheshire East Highways Cheshire East Highways Highways England
<b>Also invited/ apologies:</b>	[REDACTED]	Shropshire Council Shropshire Council Cheshire East Highways Staffordshire County Council Stoke on Trent City Council HS2 Ltd HS2 Ltd HS2 Ltd HS2 Ltd
<b>Copies:</b>	[REDACTED]	HS2 Ltd HS2 Ltd HS2 Ltd HS2 Ltd HS2 Ltd HS2 Ltd DfT

Item	Topic
1 & 2	<p><b><u>Introductions &amp; Values Moment</u></b></p> <p>All attendees introduced themselves and which organisation/highway authority they represented. Apologies received were noted. Values moment by HS2 Ltd focused on the changes in weather and to remember to check vehicles before driving.</p>
3.	<p><b><u>Review of Actions from last meeting</u></b></p> <p>The minutes of meeting #14 were agreed. Actions arising from the previous meeting were reviewed, please refer to the Action Log.</p>
4.	<p><b><u>Update by DfT</u></b></p> <p>There was no further update from DfT since the update provided at the Annual extraordinary meeting with the Parish and District Councils held on 26<sup>th</sup> November.</p>

5.	<p><b><u>Phase 2a Update</u></b></p> <p>HS2 advised all that Royal Assent is still anticipated for 17th December and that ground investigation work package 4 is now in contract with Balfour Beatty and works have commenced on site.</p>
6.	<p><b><u>Annual Extraordinary meeting de-brief</u></b></p> <p>All who were present at the Annual meeting felt that the meeting went well, especially as the meeting was held virtually. All agreed for the Terms of Reference of the Annual Meeting to be reviewed at one of the forthcoming Highways subgroup meetings at the request of the attendees of the Annual Meeting.</p>
7.	<p><b><u>Street Manager update</u></b></p> <p>HS2 gave a presentation on Street Manager and explained the function of the system and how it compares to the old way of working. An update was given on functionality changes since Street Manager went live, as well as some of the operational issues with one.network. Additional guidance for contractors and highway authorities has also been prepared and this has been shared with the Highways subgroup.</p>
8.	<p><b><u>Road Safety Fund</u></b></p> <p>A detailed presentation on the purpose of the road safety fund was given, as well as the process and proformas required to apply for schemes under the road safety fund.</p>
9.	<p><b><u>Agree and adopt Phase 2a TLG Terms of Reference</u></b></p> <p>The Phase 2a Highways subgroup reviewed the Phase 2a Traffic Liaison Group Terms of Reference. These were agreed and adopted.</p>
10	<p><b><u>Consents and Approval proformas</u></b></p> <p>HS2 presented information on the highway series proformas that will be required in line with each highway consent/approval requirement for the Phase 2a Bill once enacted.</p>
11.	<p><b><u>LTMP Consultations</u></b></p> <p>HS2 advised that comments had been received from Cheshire East Highways and Cheshire Police on the Cheshire East LTMP, these comments are yet to be reviewed. HS2 are still awaiting comments from Staffordshire.</p>
12.	<p><b><u>Lorry routes and Schedule 17</u></b></p> <p>HS2 provided an update on the Schedule 17 application for lorry routes and advised that HS2's Engineering Delivery Partner (EDP) are completing the draft submissions ready for review by HS2 internally. Pre-application discussions are due to be arranged for January 2021 and it is like the lorry route submission will follow in circa 2021. Forward plans showing the indicative proposed dates will be issued shortly.</p>
13	<p><b><u>Forward Programme and Future Meeting dates</u></b></p> <p>HS2 asked if anybody had any requests for future agenda items for the forward programme. There was no requests on the day and all were asked to send requests via email. The next meeting would be held in January approximately 8 weeks from the date of meeting 15.</p>
14.	<p><b><u>AOB</u></b></p> <p>There was no other business to discuss.</p>