

PUBLIC MINUTES

of the Homes England Special Board Meeting held at 2pm on Monday 7 October 2019 at Windsor House, London

Present:

Simon Dudley	Acting Chair
Mark Rennison	
Stephen Bell	(by phone)
Teresa O'Neill	(by phone)
Vanessa Murden	(by phone)
Ceri Smith	(by phone)
Nick Walkley	Chief Executive

In attendance:

Lynda McMullan	Chief Financial Officer
Isabella Freeman	General Counsel (by phone)
Christopher Kinsella	Executive Director
Mark Gray	Chief Risk Officer
Will German	Interim Director - Help to Buy

Mary Carter	Board Secretary
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Apologies

01/10/19 Apologies were received from Keith House, Sadie Morgan, Olivia Scanlon and Duncan Sutherland.

Item 1 Help to Buy Mortgage Administrator Contract Variation

02/10/19 The Chief Executive explained that he wanted to sight the Board on the proposals, given their materiality, but he would sign the Deed of Variation off under his own authority.

03/10/19 The Executive Director summarised the background to the proposals in the paper.

06/10/19 The General Counsel confirmed that the proposed variations were allowable under Procurement law, and that the power to vary the contract fell within the Chief Executive's delegation level.

12/10/19 Members ... were content for the Chief Executive to proceed under his delegated authority. They asked that the Board should be fully sighted throughout the re-procurement exercise in 2020.

WG

13/10/19 The Board NOTED the decision of the Chief Executive, in consultation with General Counsel and the Director of HtB, to complete the Deed of Variation.

Date of next meeting: 31 October 2019.

Chairman's signature:

Date:

WITHDRAWN