



Notes to help you complete the form

Consignor Excise ID

You must enter the 13 digit Excise ID of the Authorised Warehousekeeper or the registered consignor dispatching the movement.

Place of Dispatch

In the case of movements dispatched by an Authorised Warehousekeeper, enter the 13 digit Excise ID of the Tax Warehouse of dispatch.

In the case of movements dispatched by a registered consignor, enter the code of the Customs office of import.

Consignee excise ID

- in the case of a movement to an Authorised Warehousekeeper, enter the 13 digit Excise ID of the Authorised Warehousekeeper receiving the movement
- in the case of an export outside the UK, enter the VAT number of the person representing the consignor at the office of export

Place of delivery

In the case of a movement to a Tax Warehouse, enter the 13 digit Excise ID of the Tax Warehouse of destination.

Local reference number

You must enter the consignor's unique serial number that identifies the consignment in the consignor's records.

Guarantor type code

You must enter a number to represent the person responsible for providing the movement guarantee from the following list:

- 1 – consignor
- 2 – transporter of goods
- 3 – owner of goods
- 4 – consignee

Guarantor details

Where the above guarantor type code is 2 or 3, enter the 13 digit Excise ID or the VAT number of the owner of goods or transporter.

Date of dispatch

You must enter the date the movement begins in accordance with regulation 3(3)(a) of The Excise Goods (Holding, Movement and Duty Point) Regulations 2010 (HMDP). The date of dispatch can be a date in the past in the case referred to in regulation 60AA(4) of HMDP.

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Time of dispatch

You must enter the time at which the movement begins in accordance with regulation 3(3)(a) of HMDP. The addressed time is local time.

Vehicle registration number

You must enter the vehicle registration number of the first transport vehicle.

Excise product code / CN code / quantity / brand

For each product enter the:

- excise product code
- CN code
- quantity of product, depending on the excise product code expressed in either
 - number of items expressed in thousands for T200, T300
 - kilograms for T400, T500, E470, E500, E600
 - litres (temperature of 15 degrees Celsius) for E200, E300, E410, E420, E430, E440, E450, E460, E480, E490, E700, E800, E910, E920, E930
 - litres (temperature of 20 degrees Celsius) for B000, W200, W300, I000, S200, S300, S400, S500
- Brand name of goods, if applicable

You can add more lines to this template if there are more than 13 items in the consignment.