



# EE AP02

## Appointment of corporate manager of a UAEIG



Companies House

**✓ What this form is for**  
You may only use this form to appoint a corporate manager of a UAEIG.

**✗ What this form is NOT for**  
You cannot use this form if you are appointing an individual as a manager. To do this please use form EE AP01.

For further information, please refer to our guidance at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

### 1 UAEIG details

Grouping number	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Grouping name in full	<input type="text"/>								
	<input type="text"/>								

**→ Filling in this form**  
Please complete in typescript or in bold black capitals.  
All fields are mandatory unless specified or indicated by \*

### 2 Date of appointment of corporate manager

Date of appointment	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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### 3 New corporate manager's details ①

Corporate body/firm name ②	<input type="text"/>								
Building name/number	<input type="text"/>								
Street	<input type="text"/>								
Post town	<input type="text"/>								
County/Region	<input type="text"/>								
Postcode	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Country	<input type="text"/>								

**① Registered or principal address**  
This is the registered or principal office address of the corporate manager.  
**②** Name of corporate body/firm being appointed as corporate manager of a UAEIG.

### 4 Statement

If the grouping has more than one manager does the manager have the power to bind the grouping acting singly?

- Yes
- No - Specify below the conditions under which the managers can bind the grouping.

Grouping conditions	<input type="text"/>								
	<input type="text"/>								
	<input type="text"/>								
	<input type="text"/>								

Is the corporate manager a limited company registered in the UK?  
→ **Yes** complete **Section 5**  
→ **No** complete **Section 6**

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### 5 UK-registered limited companies

Give the company registration number.

❶ You can find the registration number on our website:  
<https://beta.companieshouse.gov.uk>

Registration number ❶

### 6 Other corporate bodies and firms

Give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.

❷ **Where the company/firm is registered**  
Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in that register.

Legal form of the corporate body or firm

Governing law

If applicable, where the company/firm is registered ❸

If applicable, registration number

### 7 Details of person authorised to represent the corporate manager

Give the details of a person authorised to represent the corporate manager.

❸ **Former name(s)**  
Provide any previous names (including maiden or married names) which have been used for business purposes in the last 20 years.

❹ **Month and year of birth**  
Provide month and year only. Provide full date of birth in section 7a.

❺ **Business occupation**  
If you have a business occupation, enter here. If you do not, leave blank.

Title \*

Full forename(s)

Surname

Former name(s) ❸

Nationality

Month/year of birth ❹

Business occupation (if any) ❺

### 8 Service address of person authorised to represent the corporate manager ❻

Complete the service address below.

❻ **Service address of person authorised to represent the corporate manager**  
This is the address that will appear on the public record. This does not have to be your usual residential address.  
If you provide your residential address here it will appear on the public record.

Building name/number

Street

Post town

County/Region

Postcode

Country



**This page is not shown on the public record**



Do not cover this barcode

**7a**

**Person authorised date of birth**

Show the person authorised's full date of birth.

Date of birth

d	d	m	m	y	y	y	y
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### Consent to act as manager

Tick the box to confirm consent.

The grouping confirms that the manager in section 3 has consented to act as a manager of the UKEIG named in section 1.

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### Signatures

I am signing this form on behalf of the grouping.

Signature

Signature

X

X

This form may be signed and authorised by: A member or manager of the grouping.

# EE APO2

## Appointment of corporate manager of a UKEIG

### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

Address

Post town

County/Region

Postcode

Country

DX

Telephone

### Checklist

**We may return forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following:**

- The grouping name and number match the information held on the public Register.
- You have completed the date of appointment.
- The corporate body firm/name has been shown in Section 3 of the form.
- You have provided the month and year of birth in section 3.
- You have entered the new corporate manager's address.
- The address must be a physical location. It cannot be a PO Box number (unless part of a full address) or DX number.
- Either Section 5 or 6 have been completed.
- The details and service address of a person authorised to represent the corporate manager have been given in Section 7 and 8.
- You have provided the month and year of birth in section 7.
- You have provided your full date of birth in section 7a.
- You have ticked the consent to act statement.
- You have signed the form.

### Important information

**All information on this form will appear on the public record apart from information relating to day of birth.**

### Where to send

**You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:**

**For a UKEIG registered in England and Wales:**

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ  
DX 33050 Cardiff.

**For a UKEIG registered in Scotland:**

The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.  
DX ED235 Edinburgh 1

**For a UKEIG registered in Northern Ireland:**

The Registrar of Companies, Companies House,  
Second Floor, The Linenhall, 32-38 Linenhall Street,  
Belfast, Northern Ireland, BT2 8BG.  
DX 481 N.R. Belfast 1.

### Further information

For further information, please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)