



Application for EU Attestation of Equivalence for export of hops and hops products to the EU or movement to NI

Notes

- A.** Use this form to apply for a European Union (EU) Attestation of Equivalence (AoE) from the Rural Payments Agency (RPA), for the export of hops and hops products grown or processed in Great Britain (GB) to the EU or movement to Northern Ireland (NI).
Please fill in this form and make sure all parts are complete. We will return incomplete forms for amendment and this may delay your application.
- B.** RPA will aim to issue EU AoEs within five working days after receiving your application. Please allow time for delivery.
- C.** RPA can only post EU AoEs to a UK address.
- D.** RPA cannot issue EU AoEs for hops and hops products grown or processed outside GB. RPA can only issue EU AoEs for hops and hops products whose country of origin is the UK. The requirements for an EU AoE for export to the EU or movement to NI only apply to traders in GB. There are no changes to the requirements for the trading of hops and hops products between NI and the EU.

Data Protection

The Department for Environment, Food and Rural Affairs (Defra) is the data controller for personal data you give to RPA. For information on how we handle personal data go to www.gov.uk and search '[Rural Payments Agency personal information charter](#)'.

Part A – General Details

A.1 Applicant/company name and full postal address, including postcode:

This address should be the same as the Consignor name and address on your EU AoE.

A.2 Postal address, including postcode, for EU AoE (if different from the address to the above):

This address should be the same as the postal address you provided when you enrolled with us.

A.3 Contact details

Contact name:

UK telephone number (including area code):

Email address:

Part B – Copies of EU Attestation of Equivalence

B.1 RPA will issue three hard copies of the EU AoE (an original and two copies).

If you need more, fill in the total number of copies required in the box.

Note: A separate EU AoE is required for every consignment of hops or hops products.

Number of copies required:

B.2 If you need an electronic copy of the EU AoE, please tick here:

You should tick this box if you need your EU AoE returned within 5 working days.

The UK Government cannot control whether electronic EU AoEs will be accepted at the EU border. If you want to use an electronic EU AoE for the export of hops to the EU, you should first confirm that the relevant border agencies, the competent certification authorities in the EU Member State in which the hops will be released for free circulation in the EU, and the EU importer will accept this.

Part C – Other details

C.1 Date of export (DD/MM/YYYY)

Fill in the date you intend to send your consignment:

RPA will always try to issue your EU AoE before this date but cannot guarantee to issue the EU AoE in less than 5 working days. You should also allow time for postal delivery.

Part D – Send your completed form by post or email to:

Email: hops.exports@rpa.gov.uk

Helpline: 03300 416 500

Post: Trader Routine Processing
Room 151
Lancaster House
Hampshire Court
Newcastle upon Tyne NE4 7YH

Part E – Terms and Conditions

The European Union (EU) requires that a document known as an Attestation of Equivalence (AoE) be used to export hops and hops products to the EU from third countries. These terms and conditions relate to the issue by the Rural Payment Agency (RPA) of an EU AoE document for the purpose of exporting hops and hops products to the EU or movement to Northern Ireland.

An 'Application for EU AoE' form (hereby known as the Application Form) must be submitted with the hops certificate and part-completed EU AoE template in order to receive a signed and fully completed EU AoE from RPA.

Before applying for an EU AoE, you must have registered a postal address and at least one email address with RPA. These should be the addresses which are authorised to submit applications for and receive signed and fully completed EU AoEs. You can register your addresses with RPA using the 'EU AoE Enrolment' form.

Please read this document carefully before signing to accept its terms.

Filling in the EU Attestation of Equivalence

- The EU AoE serves as a certificate of compliance with EU regulations on marketing standards for hops and hops products. You agree to use the EU AoE solely for the purposes of exporting a single consignment of hops or hops products to the EU or movement to Northern Ireland.
- You also agree to supply a copy of the hops certificate to RPA along with your Application Form and part-completed EU AoE template. RPA will cross-reference the information provided in all three documents.

Your conduct in completing the Application Form and EU Attestation of Equivalence

- You must complete both the Application Form and the EU AoE template truthfully and accurately to the best of your knowledge.
- You must not use the EU AoE document or any information on the EU AoE document, or allow the document or any information on the document to be used, in a way which is likely to mislead, or cause or lead to fraud.
- You must not use the EU AoE document or any other information on the EU AoE document, or allow the document or any information on the document to be used, in the execution of any unlawful activities.
- Failure by you to adhere to these terms and conditions will result in the withdrawal / cancellation of the EU AoE document issued by RPA.
- Should your consignment of hops be rejected by an EU Member State after an EU AoE has been issued, you must notify RPA that the hops consignment has been rejected and inform RPA of the reasons for the rejection.

Privacy

- Any personal data you supply to us will be held and processed in accordance with our privacy policy. For more information go to the [Personal Information Charter](#) page on GOV.UK

Declaration

By signing to accept these terms, you declare that:

- the products comply with all legislation relating to the products which is applicable in the UK and in the European Union.
- the compliance of the products is supported by documentary evidence which you hold and which is available for inspection by RPA if requested.
- you have read and understood the Hops and Hops Products guidance on GOV.UK (as may be amended from time to time).
- the details in both the EU AoE and the Application Form given by you are true and complete to the best of your knowledge and belief.
- you undertake to adhere to all of the terms and conditions described in this document.

Limitations of Defra's and RPA's role

By signing to accept these terms you acknowledge that:

- you are solely responsible for ensuring both the accuracy of the content of the Application Form and EU AoE, and that the assurances provided in the Application Form and EU AoE are fully compliant with the importing country's requirements.
- Defra's and RPA's roles are limited to certifying compliance with legislation as evidenced by the hops certificate.
- an issued EU AoE does not guarantee that the exported hops consignment will be accepted by an EU Member State, and that Defra and RPA do not assume any responsibility with regard to the acceptance or rejection by any EU Member State of the product.

Signature:

Authorised officer (BLOCK CAPITALS):

Position in the company:

Name of applicant or applicant organisation: