



EE CH01

Change of manager's details of a UKEIG



Companies House

✓ What this form is for
You may use this form to change the details of an individual person who is a manager of a UKEIG where the official address is in the UK.

✗ What this form is NOT for
You cannot use this form to change the details of a corporate manager of a UKEIG. To do this, please use form EE CH02

For further information, please refer to our guidance at www.gov.uk/companieshouse

1 UKEIG details

Grouping number

Grouping name in full

→ Filling in this form
Please complete in typescript or in bold black capitals.

All fields are mandatory unless specified or indicated by *

2 Manager's current details on the Register ①

Month/year of birth* ② **X X**

Title *

Full forename(s)

Surname

① Current details
This information is used to identify your details on the public record.

② This is voluntary information and if completed it will be placed on the public record.

3 Date of change of details

Date of change of details

Complete the appropriate sections to indicate which of your details have changed.

4 Change of name details ③

Title *

Full forename(s)

Surname

③ New name
Please enter your new name.

5 Change of service address ④

Building name/number

Street

Post town

County/Region

Postcode

Country

④ Service address
This is the address that will appear on the public record. This does not have to be your usual residential address.

If you provide your residential address here it will appear on the public record.

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Grouping conditions

If the grouping has more than one manager does the manager have the power to bind the grouping acting singly?

Yes

No - Specify below the conditions under which the managers can bind the grouping.

Grouping conditions

7

Change of other details

Change of country /
state of residence

Change of nationality

Change of business
occupation

8

Signature

I am signing this form on behalf of the grouping.

Signature

Signature

X

X

This form may be signed and authorised by: A member or manager of the grouping.



Do not cover this barcode

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Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

Address

Post town

County/Region

Postcode

Country

DX

Telephone

Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- The grouping name and number match the information held on the public Register.
- You have completed in Section 3 the date of change of details.
- Any new address must be a physical location. They cannot be a PO Box number (unless part of a full service address) or DX number
- You have entered the relevant change of details.
- You have signed the form.

Important information

All information on this form will appear on the public record.

Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For a UKEIG registered in England and Wales:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ
DX 33050 Cardiff.

For a UKEIG registered in Scotland:

The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.
DX ED235 Edinburgh 1.

For a UKEIG registered in Northern Ireland:

The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG.
DX 481 N.R. Belfast 1.

Further information

For further information, please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse