



UK Hydrographic Office

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REF: FOI2020/11164

03 December 2020

Dear

Thank you for your email of 27 September 2020 requesting the following information:

"I would like to make a freedom of information request for information regarding historic and current Learning and Development spend in the UK Hydrographic Office. I have attached this request and very much look forward to hearing back from you."

Attachment:

*"We are a UK based consultancy which has a focus on the education sector. We hope to use this data to better understand the new Civil Service Learning (CSL) contract that began this September and runs from 2020 to 2023, and how it compares to historic spend. We would like to ask for your help in this work by requesting some data under the **Freedom of Information Act**"*

The request is for the following information:

1. External training spend in the previous 3 fiscal years (2017/18, 2018/19, 2019/20) in the UK Hydrographic Office, broken down by:
 - Amount spent through the Civil Service Learning contract and amount spent to deliver external training through other contracts
 - Under the Civil Service Learning Contract
 - Amount spent on online/digital delivery versus amount spent on in-person delivery
 - Amount of spend allocated for bespoke courses specifically developed for your needs and amount of spend allocated for 'off-the-shelf' training material
2. Breakdown of the 2019/20 external training spend through the CSL contract in the UK Hydrographic Office by course, including:
 - Total amount spent per course
 - Total number of learners per course
 - Training provider that delivered the course
 - Course delivery method – i.e. online/digital or in-person
 - Name of course
 - Subject area of course
3. External training budget for 2020/21 fiscal year in the UK Hydrographic Office, broken down by:
 - Budget to spend through the Civil Service Learning contract and budget to spend on the delivery of external training through other contracts

4. *Any analysis undertaken on how your department's training needs have shifted this year compared to previous years*
 - *For example, are you planning greater emphasis on Leadership & Management courses or training delivered through digital/online courses?*
5. *Total number of civil service employees working in the UK Hydrographic Office (please provide latest available data)"*

I am treating your correspondence as a request for information under the Freedom of Information Act 2000 (FOIA).

A search for the information has now been completed within the UKHO, and I can confirm all the information in scope of your request is held.

The information you have requested can be found at annex A.

If you are not satisfied with this response or you wish to complain about any aspect of the handling of your request, then you should contact me in the first instance. If informal resolution is not possible and you are still dissatisfied then you may apply for an independent internal review by contacting the Information Rights Compliance team, Ground Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail CIO-FOI-IR@mod.uk). Please note that any request for an internal review must be made within 40 working days of the date on which the attempt to reach informal resolution has come to an end.

If you remain dissatisfied following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not investigate your case until the MOD internal review process has been completed. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website, <http://www.ico.org.uk>.

[REDACTED]
[REDACTED]
UKHO Secretariat

Annex A:

6. External training spend in the previous 3 fiscal years (2017/18, 2018/19, 2019/20) in the UK Hydrographic Office, broken down by:

- Amount spent through the Civil Service Learning contract and amount spent to deliver external training through other contracts
- Under the Civil Service Learning Contract
 - Amount spent on online/digital delivery versus amount spent on in-person delivery
 - Amount of spend allocated for bespoke courses specifically developed for your needs and amount of spend allocated for 'off-the-shelf' training material

	2017/18	2018/19	2019/20
Total Training	£428,675	£519,779	£331,572

CSL	£42,495	£119,979	£35,787
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	Spend to Date	Original Budget
Central	£0	£0
Customer	£9,956	£108,426
Corporate Services	£1,404	£11,900
ICE-ENC	£449	£8,000
Data Acquisition	£3,708	£20,000
OCE	£1,933	£1,500
Operations	£13,857	£52,261
People	£3,162	£75,250
Technology	£34,565	£53,750
Totals	£69,034	£331,087

7. Breakdown of the 2019/20 external training spend through the CSL contract in the UK Hydrographic Office by course:

Total amount spend per course	Name of course
£2,735	Positive Action Pathway
£1,773	APM project fundamentals & project management qualification
£1,165	Coaching & Mentoring
£119	First Aid at Work

	Requalification
£3,781	Positive Action Pathway
£1,634 per person, £14706 total	Crossing Thresholds
£249	Embracing digital to lead & innovate
£455.87	Level 7 CMI diploma - strategic management & leadership in Operational delivery
£2,500	Coaching Skills for Managers
£2,000	Success Profiles: Sifting & Interviewing
£2,500	Conducting High Quality Conversations
£623	IOSH Managing Safety
£199	Written Communication
£1,250	Project Management Qualification
£2,500	Coaching Skills for Managers
£2,500	Influencing Skills
£2,920	Building Effective Teams
£3,000	Pre-Retirement
£2,000	Excel Intermediate

£2,000	Success Profiles: Sifting & Interviewing
£7,938	Executive Coaching

8. External training budget for 2020/21 fiscal year in the UK Hydrographic Office, broken down by:
- Budget to spend through the Civil Service Learning contract and budget to spend on the delivery of external training through other contracts

Budget for 2020/21 £331,087, this is the total budget for UKHO training, we anticipate a reduced spend for the period Sep to February whilst we roll out bespoke training internally.

9. Any analysis undertaken on how your department's training needs have shifted this year compared to previous years
- For example, are you planning greater emphasis on Leadership & Management courses or training delivered through digital/online courses?

No full analysis has been undertaken, however as per industry trends we continue with leadership and management capability and will be reviewing how training will be delivered.

10. Total number of civil service employees working in the UK Hydrographic Office (please provide latest available data)

810 employees