

Form AR27

Trade Union and Labour Relations (Consolidation) Act 1992

Annual Return for an Employers' Association

Name of Employers' Association: Lancashire Textile Manufacturer's Association

Year ended: 31 December 2019

List No:

Head or Main Office: 4 St Andrew's Street

Blackburn

Lancashire

Postcode BB1 8AE

Website address (if available) www.ltma.co.uk

Has the address changed during the year to which the return relates? Yes No ('X' in appropriate box)

General Secretary: Martin Jenkins

Contact name for queries regarding the completion of this return: Martin Jenkins

Telephone Number: 01254 580248

E-mail: m.jenkins@ltma.co.uk

Please follow the guidance notes in the completion of this return

Any difficulties or problems in the completion of this return should be directed to the Certification Office as below or by telephone to: 0330 1093602

You should sent the annual return to the following address stating the name of the union in subject:

For Employers' Associations based in England and Wales: returns@certoffice.org

For Employers' Associations based in Scotland: ymw@tcyoung.co.uk

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Return of Members

(see note 9)

Number of members at the end of the year				
Great Britain	Northern Ireland	Irish Republic	Elsewhere Abroad (Including Channel Islands)	Totals
33				33

Change of Officers

Please complete the following to record any changes of officers during the twelve months covered by this return.

Position held	Name of Officer ceasing to hold office	Name of Officer appointed	Date of Change
Executive Committee		Mr L Robinson	31 December 2019
Executive Committee		Mr P Lees	31 December 2019
Executive Committee		Mr M Blackwell	31 December 2019

Officers in post

(see note 10)

Please complete list of all officers in post at the end of the year to which this form relates.

Name of Officer	Position held
Mr J Morrison	Chairman
Mr R Blackburn	
Mr D Collinge	
Mr A Gill	
Mr A Green	
Mr S McDonald	
Mr L Mitchell	
Mr L Robinson	
Mr S Shepherd	
Mr D Weisters	

Revenue Account / General Fund

(see notes 11 to 16)

Previous Year			£	£
	Income			
65,005	From Members	Subscriptions, levies, etc	58,631	58,631
5,249	Investment income	Interest and dividends (gross)		
		Bank interest (gross)	4,874	4,874
		Other (specify)		
5,249		Total Investment Income	4,874	4,874
	Other Income	Rents received		
10,019		Insurance commission		
		Consultancy fees	11,584	11,584
		Publications/Seminars		
		Miscellaneous receipts (specify)		
37,808		Grant income - cotton industry memorial	10,834	10,834
1,785		Energy Group commission	1,428	1,428
-13,547		Investments - unrealised gain	28,386	28,386
36,065		Total of other income		52,232
106,319		Total income		115,737
		Interfund Transfers IN		
	Expenditure			
77,214	Administrative expenses	Remuneration and expenses of staff	56,978	56,978
3,722		Occupancy costs	3,698	3,698
476		Printing, Stationery, Post	458	458
1,997		Telephones	1,419	1,419
5,176		Legal and Professional fees	5,143	5,143
		Miscellaneous (specify)		
2,461		Motor and Travel	370	370
1,476		(Profit)/Loss on sale of investments	6,428	6,428
92,522		Total of Admin expenses		74,494
271	Other Charges	Bank charges	190	190
2,274		Depreciation	198	198
		Sums written off		
1,200		Affiliation fees	1,200	1,200
		Donations		
		Conference and meeting fees		
3,157		Expenses	2,218	2,218
		Miscellaneous (specify)		
37,808		Distribution of grant	10,834	10,834
7,937		Loss on disposal of MV		
52,647		Total of other charges		14,640
		Taxation		
145,169		Total expenditure		89,134
		Interfund Transfers OUT		
-38,850		Surplus/Deficit for year		26,603
70,247		Amount of fund at beginning of year		31,397
31,397		Amount of fund at end of year		58,000

Accounts other than Revenue Account/General Fund
(see notes 17 to 18)

Account 2		Fund Account	
Name of account:	Capital Reserve	£	£
Income			
	From members		
	Investment income		
	Other Income (specify)		
		Total Income	
	Interfund Transfers IN		
Expenditure			
	Administrative expenses		
	Other expenditure (specify)		
		Total Expenditure	
	Interfund Transfers OUT		
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	180,605
		Amount of fund at the end of year (as Balance Sheet)	180,605

Account 3		Fund Account	
Name of account:		£	£
Income			
	From members		
	Investment income		
	Other income (specify)		
		Total Income	
	Interfund Transfers IN		
Expenditure			
	Administrative expenses		
	Other expenditure (specify)		
		Total Expenditure	
	Interfund Transfers OUT		
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

Accounts other than Revenue Account/General Fund

(see notes 17 to 18)

Account 4		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income		
	Other income (specify)		
	Total Income		
Interfund Transfers IN			
Expenditure	Administrative expenses		
	Other expenditure (specify)		
	Total Expenditure		
Interfund Transfers OUT			
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

Account 5		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income		
	Other income (specify)		
	Total Income		
Interfund Transfers IN			
Expenditure	Administrative expenses		
	Other expenditure (specify)		
	Total Expenditure		
Interfund Transfers OUT			
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

Accounts other than Revenue Account/General Fund

(see notes 17 to 18)

Account 6		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income		
	Other income (specify)		
	Total Income		
	Interfund Transfers IN		
Expenditure	Administrative expenses		
	Other expenditure (specify)		
		Total Expenditure	
	Interfund Transfers OUT		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		

Account 7		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income		
	Other income (specify)		
	Total Income		
	Interfund Transfers IN		
Expenditure	Administrative expenses		
	Other expenditure (specify)		
		Total Expenditure	
	Interfund Transfers OUT		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		

Balance Sheet as at [31 December 2019]

(see notes 19 and 20)

Previous Year		£	£
52,988	Fixed Assets (as at Page 8)	52,790	52,790
153,549	Investments (as per analysis on page 9)		
	Quoted (Market value £) as at Page 9		176,362
	Unquoted (Market value £) as at Page 9		
153,549	Total Investments	176,362	176,362
	Other Assets		
4,174	Sundry debtors	3,255	3,255
47,986	Cash at bank and in hand	63,048	63,048
	Stocks of goods		
	Others (specify)		
3,397	Cash deposit	929	
55,557	Total of other assets	67,232	67,232
262,094	Total Assets		296,384
31,397	Revenue Account/ General Fund	58,000	
180,605	Capital Reserve	180,605	
	Revaluation Reserve		
	Liabilities		
3,420	Sundry Creditors	3,367	
46,672	Other liabilities - deferred income	54,412	
50,092	Total Liabilities		57,779
262,094	Total Assets		296,384

Fixed Assets account

(see note 21)

	Land and Buildings	Fixtures & Fittings	Motor Vehicles & Equipment	Total £
Cost or Valuation				
At start of period	52,000	988		52,988
Additions during period				
Less: Disposals				
Less: Depreciation		-198		-198
Total to end of period	52,000	790		52,790
Book Amount at end of period	52,000	790		52,790
Freehold				
Leasehold (50 or more years unexpired)				
Leasehold (less than 50 years unexpired)				
Total of Fixed Assets	52,000	790		52,790

Analysis of Investments

(see note 22)

Quoted		Other Funds
	British Government & British Government Guaranteed Securities	
	British Municipal and County Securities	
	Other quoted securities (to be specified)	
	All quoted securities	176,362
	Total Quoted (as Balance Sheet)	176,362
	Market Value of Quoted Investments	
Unquoted	British Government Securities	
	British Municipal and County Securities	
	Mortgages	
	Other unquoted investments (to be specified)	
	Total Unquoted (as Balance Sheet)	
	Market Value of Unquoted Investments	

* Market value of investments to be stated where these are different from the figures quoted in the balance sheet

Summary Sheet

(see notes 24 to 33)

	All Funds	Total Funds
	£	£
Income		
From Members	58,631	58,631
From Investments	4,874	4,874
Other Income (including increases by revaluation of assets)	52,232	52,232
Total Income	115,737	115,737
Expenditure (including decreases by revaluation of assets)		
Total Expenditure	89,134	89,134
Funds at beginning of year (including reserves)	212,002	212,002
Funds at end of year (including reserves)	238,605	238,605
ASSETS		
Fixed Assets		52,790
Investment Assets		176,362
Other Assets		67,232
Total Assets		296,384
Liabilities	Total Liabilities	57,779
Net Assets (Total Assets less Total Liabilities)		238,605

Notes to the accounts

(see note 34)

All notes to the accounts must be entered on or attached to this part of the return.

See attached

LANCASHIRE TEXTILE MANUFACTURERS' ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

1. ACCOUNTING POLICIES

Statement of compliance

These accounts have been prepared in compliance with the provisions of FRS 102 Section 1A, "The Financial Reporting Standard applicable in the UK and Republic of Ireland."

Basis of preparation

The accounts have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Judgements and Key Sources of Estimation Uncertainty

The preparation of the accounts requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Significant judgements

The judgements (apart from those involving estimations) that management has made in the process of applying the entity's accounting policies and that have the most significant effect on the amounts recognised in the financial statements.

There are no significant judgements to be made by management.

Income

A levy is charged based on wages paid by the members in the previous year. Levies are included in income in the year to which they relate.

Income is also derived from the provision of consultancy and seminar services and is recognised as these services are provided.

Grant income from the Cotton Industry War Memorial Fund matches the grants awarded. Grant income received for which grants have not been awarded at the year end is treated as deferred income.

Fixed Assets

Depreciation is provided at rates calculated to write off the cost or valuation of tangible fixed assets less any residual value over their estimated useful lives. The rates used on the straight line basis are:-

Office Equipment	10%
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Land and buildings are not depreciated on the grounds of materiality. The land and buildings were revalued in 1993 on an open market value basis by a firm of Chartered Surveyors.

Investments

Quoted investments are included at market value.

LANCASHIRE TEXTILE MANUFACTURERS' ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

1. ACCOUNTING POLICIES *(continued)*

Capital Reserve

This reserve represents funds transferred from the Council of British Cotton Textiles and North East Lancashire Textile Manufacturers' Association.

Pension policy note

The company makes contributions into employee's personal pension plans, they are charged to the Statement of Comprehensive income as they become payable.

Deferred tax note

Deferred taxation arises when profits and surpluses are recognised in the financial statements in one period but assessed to corporation tax in another.

Except where otherwise required by accounting standards, full provision without discounting is made for all timing differences which have arisen but not reversed at the balance sheet date.

2. EMPLOYEE NUMBERS

The average number of persons employed by the company during the year amounted to 1 (2018:2).

3. FIXED ASSETS

	Freehold land and buildings	Office equipment	Total
	£	£	£
Cost or valuation			
At 1 January 2019	52,000	15,305	67,305
Additions	-	-	-
Disposal	-	-	-
	<hr/>	<hr/>	<hr/>
At 31 December 2019	52,000	15,305	67,305
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
Analysed as:			
Valuation	52,000	-	52,000
Cost	-	15,305	15,305
	<hr/>	<hr/>	<hr/>
	52,000	15,305	67,305
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
Depreciation			
At 1 January 2019	-	14,317	14,317
Charge for the year	-	198	198
On disposal	-	-	-
	<hr/>	<hr/>	<hr/>
At 31 December 2019	-	14,515	14,515
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
Net book value			
At 31 December 2019	52,000	790	52,790
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
At 31 December 2018	52,000	988	52,988
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Comparable historical cost and net book value for the land and buildings is £16,487.

LANCASHIRE TEXTILE MANUFACTURERS' ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

4. INVESTMENTS - Listed

Movement on Investments	£
Balance 1 January 2019 (market value)	153,549
Additions in year	11,812
Disposals at carrying value	(10,957)
Realised loss	(6,428)
Unrealised gain	28,386
	<hr/>
Balance 31 December 2019 (at market value)	176,362
	<hr/> <hr/>

Comparable historic cost of the investments at 31 December 2019 is £148,509

SCHEDULE OF INVESTMENTS AT 31 DECEMBER 2019

	COST	MARKET VALUE
	£	£
Fixed Interest Investments and UK Bonds		
698 ISharres II Plc	9,456	9,630
3,368 Fil Inv Services UK	3,424	3,416
324 Invesco AM IRL Ltd	3,049	3,461
2,685 Allianz Gbl Inv UK	5,000	5,265
510 Pimco Global Advise	5,635	5,381
Equities		
3,750 CF Miton UK	6,515	7,226
6,942 Fil Inv Services UK	7,017	8,345
3,361 Majedie Asset Management	4,691	5,312
4,061 Old Mut Investment Management	4,863	6,973
4,860 Threadneedle Investments	6,527	7,255
750 Finsbury G&I	4,897	6,750
1,079 Standard Life	3,640	6,884
7,378 Aviva Investors UK US Equity	9,037	15,857
11,574 JP Morgan AM UK Ltd	11,583	14,201
2,473 Blackrock FM Limited	3,025	3,971

LANCASHIRE TEXTILE MANUFACTURERS' ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

4. INVESTMENTS (CONTINUED)

4,807 Schroder Unit tst Tokyo Z Inc	2,452	4,009
5,609 BNY Mellon Asian Income	6,880	7,487
5,200 JP Morgan AM UK Ltd	3,130	3,330
3,600 BNY Mellon GBL Inc	5,525	6,580
386 Scot Mort Inv Tst	1,699	2,235
44,751 Muzinich Funds GBL	4,500	4,499
4,195 BNY Mellon GBL DYNM	4,212	4,108
11,000 Schroder Unit tst GBL Cities	5,626	6,597
141 Baillie Gifford Japanese B Nav Inc	2,000	2,156
4,368 MAN FD MGMT UK Ltd Man GLG UK Inc Prof	5,715	5,871
825 Hermes Invest MNGM Asia Ex-Japan	1,800	1,743
5,006 Artemis FD MNGRS Global Income I Dis	5,000	4,927
156 Vanguard Funds Plc	6,138	7,230
140 Coupland Cardiff	2,173	2,348
2,289 JPMORGAN AM UK Ltd GBL Macro Opps C Net	3,300	3,315
	148,509	176,362

5. GENERAL FUND

	£
Balance 1 January 2019	31,397
Surplus for year	26,603
	58,000
Analysed as:	
General	(5,864)
Revaluation reserve – investments	28,351
Revaluation reserve – land and buildings	35,513
	58,000

Accounting policies

(see notes 35 & 36)

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Signatures to the annual return

(see notes 37 and 38)

Including the accounts and balance sheet contained in the return.

Secretary's Signature:		Chairman's Signature:	
			(or other official whose position should be stated)
Name:		Name:	
Date:		Date:	

Checklist

(see note 39)

(please enter 'X' as appropriate)

Is the return of officers attached? (see Page 2)	Yes		No	
Has the list of officers been completed? (see Page 2A)	Yes		No	
Has the return been signed? (see Note 37)	Yes		No	
Has the auditor's report been completed? (see Note 41)	Yes		No	
Is the rule book enclosed? (see Note 39)	Yes		No	
Has the summary sheet been completed? (see Notes 6 and 24 to 33)	Yes		No	

Checklist for auditor's report

(see notes 41 to 44)

The checklist below is for guidance. A report is still required either set out overleaf or by way of an attached auditor's report that covers the 1992 Act requirements.

1. In the opinion of the auditors or auditor do the accounts they have audited and which are contained in this return give a true and fair view of the matters to which they relate? (See section 36(1) and (2) of the 1992 Act and notes 43 and 44)

Please explain in your report overleaf or attached.

2. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:

- a. kept proper accounting records with respect to its transactions and its assets and liabilities; and
- b. established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances.

(See section 36(4) of the 1992 Act set out in note 43)

Please explain in your report overleaf or attached.

3. Your auditors or auditor must include in their report the following wording:

In our opinion the financial statements:

- give a true and fair view of the matters to which they relate to.
- have been prepared in accordance with the requirements of the sections 28, 32 and 36 of the Trade Union and Labour Relations (consolidation) Act 1992.

Auditor's report (continued)

See attached

Signature(s) of auditor or auditors:

Name(s):

Profession(s) or Calling(s):

Address(es)

Date:

Contact name for enquiries and telephone number:

SUZANNE LOMAX

CHARTERED
ACCOUNTANT

CENTRAL BUILDINGS
RICHMOND TERRACE
BLACKBURN
BB1 7AP

01254 686600

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.

LANCASHIRE TEXTILE MANUFACTURERS' ASSOCIATION

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF
LANCASHIRE TEXTILE MANUFACTURERS' ASSOCIATION**

Opinion

We have audited the financial statements of Lancashire Textile Manufacturers 'Association "the Association" for the year ended 31 December 2019 which comprise the Statement of Comprehensive Income, the Balance Sheet and notes to the financial statements including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the Association's affairs as at 31 December 2019 and of its surplus for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been properly prepared in accordance with the United Kingdom Trade Union and Labour Relations (Consolidation) Act 1992.

Basis for opinion

We conducted our audit in accordance with International Standards on auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Association in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report to you in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Executive Committee's use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Executive Committee have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Association's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The other information comprises the information included in the Executive Committee report, other than the financial statements and our auditor's report thereon. The Executive Committee is responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

LANCASHIRE TEXTILE MANUFACTURERS' ASSOCIATION

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF
LANCASHIRE TEXTILE MANUFACTURERS' ASSOCIATION

- **Opinions on other matters prescribed by the United Kingdom Trade Union and Labour Relations (Consolidation) Act 1992**

In our opinion, based on the work undertaken in the course of the audit:

- The information given in the Executive Committee's report for the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the United Kingdom Trade Union and Labour Relations (Consolidation) Act 1992 requires us to report to you if, in our opinion:

- proper books of account have not been kept by the Association in accordance with the requirements of the legislation;
- a satisfactory system of control over transactions has not been maintained by the Association in accordance with the requirements of the legislation; or
- the statement of comprehensive income or the other accounts (if any) to which our report relates and the balance sheet are not in agreement with the books of account of the Association; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of the Executive Committee

As explained more fully in the Statement of Executive Committee's Responsibilities set out on page 1, the Executive Committee are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Executive Committee determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Executive Committee are responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Executive Committee either intend to liquidate the Association or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's web-site at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

This report is made solely to the Association's members, as a body, in accordance with the United Kingdom Trade Union and Labour Relations (Consolidation) Act 1992. Our audit work has been undertaken so that we might state to the Associations' members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Association and the Association's members as a body for our audit work, for this report, or for the opinions we have formed.

Beever and Struthers

Beever and Struthers
Statutory Auditors
Chartered Accountants
Central Buildings
Richmond Terrace
Blackburn
BB1 7AP

30 January 2020