

Dstl Secretariat

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Dstl is part of the
Ministry of Defence

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Our ref: FOI 2020/05608
Your ref:

Date: 1 June 2020

Dear

Thank you for your email of 12 May 2020 requesting the following information:

“1. Do you send physical post by the likes of Royal Mail, Whistl or UK Mail?

Response Y/N

Outbound for the purpose of this request defined as physical printed communication sent to users of your services

2. What was the number of envelopes sent in 2019?

ResponseEnvelopes

Numbers of envelopes despatched to users of your services in 2019

3. Do you produce the work in-house or is it outsourced to a specialist provider.

Response In-house/outsourced

Whether the outsourced services are printed, fulfilled and despatched by yourselves or by a thi

If above is a specialist provider please answer the following sub questions:

Annual value of the contract(£) GBP

Contract term months

Renewal datedd/mm/yy

Framework or direct awardFramework or DA

**High level information relating to the contract with the contract with the third party for outboun
Services.”**

We are treating your correspondence as a request for information under the Freedom of Information Act 2000 (FOIA).

A search for the information has now been completed within the Ministry of Defence, and I can confirm that some information, in scope of your request is held.

The information you have requested can be found, below.

1. Do you send physical post by the likes of Royal Mail, Whistl or UK Mail?

YES

2. What was the number of envelopes sent in 2019?

7209 Envelopes

3. Do you produce the work in-house or is it outsourced to a specialist provider.

In-house

If above is a specialist provider please answer the following sub questions:

Not Applicable

Annual value of the contract(£) GBP

Contract term months

Renewal date dd/mm/yy

Framework or direct awardFramework or DA

High level information relating to the contract with the contract with the third party for outbound Services.”

Under Section 16 of the Act (Advice and Assistance) in response to question two please note the number of envelopes sent covers a one year period from February 2019 to February 2020, which is the recorded information held.

If you have any queries regarding the content of this letter, please contact this office in the first instance

If you wish to complain about the handling of your request, or the content of this response, you can request an independent internal review by contacting the Information Rights Compliance team, Ground Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail CIO-FOI-IR@mod.gov.uk). Please note that any request for an internal review should be made within 40 working days of the date of this response.

If you remain dissatisfied following an internal review, you may raise your complaint directly to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not normally investigate your case until the MOD internal review process has been completed. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website at <https://ico.org.uk/>.

Yours sincerely

Dstl Secretariat