

MEETING MINUTES

HS2 Chiltern AONB Review Group

Meeting Date / Time:	29 th January 2019
Meeting Location:	Chiltern District Council Offices
Meeting Type:	Review Group Meeting #18
Organisations in Attendance:	Aylesbury Vale District Council (AVDC), Buckinghamshire County Council (BCC), Chilterns Conservation Board (CCB), Chiltern District Council (CDC), Department for Transport (DfT), Natural England (NE), HS2 Ltd (apologies)

Attendees:	Title, Organisation
Ifath Nawaz	Chiltern District Council (CDC)
Helen Hall	Programme Manager, Review Group (RGPM)
Jonathon Bellars	Aylesbury Vale District Council (AVDC)
Kath Daly	Chilterns Conservation Board (CCB)
Neil Jackson	Chilterns Conservation Board (CCB)
Tom Hinds	Chair, Department for Transport (DfT)
Liz Bingham	Natural England (NE) phone
Imogen Parker	Natural England (NE) phone
Jackie Copcutt	Buckinghamshire County Council (BCC)

Item	Title	Action/ Owner
A.	Introductions	
B.	Review of Minutes and Actions 1. Minutes from meeting #17 approved Actions A16 – Ask HS2 for an update Removed duplicate A10 Review Action numbering throughout	RGPM
C.	Additional Project – Landscape & Biodiversity Connectivity CCB provided a summary of the Additional project seeking funding: Max 3 days a week CCB member of staff to work on the AP Recruitment is underway for Landscape Partnership team to provide the management structure for the AP, this team to be in place April/Spring. When the LPS team is in place the reporting cycle will be synchronised with the AP to streamline the process.	

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	<p>CDC asked what the Landowner agreements would look like, CCB advised an example was appended to the project plan.</p> <p>AVDC asked to see the project provide the bigger picture of connectivity and the landowner plan to include who it contributes</p> <p>There was a general and detailed discussion about the form and content of the landowner agreement to enable it to provide security to the project, but also not be overly complicate as to restrict take-up and the success of the project. The RGPM took the action to revise the landowner terms and pass back to CDC.</p> <p>CDC asked for clarity on how the payments would be made, CCB confirmed that all project work would be commissioned by themselves and not through the landowners.</p> <p>The project risk assessment was reviewed, and the uncertainty over landowner take up was asked to be reviewed by CCB.</p> <p>There was also the request to include a project site specific risk assessment to allow for planting management, maintenance etc.</p> <p>AVDC asked about what work was being done to promote the AP work</p> <p>CCB agreed that it would be detailed along any joint LPS project Communications</p> <p>CDC advised that any comms should be passed by HS2 also</p> <p>It was agreed that the AP needed the following revisions:</p> <ul style="list-style-type: none"> - Revised risk register to also include site specific template - Review landowner agreement <p>There was a vote in principal subject to amendments above, four votes in favour and 2 abstentions from conflict of interest. The Additional Project Landscape & Biodiversity was approved to proceed.</p>	<p>RGPM</p> <p>CCB</p> <p>CCB</p>
D.	<p>Schedule 17 update</p> <p>HS2 were not present so no update given</p> <p>CCB requested an update on mass haul in the Chilterns</p> <p>AVDC confirmed that they were progressing with pre-application meetings to a tight timetable.</p> <p>BCC confirmed that lorry routes are being reviewed but as yet not confirmed</p>	
H.	<p>AOB</p> <p>none</p>	

Next meeting: May 2019