



# Groceries Code Adjudicator

7th Floor, The Cabot  
25 Cabot Square  
London E14 4QZ

T: +44 (0) 207 215 6537  
E: [Enquiries@GroceriesCode.gov.uk](mailto:Enquiries@GroceriesCode.gov.uk)

[www.gov.uk/gca](http://www.gov.uk/gca)

*Sent by email*

04 December 2020

Dear [REDACTED]

## **Freedom of Information Act: Request for information on Groceries Code Adjudicator activities**

Thank you for your email dated 18 November 2020 regarding the work of the Groceries Code Adjudicator. In your email you asked for the following information:

**Could you please provide up to date Names, Job Titles, telephone numbers and email addresses for the following;**

**Chief Executive  
Deputy Chief Executive  
Ministers and Ministerial team (if applicable)  
Chair  
Chief Information Officer  
Chief Digital Officer  
Senior Information Risk Owner  
Director of IT / ICT / IM&T / Digital / Information / Technology  
Director / Head of Finance  
Chief / Deputy Chief Operating Officer  
Head of Cyber Security  
Head / Director of People  
Heads of change / Transformation / Improvement  
Department Directors / Heads  
Board members (if applicable)**

**Or the equivalent job titles in your organisation.**

**In addition if you have an up to date 2020 senior staff organisation or structure chart could you please forward a copy to me in either Excel or pdf format.**

### **Duty to confirm or deny whether the GCA holds the information**

Under section 1(1) of the Freedom of Information Act 2000 ("FoIA"), anyone making a request for information to the GCA, as a public authority, is entitled to be informed in writing whether it holds that information, and if so, to be supplied with it.

I confirm that the Groceries Code Adjudicator (GCA) is a corporation sole, and accordingly the Adjudicator is the only employee of the GCA. The GCA is governed by the GCA Governance Board, which is composed of the Adjudicator, the GCA Head of Operations and

Policy, and an independent member. Details of the Adjudicator and the GCA Governance Board members are included in the table below:

Name	Job Title	Telephone number	Email Address
Mark White	Groceries Code Adjudicator	0207 215 6537	<a href="mailto:Mark.White@GroceriesCode.gov.uk">Mark.White@GroceriesCode.gov.uk</a>
Alice Ellison	GCA Head of Operations	0207 215 6537	<a href="mailto:Alice.Ellison2@GroceriesCode.gov.uk">Alice.Ellison2@GroceriesCode.gov.uk</a>
BEIS representative	GCA Governance Board independent member	0207 215 6537	<a href="mailto:Enquiries@GroceriesCode.gov.uk">Enquiries@GroceriesCode.gov.uk</a>

As the Adjudicator is only employee of the GCA, we do not have a structure chart or equivalent.

### Appeals Procedure

If you wish to complain about the way in which your request for information has been handled, you may seek an internal review by writing, setting out the reasons you feel your request has not been dealt with effectively, to:

The FOI Review Co-ordinator  
Groceries Code Adjudicator  
7<sup>th</sup> Floor  
25 Cabot Square  
London E14 4QZ

Alternatively you can email: [enquiries@groceriescode.gov.uk](mailto:enquiries@groceriescode.gov.uk)

We will aim to deal with your Internal Review request within 20 working days of receipt or, if that is not possible, advise you of a date when we expect to complete the review.

If you are dissatisfied with the outcome of the Internal Review you then have the right to appeal to the Information Commissioners Office. The contact address is:

Information Commissioners Office  
FOI/EIR Complaints Resolution  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire. SK9 5AF

Yours sincerely,

