



Homes
England

Date: 17 November 2020

Our Ref: RFI3190

Tel: 0300 1234 500

Email: infogov@homesengland.gov.uk

Making homes happen

██████████
By Email Only

Windsor House
Homes England – 6th Floor
50 Victoria Street
London
SW1H 0TL

Dear ██████████

RE: Request for Information – RFI3190

Thank you for your recent email, which was processed under the Freedom of Information Act 2000 (FOIA). You requested the following information:

What policies do you have to monitor staff working from home?

Do you use any software to monitor staff working from home?

Response

We can confirm that we do hold the requested information. We will address each of your points in turn.

1) *What policies do you have to monitor staff working from home?*

Homes England has a Remote Working policy that advises employees that monitoring technologies are in place and could be used to monitor staff if required. Homes England also has policies for Electronic Communications and Reasonable Use of Homes England equipment.

2) *Do you use any software to monitor staff working from home?*

We are able to monitor user(s) via our VPN administration software and Proxy software for Web access. Monitoring is also possible through Office 365 to monitor Email, Skype, and MS Teams usage.

Right to Appeal

If you are not happy with the information that has been provided or the way in which your request has been handled you may request an internal review by writing to;

The Information Governance Team
Homes England – 6th Floor
Windsor House
50 Victoria Street
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Or by email to infogov@homesengland.gov.uk

You may also complain to the Information Commissioner however, the Information Commissioner does usually expect the internal review procedure to be exhausted in the first instance.

The Information Commissioner's details can be found via the following link

<https://ico.org.uk/>

Please note that the contents of your request and this response are also subject to the Freedom of Information Act 2000. Homes England may be required to disclose your request and our response accordingly.

Yours sincerely,

The Information Governance Team

For Homes England

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