



Homes  
England

Date: 3 November 2020

Our Ref: RFI132

Tel: 0300 1234 500

Email: [infogov@homesengland.gov.uk](mailto:infogov@homesengland.gov.uk)

Making homes happen

██████████  
By Email Only

Windsor House  
Homes England – 6<sup>th</sup> Floor  
50 Victoria Street  
London  
SW1H 0TL

Dear ██████████

**RE: Request for Information – RFI3123**

Thank you for your recent email, which was processed under the Freedom of Information Act 2000 (FOIA). You requested the following information:

*I wish to see all minutes, agendas and briefing notes for the Bristol Temple Meads master-planning commission meetings.*

We wrote to you on 1 October giving you the opportunity to refine your request, as we estimated that to respond without a definitive timeframe may breach the cost of compliance. You advised that:

*Could we limit the time period to meetings held this year?*

**Response**

I am able to confirm that Homes England does not hold the information detailed in your request. This is because Homes England does not attend or receive minutes for this meeting.

In order to conclude that the information is not held, we have searched with our development team who would have the requested information if held.

The FOIA does not oblige a public authority to create information to answer a request if the requested information is not held. The duty under section 1(1) is only to provide the recorded information held.

The full text of section 1 in the legislation can be found here:

<https://www.legislation.gov.uk/ukpga/2000/36/section/1>

**Advice and Assistance**

We have a duty to provide advice and assistance in accordance with Section 16 of the FOIA. To comply with this duty we are able to confirm that in light of the fact that we do not hold this information, we have also searched for the information outside of the time period for only this year. We can confirm that we also do not hold any historic information.

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We can advise that you may wish to contact Bristol City Council in relation to your request. They may be able to advise the meetings held in relation to the site.

### **Right to Appeal**

If you are not happy with the information that has been provided or the way in which your request has been handled you may request an internal review by writing to;

The Information Governance Team  
Homes England – 6<sup>th</sup> Floor  
Windsor House  
50 Victoria Street  
London  
SW1H 0TL

Or by email to [infogov@homesengland.gov.uk](mailto:infogov@homesengland.gov.uk)

You may also complain to the Information Commissioner however, the Information Commissioner does usually expect the internal review procedure to be exhausted in the first instance.

The Information Commissioner's details can be found via the following link

<https://ico.org.uk/>

Please note that the contents of your request and this response are also subject to the Freedom of Information Act 2000. Homes England may be required to disclose your request and our response accordingly.

Yours sincerely,

**The Information Governance Team**  
For Homes England

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