



Homes
England

Date: 23 October 2020

Our Ref: RFI3136

Tel: 0300 1234 500

Email: infogov@homesengland.gov.uk

Making homes happen

By Email Only

Windsor House
Homes England – 6th Floor
50 Victoria Street
London
SW1H 0TL

Dear

RE: Request for Information – RFI3136

Thank you for your recent email, which was processed under the Freedom of Information Act 2000 (FOIA). You requested the following information:

1. *External training spend in the previous 3 fiscal years (2017/18, 2018/19, 2019/20) in Homes England, broken down by:*
 - *Amount spent through the Civil Service Learning contract and amount spent to deliver external training through other contracts*
 - *Under the Civil Service Learning Contract*
 - *Amount spent on online/digital delivery versus amount spent on in-person delivery*
 - *Amount of spend allocated for bespoke courses specifically developed for your needs and amount of spend allocated for 'off-the-shelf' training material*
2. *Breakdown of the 2019/20 external training spend through the CSL contract in Homes England by course, including:*
 - *Total amount spent per course*
 - *Total number of learners per course*
 - *Training provider that delivered the course*
 - *Course delivery method – i.e. online/digital or in-person*
 - *Name of course*
 - *Subject area of course*
3. *External training budget for 2020/21 fiscal year in Homes England, broken down by:*
 - *Budget to spend through the Civil Service Learning contract and budget to spend on the delivery of external training through other contracts*
4. *Any analysis undertaken on how your department's training needs have shifted this year compared to previous years*
 - *For example, are you planning greater emphasis on Leadership & Management courses or training delivered through digital/online courses?*
5. *Total number of civil service employees working in Homes England (please provide latest available data)*

OFFICIAL



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Response

We can confirm that we do hold some of the requested information. We will address each of your points in turn.

1. ***External training spend in the previous 3 fiscal years (2017/18, 2018/19, 2019/20) in Homes England, broken down by:***
 - ***Amount spent through the Civil Service Learning contract and amount spent to deliver external training through other contracts***
 - ***Under the Civil Service Learning Contract***
 - ***Amount spent on online/digital delivery versus amount spent on in-person delivery***
 - ***Amount of spend allocated for bespoke courses specifically developed for your needs and amount of spend allocated for 'off-the-shelf' training material***

Data for 2017/18 and 2018/19

We can confirm that Homes England does not hold the information detailed in your request.

In order to conclude that the information is not held, we have searched with our Human Resources and Learning and Development team who would have the requested information if held.

The FOIA does not oblige a public authority to create information to answer a request if the requested information is not held. The duty under section 1(1) is only to provide the recorded information held.

The full text of section 1 in the legislation can be found here:

<https://www.legislation.gov.uk/ukpga/2000/36/section/1>

Advice and Assistance

We have a duty to provide advice and assistance in accordance with Section 16 of the FOIA. To comply with this duty we are able to advise that Homes England underwent significant structural change in 2019. Our Learning and Development team was not established until 2018. Therefore, we do not hold this data until 2019/20.

Data for 2019/20

- The amount spent through the Civil Service Learning (CSL) contract was £51,920. The amount spent through other contracts was £67,136.
 - The breakdown of amount spent through the CSL contract on online vs in-person is provided in the attached Annex A. There was no spend for 'off-the-shelf' bespoke training.
2. ***Breakdown of the 2019/20 external training spend through the CSL contract in Homes England by course, including:***
 - ***Total amount spent per course***
 - ***Total number of learners per course***
 - ***Training provider that delivered the course***
 - ***Course delivery method – i.e. online/digital or in-person***
 - ***Name of course***
 - ***Subject area of course***



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This information is provided in Annex A. We do not hold information on 'Subject area of course'.

3. External training budget for 2020/21 fiscal year in Homes England, broken down by:

- **Budget to spend through the Civil Service Learning contract and budget to spend on the delivery of external training through other contracts**

We can confirm that Homes England does not hold the information detailed in your request.

In order to conclude that the information is not held, we have searched with our Human Resources and Learning and Development team who would have the requested information if held.

The FOIA does not oblige a public authority to create information to answer a request if the requested information is not held. The duty under section 1(1) is only to provide the recorded information held.

The full text of section 1 in the legislation can be found here:

<https://www.legislation.gov.uk/ukpga/2000/36/section/1>

Advice and Assistance

We have a duty to provide advice and assistance in accordance with Section 16 of the FOIA. To comply with this duty we are able to advise that the Learning and Development team is in the process of analysing the results of investment in an organisational wide development programme over 2019/20. These results will generate learning outcomes for activity to be commissioned to enable the organisation to progress those outcomes which will feed into the budget for 2020/21. The budget and split for 2020/21 has not yet been finalised.

4. Any analysis undertaken on how your department's training needs have shifted this year compared to previous years

- **For example, are you planning greater emphasis on Leadership & Management courses or training delivered through digital/online courses?**

We can confirm that Homes England does not hold the information detailed in your request.

In order to conclude that the information is not held, we have searched with our Human Resources and Learning and Development team who would have the requested information if held.

The FOIA does not oblige a public authority to create information to answer a request if the requested information is not held. The duty under section 1(1) is only to provide the recorded information held.

The full text of section 1 in the legislation can be found here:

<https://www.legislation.gov.uk/ukpga/2000/36/section/1>

Advice and Assistance

We have a duty to provide advice and assistance in accordance with Section 16 of the FOIA. To comply with this duty we are able to advise that since the COVID 19 pandemic, all commissions to support learning & development have been in a virtual/online capacity.



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5. Total number of civil service employees working in Homes England (please provide latest available data)

Homes England is an executive non-departmental public body, sponsored by the Ministry of Housing, Communities & Local Government. Our current establishment figure is 1,248 up to the end September 2020, however as an arm's length organisation, our colleagues are not classed as civil servants in the traditional sense.

Right to Appeal

If you are not happy with the information that has been provided or the way in which your request has been handled you may request an internal review by writing to;

The Information Governance Team
Homes England – 6th Floor
Windsor House
50 Victoria Street
London
SW1H 0TL

Or by email to infogov@homesengland.gov.uk

You may also complain to the Information Commissioner however, the Information Commissioner does usually expect the internal review procedure to be exhausted in the first instance.

The Information Commissioner's details can be found via the following link;

<https://ico.org.uk/>

Please note that the contents of your request and this response are also subject to the Freedom of Information Act 2000. Homes England may be required to disclose your request and our response accordingly.

Yours sincerely,

The Information Governance Team

For Homes England

Session	Provider	Delivery Method	Number of Attendees	Date	Financial Year	Cost
Resilience Training	CSL	In Person	14	01/05/2019	2019 / 20	£2,500
Engaging people through storytelling	CSL	In Person	11	27/06/2019	2019 / 20	£2,500
Building Effective Teams	CSL	In Person	12	24/07/2019	2019 / 20	£2,920
Coaching Skills for Managers	CSL	In Person	12	14/01/2020	2019/20	£2,500
Coaching Skills for Managers	CSL	In Person	12	21/01/2020	2019/20	£2,500
Coaching Skills for Managers	CSL	In Person	15	23/01/2020	2019/20	£2,500
Conducting High Quality Conversations	CSL	In Person	15	22/01/2020	2019/20	£2,500
Conducting High Quality Conversations	CSL	In Person	12	29/01/2020	2019/20	£2,500
Conducting High Quality Conversations	CSL	In Person	15	30/01/2020	2019/20	£2,500
Conducting High Quality Conversations	CSL	In Person	15	06/02/2020	2019/20	£2,500
Conducting High Quality Conversations	CSL	In Person	9	11/02/2020	2019/20	£2,500
Coaching Skills for Managers	CSL	In Person	14	12/02/2020	2019/20	£2,500
Coaching Skills for Managers	CSL	In Person	12	27/02/2020	2019/20	£2,500
Influencing Skills	CSL	In Person	16	12/03/2020	2019/20	£2,500
Influencing Skills	CSL	Virtual			2019/20	£2,500
Coaching Skills for Managers	CSL	Virtual			2019/20	£2,500
Conducting High Quality Conversations	CSL	Virtual			2019/20	£2,500
Engaging people through Storytelling	CSL	Virtual				£2,500
Engaging people through Storytelling	CSL	Virtual				£2,500
Verbal Communication	CSL	Virtual			2019/20	£1,500
Teaming	CSL	Virtual	16	Mar-20	2019/20	£2,500
					TOTAL	£51,920