



Our ref: FOI 2020/03644
Your ref:

Date: 15 April 2020

Dear [REDACTED]

Thank you for your email of 13 March 2020 requesting the following information:

"Please state who is your supplier for:

a) MFDs/ MPS

b) Print room/ reprographics

2. Please can you confirm the start and expiry dates for your contracts for:

a) MFDs/ MPS

b) Print room/ reprographics

3. Please can you confirm the number of devices you have for:

a) MFDs/ MPS

b) Print room/ reprographics

4. Please can you confirm if the contracts are managed internally or through a managed print provider:

a) MFDs/ MPS

b) Print room/ reprographics

5. Please can you confirm the person and their role who is in charge of the procurement for printing and any managed print contracts?

a) MFD's/MPS

b) Print room/ reprographics

6. Who is in charge of the day to day running of MFD devices from a IT/Tech point of view?

a) MFD's/MPS

b) Print room/ reprographics

7. Does the organisation hold paper based records?

If so, are these held in-house or are the stored with a 3rd party? Please state the 3rd party supplier.

8. Does the organisation have a mailroom?

If yes, how many staff work in the mail room?

9. Does the organisation have a hybrid mail system?

If yes, what system do you use"?

We are treating your correspondence as a request for information under the Freedom of Information Act 2000 (FOIA).

A search for the information has now been completed within the Ministry of Defence, and I can confirm that all the information in scope of your request is held.

The information you have requested can be found below, but some of the information falls entirely within the scope of the absolute exemptions provided for at section 40 (Personal Data) and section 43 (Commercial Interests) of the FOIA and has been withheld.

1. Please state who is your supplier for:

a) MFDs/ MPS

Sopra Steria

b) Print room/ reprographics

Sopra Steria

2. Please can you confirm the start and expiry dates for your contracts for:

a) MFDs/ MPS

b) Print room/ reprographics

Question 2 (a, b)

This information has been withheld in accordance with Section 43 (Commercial Interests) of the FOIA.

Section 43 (2) has been applied to the information because it has the potential to adversely affect future relationships with and the commercial viability of the partners with which Dstl contracts and weaken its ability to negotiate effectively in procuring similar services in future. Whilst we realise that releasing this information would allow the public to understand who our commercial partners are, the balance of the public interest lies in withholding the information. For these reasons we have set the level of prejudice against release of the exempted information at the higher level of "would" rather than "would be likely to".

3. Please can you confirm the number of devices you have for:

a) MFDs/ MPS

99

b) Print room/ reprographics

793

4. Please can you confirm if the contracts are managed internally or through a managed print provider?

a) MFDs/ MPS

Managed Internally

b) Print room/ reprographics

Managed Internally

5. Please can you confirm the person and their role who is in charge of the procurement for printing and any managed print contracts?

a) MFD's/MPS

as above

b) Print room/ reprographics

as above

6. Who is in charge of the day to day running of MFD devices from a IT/Tech point of view?

a) MFD's/MPS

Sopra Steria

b) Print room/ reprographics

In-house

7. Does the organisation hold paper based records?

Yes

If so, are these held in-house or are they stored with a 3rd party? Please state the 3rd party supplier.

Records held in house and with DBS (Defence Business Services)

8. Does the organisation have a mailroom?

Yes

If yes, how many staff work in the mail room?

2

9. Does the organisation have a hybrid mail system?

No

If yes, what system do you use?

NA

If you have any queries regarding the content of this letter, please contact this office in the first instance

If you wish to complain about the handling of your request, or the content of this response, you can request an independent internal review by contacting the Information Rights Compliance team, Ground Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail CIO-FOI-IR@mod.gov.uk). Please note that any request for an internal review should be made within 40 working days of the date of this response.

If you remain dissatisfied following an internal review, you may raise your complaint directly to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not normally investigate your case until the

MOD internal review process has been completed. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website at <https://ico.org.uk/>.

Yours sincerely

Dstl Secretariat