

Memorandum of Understanding
between
the Department for Transport (DfT)
and
Heathrow Community Engagement Board Limited (HCEB)

Preamble:

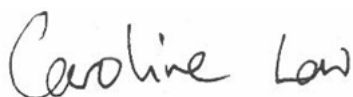
- A. HCEB was set up to fulfil and deliver the joint requirements of an airport consultative committee under section 35 of the Civil Aviation Act 1982 and a community engagement board as set out in the Airports National Policy Statement (Airports NPS).
- B. This Memorandum of Understanding (MoU) has been drawn up by the Department for Transport (DfT) and HCEB. It establishes agreed principles on the basis of which DfT and HCEB may work in a collaborative way, with a view to supporting:
 - a. the policy in the Airports NPS relating to a community engagement board, and
 - b. the collaborative and constructive engagement between DfT and Heathrow Airport Limited (HAL) (the basis for which is established by the Relationship Framework Document (RFD)).

Relationship principles

1. DfT and HCEB agree the following principles:
 - a. At all times the DfT will recognise that HCEB is an independent body; independent of both the government and HAL;
 - b. HCEB will maintain a dialogue with the DfT so that the DfT can be aware of its work which includes scrutiny of HAL's day-to-day operations and expansion proposals;
 - c. As a part of the dialogue HCEB will raise concerns it may have regarding whether or not local communities and stakeholders in and around Heathrow airport are able to contribute in a meaningful way to the delivery of the proposed expansion;
 - d. If HCEB considers it to be the case, HCEB may raise with the DfT that HAL is not engaging constructively with HCEB or with its membership. DfT will facilitate the necessary engagement with HAL and HAL's senior management, as appropriate (as set out in the RFD);

- e. DfT will provide regular access to officials and ministers, promoting positive relationships and information-sharing. DfT will support HCEB to fulfil its role as a consultative committee and to engage local communities to help those communities have a real chance to influence plans and be able to contribute to the delivery of the proposed expansion;
 - f. HCEB will endeavour to identify areas or opportunities where DfT officials and ministers, and wider government, can provide appropriate support to facilitate the engagement and contribution of local communities to expansion proposals, and communicate those areas and opportunities to DfT. DfT will provide support for or facilitate introductions to other government departments, as appropriate;
 - g. DfT will inform HCEB of changes to government policy that have relevance to airport operations, proposed expansion and related impacts on the local community. This includes, where appropriate, providing briefings by department officials to support information-sharing with the local community and their effective contribution to consultations (for example, in relation to airspace modernisation or noise policy);
 - h. DfT will ensure that the HCEB is recognised as a key consultee in the development of a Community Compensation Fund. Accordingly, HCEB will act as a key consultee in the development of the fund including on its scope and duration, representing the views and priorities of local communities;
 - i. HCEB will treat DfT as an interested party with the opportunity to make representations on any proposed changes to its Terms of Reference.
2. This MoU has been drawn up and will be implemented in good faith. It expresses the hope and intention of the undersigned institutions to develop their existing co-operation, based on mutual respect and understanding. This MoU is not legally binding. It has effect for a period of 12 months, unless terminated before the end of that period by either DfT or HCEB providing one month's written notice to the other.

Signed:



Caroline Low
Director, Heathrow Expansion
For the Department for Transport

Signed:



Rachel Cerfontyne
Chair
Heathrow Community Engagement Board
Ltd.

Date: **3rd April 2019**