



Data Operations - request for change form for CBDS RFC 1145

CIN census 2021 to 2022 onwards: CIN Plan new data items

Type of change

New data items

Name and team/company of RFC Originator:

Kirsty Knox, DDU

Contact: Queries.SUPPLIER@education.gov.uk

Date RFC raised

17 September 2020

Date change required

In systems ready for CIN 2021 to 2022

Priority

2

Priority ratings

1 = Top - Ministerial or legislative requirement

2 = High - Senior official customer requirement or clear net benefit / efficiency saving to EDD, department or MIS suppliers

3 = Medium - Customer requirement, marginal net benefit

4 = Low - Nice to have, net cost, does not affect functionality, cosmetic change

Section 1 – details of change

Data item / rule number

CIN Plan

Description of change

Introduce a new group within CIN Details. This group would be called 'CIN Plan Dates' and contain two new data items: CIN Plan Start Date and CIN Plan End Date

Requested Item 1	
Other Information	
Data item name	CIN plan start date
Description	Shows the start date for any CIN plan opened for the child within the CIN episode. There may be none, one or more than one per CIN episode and more than one episode for the child.
Type and format	CCYY-MM-DD
Code set/valid values	Any valid date
Item level validation	
XML tag	<CINPlanStartDate>
Status	Active
History notes	C
Multiplicity Notes	M

Requested Item 2	
Other Information	
Data item name	CIN plan end date
Description	Shows the end date for any CIN plan opened for the child within the CIN episode. There may be none, one or more than one per CIN episode and more than one episode for the child.
Type and format	CCYY-MM-DD
Code set/valid values	Any valid date
Item level validation	
XML tag	<CINPlanEndDate>
Status	Active
History notes	C
Multiplicity Notes	M

Reason for change (including benefits)

The introduction of CIN plan dates is to help the department understand the journey of the child following a referral to local authority children's social care. The CIN plan sets out which

organisations and agencies will provide which services to the child and family. The plan should set clear measurable outcomes for the child and expectations for the parents.

Impact of not doing the change

Not making this change will reduce the information available to the department to track the provision of services to children.

Impact assessment to be undertaken by

Children in need software suppliers

DfE internal children in need working group

Date consulted

17 September 2020

Response requested by

24 September 2020

Section 2 – impact analysis

Software suppliers' summary of impact assessment

Supplier 1: We believe that we would need additional clarification in terms of how these dates could be identified, to ensure that we could provide a single solution for our customer base. Following internal discussions we have made the following assumptions:

The CIN Plan start date could easily be identified as the first occurrence of the “CIN Plan” within the workflow.

However we have some uncertainty about how you would expect the CIN Plan End Date to be derived and how this would differ to the CIN Closure Date. We believe that the following logic could be used but would welcome clarification:

- When a child transitions from a CIN Plan to a Child Protection Plan the start date of the CPP could be used as the CIN plan End Date
- When a child becomes looked after the Period of Care Start Date could be used as the CIN plan End Date
- When the child is closed immediately after a CIN Plan End Date the date the decision to close could be used as the CIN Plan End Date.

We believe that the introduction of these two data items could potentially cause a lot of variance within our customer base as to how they are identified without the introduction of very tight guidance as to how they should be identified.

Supplier 2: Please note that the CIN plan gets updated after each review, so this could be every few months. Guidance would need to be clear about whether you want every update of the plan or whether there's another criteria.

DfE internal colleagues' summary of impact assessment

No impact reported for DfE internal working group.

Alternative Solutions / Workarounds (if appropriate)

N/A

Impact Assessed by (name)

Alan Brooks (DDU)

Colin Pearson (TDU)

Tracey Dale (for service desk)

Chris Gray (CIN Team)

Date

30 September 2020

Section 3 - outcome / decision

Date of review meeting

30 September 2020

Attendees

Paul Hirst and Kirsty Knox

Brief Summary of Discussion

Reviewed proposed change and feedback. Agreed to proceed.

Accept / Reject

Accept

If accept, provide details

New data items N00689 and N00690 created.

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