Education & Skills

Minutes

Date 10 July 2020

Funding Agency

Microsoft Teams Video Conference

Subject ESFA Management Board Security classification OFFICIAL – For Publication

Present Non-Executive Members

Irene Lucas (Chair) (IL) Hunada Nouss (HN) Stuart McMinnies SM) Martin Spencer (MS)

Eileen Milner (EM – ESFA, CEO)

Stuart Proud (SP)
Matthew Atkinson (MA)
Charlotte De Val (CDV)
Colin Wilcox (CW)

Stephanie Krogmann (SK) Rachel Eastman (RE) Claire Montgomery (CM)

Debbie White (DW - Secretariat)

Apologies Adrian Brook (AB)

Harry Warren (HW)

1. Welcome, minutes and actions from last meeting

1.1. IL welcomed everyone to the additional ESFA Management Board meeting with the purpose of receiving reports from Provider Market Oversight Directorate and the National Audit Office, and finalise the ESFA's Annual Report and Accounts (ARA).

2. Provider Market Oversight Regularity Assurance

- 2.1. MA gave an overview of Provider Market Oversight's (PMO) annual regularity report for 2019-20.
- 2.2. MA paid tribute to his team for their efforts in completing their assurance work during the COVID pandemic.

3. National Audit Office Final Audit Opinion Report

- 3.1. CW reported that the NAO Audit Completion Report on the 2019-20 Financial Statement Audit was almost complete. CW provided an overview of the likely recommendations and observations.
- 3.2. CW thanked ESFA finance and PMO colleagues, confirming that the Annual Report and Accounts (ARA) were supported.

4. ESFA Annual Report and Accounts sign off

- 4.1. HN thanked CDV and others across the ESFA for producing a well prepared and succinct version of the ARA for sign off.
- 4.2. The Management Board approved the ARA.
- 4.3. MS asked for a small amendment to the Register of Interests to be made.

5. AOB

- 5.1. No AOB was recorded.
- 5.2. The next Management Board meeting is 10 September 2020.

Meeting closed.