



British  
Consulate-General  
São Paulo

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Rua Ferreira de Araújo, 741 – 2nd floor  
05428-002 São Paulo-SP, Brazil  
[Brazil.Infrastructure@fcdo.gov.uk](mailto:Brazil.Infrastructure@fcdo.gov.uk)

1. On behalf of the Foreign, Commonwealth & Development Office (FCDO), I am requesting a quote from you for a benchmark study on Scoping Study on Non-Revenue Water Opportunities and Regulatory Framework in the United Kingdom. Further details on the requirement are set out in the attached Specification/Terms of Reference.
2. Please include in your reply a nominated point of contact with telephone, email and postal address details.
3. The proposed contract will commence on 26/11/2020 and end on 15/03/2021.
4. Your quote should remain valid for 90 days from the required date of receipt and all costs should be stated in GDP. Your quotation should be inclusive all costs.
5. Your quote must be received by 23.00 hours (BRT) on 26/11/2020. It should constitute one copy in Excel format and one in Adobe Acrobat (.pdf) format. The .pdf file will be the master copy of your quotation.
6. Send your response to [Brazil.Infrastructure@fcdo.gov.uk](mailto:Brazil.Infrastructure@fcdo.gov.uk), and use the title: Response Non-ODA Water.
7. If you have any questions, please contact Rafael Libera and Gabriela Figueiredo at [rafael.libera@fcdo.gov.uk](mailto:rafael.libera@fcdo.gov.uk) or [gabriela.figueiredo@fcdo.gov](mailto:gabriela.figueiredo@fcdo.gov). ; Answers will be shared with all bidders. Use the title: QUESTION Non-ODA WATER.
8. Should your quote be accepted, this request, the attached Specification, and your response will form a legally binding contract between you and the FCDO under the terms and conditions set out in the associated Purchase Order.

9. The FCDO will make payment in arrears at specified milestones, as set out in the attached Specification document. Please note: If the supplier's primary bank details are based in the UK, the supplier will be paid via Purchase Order. If the supplier's primary bank details are based in the Latin America and the Caribbean, the supplier will be paid via credit card or PayPal. By responding to this request for quotation, you are hereby accepting these conditions for payment mode.
10. This Request for a Quote does not imply any commitment on the part of the FCDO.
11. The contract will be written by the Prosperity Fund in Brazil, it will not be accepted any kind of contract that does not follow the FCDO protocols.
12. From 2nd April 2014, the Government is introducing its new Government Security Classifications (GSC) classification scheme to replace the current Government Protective Marking Scheme (GPMS). A key aspect of this is the reduction in the number of security classifications used. All potential suppliers should make themselves aware of the changes as it may influence this Requirement. The following link to the Gov.uk website provides information on the new GSC - <https://www.gov.uk/government/publications/government-securityclassifications>

Yours faithfully,

**Rafael Candura Dela Libera | Financial Services & Infrastructure Analyst**

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