

Do Not Staple

Form AR27

Trade Union and Labour Relations (Consolidation) Act 1992

Annual Return for an Employers' Association

Name of Employers' Association:	Federation of Master Builders Limited		
Year ended:	31 December 2019		
List No:	128E		
Head or Main Office:	David Croft House		
	25 Ely Place		
	London		
	United Kingdom		
Postcode	EC1N 6TD		
Website address (if available)	www.fmb.org.uk		
Has the address changed during the year to which the return relates?	Yes	No	X ('X' in appropriate box)
General Secretary:	Crossley Secretaries Limited		
Contact name for queries regarding the completion of this return:	Vicky Jeal		
Telephone Number:	01634 840066		
E-mail:	finance@fmb.org.uk		

Please follow the guidance notes in the completion of this return

Any difficulties or problems in the completion of this return should be directed to the Certification Office as below or by telephone to: 0330 1093602

You should sent the annual return to the following address stating the name of the union in subject:

For Employers' Associations based in England and Wales: returns@certoffice.org

For Employers' Associations based in Scotland: ymw@tcyoung.co.uk

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Return of Members

(see note 9)

Number of members at the end of the year				
Great Britain	Northern Ireland	Irish Republic	Elsewhere Abroad (Including Channel Islands)	Totals
7,427	301			7,728

Change of Officers

Please complete the following to record any changes of officers during the twelve months covered by this return.

Position held	Name of Officer ceasing to hold office	Name of Officer appointed	Date of Change
Director	Julian Weightman		25 June 2019
Director	James McGlinchey Gilmour		19 December 2019
Director		Robert Fulton Wilson	10 February 2020
Director		Michelle Lesley Radford	03 March 2020

Officers in post

(see note 10)

Please complete list of all officers in post at the end of the year to which this form relates.

[illegible]

Revenue Account / General Fund

(see notes 11 to 16)

Previous Year			£	£
	Income			
3,940,549	From Members	Subscriptions, levies, etc	4,094,384	4,094,384
	Investment income	Interest and dividends (gross)		
5,359		Bank interest (gross)	1,601	1,601
		Other (specify)		
205,734		Other fixed asset investments	207,096	207,096
72,411		Revaluation gain on investment property	76,662	76,662
		Total Investment Income	285,359	285,359
	Other Income	Rents received		
600,395		Insurance commission	754,009	754,009
		Consultancy fees		
		Publications/Seminars		
		Miscellaneous receipts (specify)		
322,428		Inspection Fee + Admin	289,980	289,980
56,427		Sponsorship	167,173	167,173
257,251		Other Income	272,453	272,453
		Total of other income		1,483,615
		Total income		5,863,358
	Interfund Transfers IN			
	Expenditure			
2,641,723	Administrative expenses	Remuneration and expenses of staff	2,569,665	2,569,665
362,726		Occupancy costs	354,721	354,721
40,029		Printing, Stationery, Post	52,849	52,849
287,644		Telephones	91,229	91,229
456,527		Legal and Professional fees	368,844	368,844
		Miscellaneous (specify)		
179,623		Marketing Costs	162,504	162,504
833,556		Cost of Sales	817,183	817,183
21,158		Bank charges	72,312	72,312
691,668		Office expenses (admin, insurance, travel, meetings, computer expenses)	962,084	962,084
136,936		Depreciation	188,017	188,017
		Total of Admin expenses		5,639,407
	Other Charges	Bank charges		
21,158		Depreciation		
136,936		Sums written off		
		Affiliation fees		
		Donations		
548,698		Conference and meeting fees		
		Expenses		
7,266		Miscellaneous (specify)		
		Total of other charges		
		Taxation	386,795	386,795
		Total expenditure		6,026,202
	Interfund Transfers OUT			
		Surplus/Deficit for year		-162,844
		Amount of fund at beginning of year		5,973,894
		Amount of fund at end of year		5,811,050

Accounts other than Revenue Account/General Fund

(see notes 17 to 18)

Account 2		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income		
	Other Income (specify)		
	Revaluation of tangible fixed assets	-321,182	
	Tax relating to other comprehensive Income	61,025	
		-260,157	-260,157
		Total Income	-260,157
Interfund Transfers IN			
Expenditure	Administrative expenses		
	Other expenditure (specify)		
		Total Expenditure	
Interfund Transfers OUT			
		Surplus (Deficit) for the year	-260,157
		Amount of fund at beginning of year	2,280,370
		Amount of fund at the end of year (as Balance Sheet)	2,020,213

Account 3		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income		
	Other income (specify)		
		Total Income	
Interfund Transfers IN			
Expenditure	Administrative expenses		
	Other expenditure (specify)		
		Total Expenditure	
Interfund Transfers OUT			
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

Accounts other than Revenue Account/General Fund

(see notes 17 to 18)

Account 4		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income		
	Other income (specify)		
	Total Income		
	Interfund Transfers IN		
Expenditure	Administrative expenses		
	Other expenditure (specify)		
		Total Expenditure	
	Interfund Transfers OUT		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		

Account 5		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income		
	Other income (specify)		
		Total Income	
	Interfund Transfers IN		
Expenditure	Administrative expenses		
	Other expenditure (specify)		
		Total Expenditure	
	Interfund Transfers OUT		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		

(see notes 17 to 18)

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Balance Sheet as at [31 December 2019]

(see notes 19 and 20)

Previous Year		£	£
5,165,973	Fixed Assets (as at Page 8)	4,858,769	4,858,769
	Investments (as per analysis on page 9)		
2,408,236	Quoted (Market value £) as at Page 9		2,484,898
18,000	Unquoted (Market value £) as at Page 9		14,400
	Total Investments	2,499,298	2,499,298
	Other Assets		
658,005	Sundry debtors	591,949	591,949
1,373,698	Cash at bank and in hand	1,332,128	1,332,128
	Stocks of goods		
	Others (specify)		
744,266	Intangible fixed assets	925,223	
	Total of other assets	2,849,300	2,849,300
	Total Assets		10,207,367
5,973,894	Revenue Account/ General Fund	5,811,050	
2,280,370		2,020,213	
	Revaluation Reserve		
	Liabilities		
112,928	Trade creditors	117,841	
	Corporation tax payable	13	
145,196	Other taxation and social security	193,784	
379,691	Other creditors	453,709	
1,185,776	Accruals and deferred income	994,677	
290,323	Other liabilities	616,080	
	Total Liabilities		2,376,104
	Total Assets		10,207,367

Fixed Assets account

(see note 21)

	Land and Buildings	Fixtures & Fittings	Motor Vehicles & Equipment	Total £
Cost or Valuation				
At start of period	4,966,282	204,546	334,705	5,505,533
Additions during period	21,945	23,985	41,887	87,817
Less: Disposals	-321,182			-321,182
Less: Depreciation		-93,995	-319,404	-413,399
Total to end of period	4,667,045	134,536	57,188	4,858,769
Book Amount at end of period	4,667,045	134,536	57,188	4,858,769
Freehold	4,667,045			4,667,045
Leasehold (50 or more years unexpired)				
Leasehold (less than 50 years unexpired)				
Total of Fixed Assets	4,667,045	134,536	57,188	4,858,769

Analysis of Investments

(see note 22)

Quoted		Other Funds
	British Government & British Government Guaranteed Securities	
	British Municipal and County Securities	
	Other quoted securities (to be specified)	
	Property	2,484,898
	Total Quoted (as Balance Sheet)	2,484,898
	Market Value of Quoted Investments	
Unquoted	British Government Securities	
	British Municipal and County Securities	
	Mortgages	
	Other unquoted investments (to be specified)	
	Investments	14,400
	Total Unquoted (as Balance Sheet)	14,400
	Market Value of Unquoted Investments	

* Market value of investments to be stated where these are different from the figures quoted in the balance sheet

Analysis of investment income (Controlling interests)

(see note 23)

Does the association, or any constituent part of the association, have a controlling interest in any limited company?

Yes

X

No

If Yes name the relevant companies:

Company name

Company registration number (if not registered in England & Wales, state where registered)

FMB Insurance Services

01520341

FMB Training Services (Dormant)

07712578

Build Assure Limited (Dormant)

07756335

Incorporated Employers' Associations

Are the shares which are controlled by the association registered in the association's name

Yes

X

No

If NO, please state the names of the persons in whom the shares controlled by the association are registered.

Company name

Names of shareholders

Unincorporated Employers' Associations

Are the shares which are controlled by the association registered in the names of the association's trustees?

Yes

No

X

If NO, state the names of the persons in whom the shares controlled by the association are registered.

Company name

Names of shareholders

Summary Sheet

(see notes 24 to 33)

		All Funds	Total Funds
		£	£
Income			
From Members		4,094,384	4,094,384
From Investments		285,359	285,359
Other Income (Including increases by revaluation of assets)		1,223,458	1,223,458
Total Income		5,603,201	5,603,201
Expenditure (including decreases by revaluation of assets)			
Total Expenditure		6,026,202	6,026,202
Funds at beginning of year (including reserves)		8,254,264	8,254,264
Funds at end of year (including reserves)		7,831,263	7,831,263
ASSETS			
	Fixed Assets		4,858,769
	Investment Assets		2,499,298
	Other Assets		2,849,300
	Total Assets		10,207,367
Liabilities			
	Total Liabilities		2,376,104
Net Assets (Total Assets less Total Liabilities)			7,831,263

Summary Sheet

(see notes 24 to 33)

		All Funds	Total Funds
		£	£
Income			
From Members			
From Investments			
Other Income (Including Increases by revaluation of assets)			
Total Income			
Expenditure (including decreases by revaluation of assets)			
Total Expenditure			
Funds at beginning of year (including reserves)			
Funds at end of year (including reserves)			
ASSETS			
	Fixed Assets		
	Investment Assets		
	Other Assets		
	Total Assets		
Liabilities			
	Total Liabilities		
Net Assets (Total Assets less Total Liabilities)			

Notes to the accounts

(see note 34)

All notes to the accounts must be entered on or attached to this part of the return.

Please refer to the attached financial statement

Accounting policies

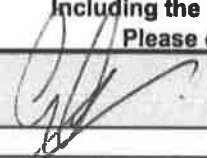
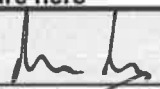
(see notes 35 & 36)

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Signatures to the annual return

(see notes 37 and 38)

including the accounts and balance sheet contained in the return.
Please copy and paste your electronic signature here

Secretary's Signature:  <hr/> Name: GARENE COPOSENKE <hr/> Date: 19.10.2020	Chairman's Signature:  (or other official whose position should be stated) <hr/> Name: BRIAN KELLY <hr/> Date: 29.10.20.
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Checklist

(see note 39)

(please enter 'X' as appropriate)

Is the return of officers attached? (see Page 2)	Yes		No	
Has the list of officers been completed? (see Page 2A)	Yes		No	
Has the return been signed? (see Note 37)	Yes		No	
Has the auditor's report been completed? (see Note 41)	Yes		No	
Is the rule book enclosed? (see Note 39)	Yes		No	
Has the summary sheet been completed? (see Notes 6 and 24 to 33)	Yes		No	

Checklist for auditor's report

(see notes 41 to 44)

The checklist below is for guidance. A report is still required either set out overleaf or by way of an attached auditor's report that covers the 1992 Act requirements.

1. In the opinion of the auditors or auditor do the accounts they have audited and which are contained in this return give a true and fair view of the matters to which they relate? (See section 36(1) and (2) of the 1992 Act and notes 43 and 44)

Please explain in your report overleaf or attached.

2. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:

- a. kept proper accounting records with respect to its transactions and its assets and liabilities; and
- b. established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances.

(See section 36(4) of the 1992 Act set out in note 43)

Please explain in your report overleaf or attached.

3. Your auditors or auditor must include in their report the following wording:
In our opinion the financial statements:

- **give a true and fair view of the matters to which they relate to.**
- **have been prepared in accordance with the requirements of the sections 28, 32 and 36 of the Trade Union and Labour Relations (consolidation) Act 1992.**

Auditor's report (continued)

See attached report

Signature(s) of auditor or auditors:

Moore Kingston Smith LLP

Name(s):

Moore Kingston Smith LLP

Profession(s) or Calling(s):

Registered Auditors

Address(es)

Devonshire House, 60 Goswell Road, London, EC1M 7AD

Date:

14 October 2020

Contact name for enquiries and telephone number:

0207 566 4000

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.

Double- click on icon to open guidance

Guidance

