

Electoral registration form

for a Crown servant or British Council employee or their spouse or civil partner

 **Go online**

If you are aged 16 or over, you can fill in this form at [gov.uk/register-to-vote](https://www.gov.uk/register-to-vote).

You can register as a Crown servant or British Council employee using this form if:

- you are working outside the UK as a Crown servant (e.g. in the diplomatic service or overseas civil service) or as an employee of the British Council
- you are the spouse or registered civil partner of a Crown servant or British Council employee and you accompany them during their employment abroad.

You must renew your application every 12 months, but you can cancel it at any time.

How to register to vote

- 1 Fill in this electoral registration form.
- 2 Make sure you sign the declaration.
- 3 Return your completed form to us at the address shown above.
- 4 Problems with the form? Contact your electoral registration office if you need any help understanding or completing this form – or if you need this form in large print or in another format.

Register to vote as soon as you can, or it may be too late to vote in the next election.

Electoral registration form for a Crown servant or British Council employee

Register to vote

Registering to vote

You can register to vote if you are:

- Resident (usually live) in the UK and aged 16 or over (but you will not be able to vote until you are 18).

You must also be either:

- A British, Irish or European Union citizen, or
- A Commonwealth citizen who has leave to enter or remain in the UK or who does not require such leave.

All information requested in this form must be provided (unless stated otherwise) or your application may be delayed.

1 Your name and address

First name(s)

Surname

Your UK registration address

 Postcode

This address is where: I would be living if I or my spouse or civil partner were not working
Please tick. I have lived in the past

Your current address outside the UK

 Postcode

Do you also live at another address? Please tick. No Yes
(If yes, you do not have to give us this address now, but we may ask for more information later).

Correspondence address (if different)

 Postcode

We will only use this address to contact you about your registration.

2 Changed your name?

Please give us your most recent previous name (optional).

Please tell us the date you changed your name (optional).
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9 The open register

The open register is an extract of the electoral register, but it is not used for elections. It can be bought by anyone and used for many purposes including confirming name and address details and direct marketing purposes.

Please tick if you do not want your name and address to be included in the open register.

(More info page 5)

10 Registering anonymously?

Please tick if you have also submitted an application to register anonymously.

11 Voting by post or proxy?

Please tick how you would like to vote and we will send you an application form, or you can download an application form at electoralcommission.org.uk/voter. This section should be left blank if you intend to vote in person at a polling station.

By post By proxy (someone voting on your behalf)

12 Don't know your date of birth, nationality or National Insurance number? Please tell us why

If you can't provide these details we may ask you for other evidence before processing your application.

13 Declaration

I confirm that I am a British, Irish, European Union or qualifying Commonwealth citizen. (Qualifying Commonwealth citizens are people who have leave to enter or remain in the UK or who do not require such leave).

I confirm that I would be living in the UK if I or my spouse or civil partner were not serving as a Crown servant or British Council employee.

To the best of my knowledge, the information in this form is true.

I understand that the information I have given on this form will be used on the electoral register.

I understand that if I knowingly give false information in this form, I could face an unlimited fine and/or up to six months in prison.

Signature

Today's date

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
D	D	M	M	Y	Y

If you need help filling in this form please contact your electoral registration office. You can find their address and more information at electoralcommission.org.uk/voter.

Your nationality

You can only register to vote in the UK if you are a British (including English, Scottish, Welsh or from Northern Ireland), Irish or European Union citizen, or a Commonwealth citizen who has leave to enter or remain in the UK or does not require such leave. We may need additional evidence about your nationality or we may check your nationality or immigration status against government records. If you have more than one nationality, please include them all.

Your date of birth

If you don't know your date of birth please give the date you put on official documents (for example, your passport or driving licence) or tick one of the boxes. Your date of birth identifies you, confirms your eligibility to vote and can be used to call you for jury service.

Changed your name?

For example, you may have got married and changed your name. You do not have to give us details of your name change but it will help us identify you. If this information is not given then you may need to provide additional documentary evidence.

The open register

There are two registers. Why?

Using information received from the public, registration officers keep two registers – the electoral register and the open register (also known as the edited register).

The electoral register lists the names and addresses of everyone who is registered to vote in public elections. The register is used for electoral purposes, such as making sure only eligible people can vote. It is also used for other limited purposes specified in law, such as:

- detecting crime (e.g. fraud)
- calling people for jury service
- checking credit applications.

The open register is an extract of the electoral register, but is not used for elections. It can be bought by any person, company or organisation. For example, it is used by businesses and charities to confirm name and address details. Your name and address will be included in the open register unless you ask for them to be removed. Removing your details from the open register does not affect your right to vote.

If you are concerned that having your name or address on the register may affect your safety, there could be other options available to you.

In certain circumstances, you can register without your name and address showing on the register.

To find out more, please contact your electoral registration office. You can find their address and more information at electoralcommission.org.uk/voter.

You can find out more information about both registers and how they may be used at gov.uk/register-to-vote.

Privacy statement

We collect information under the legal basis of a task carried out in the public interest, as set out in the Representation of the People Act 1983 and related regulations. We will look after personal information securely and follow data protection legislation.

If you opted-out of the open register we will only use the information you give us for electoral purposes, including matching it against other sources of data to support the electoral register. We will not give personal information to anyone else, unless we have to by law. The law requires us to share your information with candidates, political parties and campaigners for democratic engagement purposes and credit reference agencies to check your identity when you apply for credit.

If you have not opted-out of the open register your name and address can be bought by anyone and used for lots of purposes, including direct marketing.

The Electoral Registration Officer is the Controller. For further information relating to the processing of personal data you should refer to their privacy notice on their website. You can find their website address and contact details at electoralcommission.org.uk/voter.

Problems with the form?

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