



The Coal
Authority

Application for an incidental coal agreement (permission to dig and carry away coal in the course of non-mining activities)

The complete application form (either as a pdf or hard copy) should be sent to us at licensing&permissions@coal.gov.uk or

Licensing Team
The Coal Authority
200 Lichfield Lane
Mansfield
Nottinghamshire
NG18 4RG

Please complete the following information. If there is insufficient space in a relevant box please indicate and append the additional details.

1. Applicant

Name of organisation/company	
Name of primary contact	
Address	
Email	
Contact number	
Company number (if appropriate)	

Consultant for purposes of managing the application *(if any)*

Name of organisation/company	
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Name of primary contact	
Address	
Email	
Contact number	
Company number (if appropriate)	

Legal representative *(if any)*

Name of organisation/company	
Name of primary contact	
Address	
Email	
Contact number	
Company number (if appropriate)	

2. General information

2.1 Site details

Please provide the following information (appended to the application where necessary):

Name given to the proposed Agreement applied for	
National grid reference of the centre of the application area	
The application area in hectares	
The reference number(s) of any Coal Authority Permit to Enter and Disturb Coal Mining Interests and/or Mining Report which has been obtained in relation to the development	

		Appended
An Ordnance Survey based plan showing the features described to the right (<i>on a scale suitable for accurately delineating those features</i>)	The application area defined by a red line	
	Details of the extent and depth of seams to be excavated	
	The area of the whole development in relation to the area of coal to be excavated	
	The location of the proposed structures / earthworks to be constructed on the site	
	Surface and major sub-surface structures and services within and adjacent to the site that are not to be re-located as part of the development	

The information to be provided above must demonstrate that the proposed coal extraction is limited to that which is necessary to allow the development to proceed

2.2 Coal recovery

Please provide the following information:

The coal seam name(s) (if known)	
The expected thickness of the coal seam(s)	
The anticipated amount of coal to recovered in tonnes	
The anticipated coal quality and market (if known)	
The proposed start date and duration of the coal excavation operations	

2.3 Planning permission

Please provide details of planning permission for the development including:

The name of the Planning Authority	
The date of the planning permission	

Details in the permission relating to the coaling operation including evidence of the requirement and consent to remove the coal	
A copy of (or the relevant electronic link to) the planning consent for the development	
Link	

2.3 *Mine entries and mine workings*

<p>Please provide details of old mine entries and old workings expected to be encountered during coal extraction operations together with proposals for treating them in accordance with the appropriate current standards¹. Details of any desk study and site investigation confirming this information should be provided, normally by reference to the Coal Authority's Permitting process.</p>

2.5 *Safety and environment*

Please provide proposals to address environmental and safety issues, both operationally and to the public², including copies of the relevant Risk Assessments and details of measures the applicant will take to prevent or remedy:

Spontaneous combustion of coal	
Uncontrolled emissions of mine gas or water	
Subsidence or instability including collapse of shallow mine workings or mine entries	

1 Applicants should be conversant with all current applicable legislation and be familiar with and take account of the advice and references contained in publications relevant to the circumstances from authorities such as :-

British Drilling Association (BDA) – Health & Safety Manual for Land Drilling 2015.

Construction Industry Research & Information Association (CIRIA) – C758D , Abandoned Mine workings Manual.

Planning Policy Guidance Notes – PPG 14 (1990): Development on Unstable Land & PPG 14 Annex 2 (2002): Subsidence and Planning.

British Standards Institute – Code of Practice For Site Investigations – BS5930:2015

2 Former coal mine workings can contain both mine gas and water, sometimes under pressure and it is an offence under the Water Industry Act 1991 to leave an artesian borehole running to waste. Contractors should be competent and have the necessary experience to enter mine workings.

Guidance on managing the risk from hazardous gases when carry out operations near coal and former coal mine workings (including shafts and adits) has now been published and is available to download (free of charge) from the Coal Authority's website.

Any other hazard directly or indirectly caused by or related to the proposed activities	
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It should be noted that the effects of any works may extend beyond the site boundary and the measures should cover both the duration of the works and after completion of the works

3. Payment for incidental coal and security

3.1 Proceeds from any coal sold under the provisions of an Incidental Coal Agreement are retained by the Agreement holder but under the provisions of the Agreement we require a payment for the coal dug and carried away.

3.2 We charge a standard royalty per tonne of coal produced.

3.3 If we revise our charges these Guidance Notes will be revised and the information will be published on our website (<https://www.gov.uk/government/organisations/the-coal-authority>).

3.4 In certain cases we may require security for liabilities including, but not limited to, default on such items as production related payments for the coal, treatment of shafts and adits and the sealing of old workings in excavated faces. Security will be on a site specific basis and discussed with the Applicant during the processing of the application.

4. Declaration

The applicant as named in Section 1 above, hereby:

- (a) submits an application to the Coal Authority as described above
- (b) certifies that the information provided is correct and not misleading
- (c) certifies that the required application fee has been paid to the Coal Authority

Print name		Date	
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