



HM Courts &
Tribunals Service

Solicitor Journey – Amend

This function allows the solicitor to amend the original petition at any point in the journey up to their application for Decree Nisi

September
2020



To begin the amend petition process, you will need to confirm you wish to submit an amended application. In the 'next step' drop down actions you will need to select 'submit amended application' and press continue the below screen will then be presented which you will need to select continue and then submit:

BETA This is a new service – your [feedback](#) will help us to improve it.

Submit amended application

#1594-5017-5716-4055

Before you start

If you've been asked to submit an amended application by the courts, this must be completed for the divorce to proceed. Until this application has been completed no further action can be taken.

You can also submit an amended application if you've made a mistake in the application, but the case has not progressed beyond the 'acknowledgement of service' stage.

When you start an amended application, the old divorce case will be stopped and a new case will be created. To access the new case go to the 'Linked cases' tab, click on the link to the new case and then select the next step 'Amend divorce application'.

The new case will be automatically populated with information from the old case. Please update the parts of the application that need to be different.

The fee for an amended application is £95.

Once the amended application has been submitted, it will be checked by the courts before being issued to the petitioner's husband/wife so they can respond.

[Previous](#) [Continue](#)

[Cancel](#)

BETA This is a new service – your [feedback](#) will help us to improve it.


Submit amended application

#1594-5017-5716-4055

[Previous](#) [Submit](#)

[Cancel](#)

[Accessibility](#) [Terms and conditions](#) [Cookies](#) [Privacy policy](#) [Get help](#)



© Crown copyright

An additional tab will be visible called 'linked cases'. By clicking on the 16 digit number, it will take you to the amended petition screen.

BETA This is a new service – your [feedback](#) will help us to improve it.

1594501757164055: tickles vs gleeballs Print

History

Petition

AOS

Decree Nisi

Outcome of Decree Nisi


Documents

Marriage Certificate

Linked Cases

Case ID for Amended case [1595-3342-4140-4609](#)

[Accessibility](#) [Terms and conditions](#) [Cookies](#) [Privacy policy](#) [Get help](#)


© Crown copyright

To begin the Amend petition journey, you will need to select the 'Amend Divorce Application' from the drop down menu.

1595334241404609: tickles vs gleeballs [Print](#)

Next step [Go](#)

[History](#) [Petition](#) [AOS](#) [Outcome of Decree Nisi](#) [Documents](#) [Marriage Certificate](#) [Linked Cases](#)


History

Event	Date	Author
Apply for a divorce	21 Jul 2020, 1:24:01 PM	Divorce SOLICITOR

Details

Date	21 Jul 2020, 1:24:01 PM
Author	Divorce SOLICITOR
End state	Statement of Truth, Pay and Submit Required
Event	Apply for a divorce
Summary	Divorce case submission event
Comment	Submitting Divorce Case

[Accessibility](#) [Terms and conditions](#) [Cookies](#) [Privacy policy](#) [Get help](#)



© Crown copyright

This will take you to the following screen.

You will then be taken to the application with the ability to amend any of the following screens/fields:

BETA This is a new service – your [feedback](#) will help us to improve it.

About the Solicitor - Amend divorce application

#1595-3342-4140-4609

You can make changes at the end of your application.

Please note that the information provided will be used as evidence by the court to decide if the petitioner is entitled to legally end their marriage. **A copy of this form is sent to the respondent**

Petitioner Solicitor's name

Firm name

Firm address/DX address

Your reference number

Petitioner Solicitor Phone number

Marriage certificate details - Amend divorce application

#1595-3342-4140-4609

You can make changes at the end of your application.

Marriage date

Day Month Year

02 10 2000

Petitioner's full name as on marriage certificate

Enter the petitioner's name exactly as it appears on the marriage certificate. Include any extra text such as "formerly known as"

tessa tickles

Respondent's full name as on marriage certificate

Enter the respondent's name exactly as it appears on the marriage certificate. Include any extra text such as "formerly known as"

daniel gleeballs

Did the marriage take place in the UK?

☒ Yes ☐ No

[Previous](#) [Continue](#)

[Cancel](#)

Jurisdiction - Amend divorce application

#1595-3342-4140-4609

You can make changes at the end of your application.

The court has legal power to deal with this application because the following applies:

Divorce – *Opposite Sex Couple* – Article 3(1) of Council Regulation (EC) No 2201/2003 of 27 November 2003

Legal connections

Tick all the reasons that apply:

- ☒ The courts of England and Wales have residual jurisdiction
- ☐ The Petitioner and Respondent are both domiciled in England and Wales
- ☐ The Petitioner is domiciled and habitually resident in England and Wales and has resided there for at least six months immediately prior to the petition
- ☐ The Petitioner is habitually resident in England and Wales and has resided there for at least a year immediately prior to the presentation of the petition
- ☐ The Respondent is habitually resident in England and Wales
- ☐ The Petitioner and Respondent were last habitually resident in England and Wales and one of them still resides there
- ☐ The Petitioner and the Respondent are habitually resident in England and Wales

Reason for the divorce - Amend divorce application

#1595-3342-4140-4609

You can make changes at the end of your application.

Choose one of the following reasons to support the fact that the marriage has broken down irretrievably.

Fact

The reason for the irretrievable breakdown of the marriage

[Previous](#) [Continue](#)

[Cancel](#)

[Accessibility](#) [Terms and conditions](#) [Cookies](#) [Privacy policy](#) [Get help](#)

Reason for the divorce - Amend divorce application

#1595-3342-4140-4609

You can make changes at the end of your application.

Choose one of the following reasons to support the fact that the marriage has broken down irretrievably.

Fact

The reason for the irretrievable breakdown of the marriage

- 5-year separation
- 2-year separation (with consent)
- Desertion
- Adultery
- Behaviour

[Cancel](#)

[Accessibility](#) [Terms and conditions](#) [Cookies](#) [Privacy policy](#) [Get help](#)



© Crown copyright

Once the amendments have been made, you will have an opportunity to check your answers before you click submit.

Amend divorce application

#1595-3342-4140-4609

Check your answers

Check the information below carefully.

Petitioner Solicitor's name	john smith	Change
Firm name	solicitor ltd	Change
Firm address/DX address	12 test street, solicitor lane, kt25bu	Change
Your reference number	0123456	Change
Petitioner Solicitor Phone number	07123456789	Change
Petitioner Solicitor Email	johnsmith@solicitorltd.com	Change
I confirm I am willing to accept service of all correspondence and orders by email at the email address stated above.	Yes	Change
First name(s)	tessa	Change
Last name	tickles	Change
Has the petitioner changed their name since they got married?	No	Change

Did the marriage take place in the UK?	Yes	Change
Legal connections	The courts of England and Wales have residual jurisdiction	Change
Fact	Behaviour	Change
Behaviour details	nclude examples of the respondent's behaviour which affect the petitioner the most, and the most recent incidents. Try to include dates if available. If the petitioner thinks their health has been affected, state how it has been affected	Change
Are there any existing or previous court proceedings relating to the petitioner's marriage, property or children?	Yes	Change
Legal proceeding details	nclude examples of the respondent's behaviour which affect the petitioner the most, and the most recent incidents. Try to include dates if available. If the petitioner thinks their health has been affected, state how it has been affected	Change
Does the petitioner wish to apply for a financial order?	No	Change
Does the petitioner want to claim costs?	No	Change
Documents uploaded		Change

[Previous](#)
[Submit](#)

[Cancel](#)

[Accessibility](#)
[Terms and conditions](#)
[Cookies](#)
[Privacy policy](#)
[Get help](#)

© Crown copyright

Their application should not show as amended:

The updated application can now be submitted by selecting 'Case Submission' on the drop down menu:

Case #1595-3342-4140-4609 has been updated with event: Amend divorce application

1595334241404609: tickles vs gleeballs

Print

Next step

Select action

Case submission

Amend divorce application

Link respondent

Add Translations

Add Note

Update Language

Upload document

Go

History Petition AOS Outcome of Decree Nisi Documents Marriage Certificate Linked Cases

History

Event	Date	Author
Amend divorce application	21 Jul 2020, 1:25:36 PM	Divorce SOLICITOR
Apply for a divorce	21 Jul 2020, 1:24:01 PM	Divorce SOLICITOR

Details

Date	21 Jul 2020, 1:25:36 PM
Author	Divorce SOLICITOR
End state	Statement of Truth, Pay and Submit Required
Event	Amend divorce application
Summary	-
Comment	-



Case #1595-3342-4140-4609 has been updated with event: Amend divorce application

1595334241404609: tickles vs gleeballs

Print

Next step

Select action

Go

History Petition AOS Outcome of Decree Nisi Documents Marriage Certificate Linked Cases

History

Event	Date	Author
Amend divorce application	21 Jul 2020, 1:25:36 PM	Divorce SOLICITOR
Apply for a divorce	21 Jul 2020, 1:24:01 PM	Divorce SOLICITOR

Details

Date	21 Jul 2020, 1:25:36 PM
Author	Divorce SOLICITOR
End state	Statement of Truth, Pay and Submit Required
Event	Amend divorce application
Summary	-
Comment	-



A statement of truth must be completed and a payment of £95 made to complete the amendments.

BETA This is a new service – your [feedback](#) will help us to improve it.

Statement of truth and reconciliation - Case submission

#1595-3342-4140-4609

The petitioner is applying to the court

That the marriage be dissolved as it has broken down irretrievably.

Service method

How would you like the respondent to be served?

☐ Court Service

☐ Personal Service

Statement of Reconciliation

I have discussed the possibility of a reconciliation with the petitioner.

☐ Yes ☐ No

I have given the petitioner the names and addresses of persons qualified to help effect a reconciliation.

☐ Yes ☐ No

Statement of truth

☐ Yes ☐ No

I am duly authorised by the petitioner to sign this statement.

☐ Yes ☐ No

Your name

Name of your firm

You could be fined or imprisoned for contempt of court if you deliberately submit false information.

If you have any comments you would like to make to the court staff regarding the application you may include them below.

Additional comments (Optional)

For the attention of court staff. These comments will not form part of the petition

[Previous](#) [Continue](#)

[Cancel](#)



HM Courts &
Tribunals Service

Solicitor Journey – Amend – What happens next?

Once your amended petition has been received this will be checked and issued by the case worker in the CTSC. The new amended petition will have a linked tab visible which contains the CCD reference to the previous case so the two cases will be linked

September
2020

