

SSRO

Single Source
Regulations Office

Single Source Regulations Office
Finlaison House
15-17 Furnival Street
London
EC4A 1AB

[REDACTED]

T 020 3771 4771
E enquiries@ssro.gov.uk

Via email: [REDACTED]

www.gov.uk/ssro

Dear [REDACTED]

Thank you for your FOI request dated 13 July 2020 and allocated reference number RFI 036.

In your request, you asked us to provide information relating to a number of questions, answers to which are as follows:

1. How many people are employed by your organisation, including full time and part-time?
Answer: *The SSRO has 39 staff, 34 of which are full-time and 5 are part-time*
2. What is your current intranet solution? (Sharepoint, Wordpress, Invotra, etc)
Answer: *The SSRO's uses Sharepoint*
3. How long have you been using this intranet solution?
Answer: *The SSRO has used Sharepoint since April 2015*
4. When is your intranet contract up for renewal?
Answer: *There is no separate intranet contract, it is included in an overall Microsoft licensing and IT Managed Service*
5. What is your annual intranet budget?
Answer: *As above in 5).*
6. Do you share an intranet/IT services with other organisations, if so who?
Answer: *No we do not share an intranet/IT service.*
7. Which team and/or individual(s) are responsible for managing your intranet internally?
Answer: *Information Technology/Management and Governance teams*
8. Are you using the Office 365 suite? If so, which applications from the suite are in use?
Answer: *Yes; Outlook, Word, Excel, Powerpoint, Teams and Sharepoint*
9. Which team and/or individual(s) are responsible for your intranet's procurement within the organisation?
Answer: *Information Technology/Management*
10. Is your Active Directory hosted on-premise, or in the cloud?
Answer: *In the cloud*
11. Could you provide us with a link to your Digital Workplace Strategy?
Answer: *We do not have a digital workplace strategy*

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the

response to your original request and should be addressed to: Neil Swift, c/o Enquiries, enquiries@ssro.gov.uk.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Yours sincerely

[REDACTED]