

From: [REDACTED]  
To: [REDACTED]  
Cc: [REDACTED]  
Subject: RE: Freedom of Information request - Software systems RFI 027  
Date: 14 September 2019 09:32:22

Dear [REDACTED]

Thank you for your freedom of information request, received on 30 August 2019 and allocated reference RFI 027. We have provided answers to your questions below as follows:

Finance system:

- Who is your current provider? Answer: OFGEM
- When does the contract expire, and do you have extension options? Answer: Current contract ended on 31st Jan 2019 with an extension till 30th Sept 2019
- What is the value of the contract? Answer: £40,250 per annum
- What modules do you use e.g. general ledger? Answer: General Ledger only
- What is your budget? Answer: The budget for FY 18/19 was £40,250.
- When did the contract start? Answer: 01/2/2017

Procurement system:

- Who is your current provider? Answer: Procurement is done internally.
- When does the contract expire, and do you have extension options? Answer: N/A
- What is the value of the contract? Answer: N/A
- What is your budget? Answer: N/A
- When did the contract start? Answer: N/A

Invoicing:

- Do you have an electronic invoicing system in place? Answer: No
- If so, who is the current service provider of this system? Answer: N/A
- When does this contract expire and is there extension options? Answer: N/A
- What is the value of the contract? Answer: N/A
- What is your annual invoice paper usage? Answer: In FY 18/19 The SSRO received 80% of its creditor invoices electronically with the remaining 20% as paper copies (approx). The SSRO didn't raise any sales invoices.
- How many invoices are processed annually? Answer: In FY 18/19 the SSRO processed 642 creditor invoices. The SSRO didn't raise any sales invoices.

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original request and should be addressed to: Neil Swift, c/o Enquiries, enquiries@ssro.gov.uk.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Kind regards

[REDACTED]

Private Secretary to the Chairman

and Chief Executive

Single Source Regulations Office

T: 0203 771 4771 | M: 07884 266 838 | E: [REDACTED]  
Address: Fishlion House | 15-17 Farnival Street | London | EC4A 1AB

-----Original Message-----

From: [REDACTED]  
Sent: 30 August 2019 10:11  
To: Enquiries <enquiries@ssro.gov.uk>  
Subject: Freedom of Information request - Software systems

CAUTION: External Email

Dear Single Source Regulations Office,

Please may you provide the information for the following systems?

Finance system:

- Who is your current provider?
- When does the contract expire, and do you have extension options?
- What is the value of the contract?
- What modules do you use e.g. general ledger?
- What is your budget?
- When did the contract start?

Procurement system:

- Who is your current provider?
- When does the contract expire, and do you have extension options?
- What is the value of the contract?
- What is your budget?
- When did the contract start?

Invoicing:

- Do you have an electronic invoicing system in place?
- If so, who is the current service provider of this system?
- When does this contract expire and is there extension options?
- What is the value of the contract?
- What is your annual invoice paper usage?
- How many invoices are processed annually?

Yours faithfully,

[REDACTED]

Please use this email address for all replies to this request:  
request-600498-ac8bd79@whdshelphelpline.com

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