

# Air Training Corps Wing Summary of Receipts and Payments

ACCTS FORM 61

Wing Account for the Year Ended 31 March 2020  
of

HQ WEST MERCIAN Wing ATC

I certify that all monies and other assets received on behalf of and for the use of:

HQ WEST MERCIAN. Wing ATC

from Investments, Permanent Endowments, Use of Land or Buildings (where applicable) and all other fund income sources, have been properly recorded and accounted for as shown on the summary overleaf and represents the total Assets, Receipts and Payments of the Squadron for the year ending 31 March 2020. The gross income to the account is less than £100,000 during this Financial Year.

Date: 30/04/20

Wing Treasurer's Signature:

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Is the Wing registered for Gift Aid

Yes  No

Wing Treasurer's Name:  
(in capitals)

I concur with the above certificate.

Date: 4-6-20

Wing Chairman's Signature:

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Wing Chairman's Name (in capitals):

REGIONAL HEADQUARTERS STAMP

13 AUG 2020

STAFFORDSHIRE WING &  
WEST MERCIAN WING

For ACRHQ Use Only

ARC Signature:

Name (in Capitals):

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### Notes:

1. In completing the statement of squadron Assets, do not include any Land owned by MOD, RFCA or any other **Public Body** nor buildings maintained by **Public Authorities**.
2. In completing this Account, Treasurers must ensure that all **Receipts** from outside Bodies, e.g. Parents' committees, other Sub-committees, Supporting Associations or Lottery Grants, are included.



<b>RECEIPTS</b>	
	<b>£</b>
<b>1 .Balance in Hand 31 March 2019</b>	35,890.52
<b>2. Receipts from Interest &amp; Grants</b>	
a) Interest from Investments	
b) Interest from Deposit accounts	149.57
Dividends	13.88
d) Permanent Endowment Receipts	
e) Local Subscriptions or Donations	
f) Receipts from Sub-letting of Land or Premises	
g) Value Added Tax (If applicable)	
h) Grants from Education or Local Authority (state nature)	
i) Community Fund (National Lottery Grants)	
<b>3. General Receipts (if insufficient space continue on plain sheet)</b>	
a) Squadron Subscriptions	34,740.85
b) Wing Parade Receipts	
c) Duke of Edinburgh Award Scheme	5,443.00
d) Adventure Training	
e) Wing Sports	
f) Squadron Contributions to Wing Welfare Funds	
g) IACE Contribution Received	
h) Insurance	
Camps and Trips	5,163.48
Band income	255.00
Course Fees	414.00
Shooting receipts	132.50
<b>Grants received</b>	4,259.86
HQAC Admin Grants to Squadrons	3,500.00
Cancelled cheques	590.30
<b>Funds Transfer from 347 Squadron</b>	10,912.63
<b>* TOTAL A</b>	<b>£101,465.59</b>

\* TOTALS A AND B MUST AGREE



<b>PAYMENTS</b>		
<b>1. Finance</b>		<b>£</b>
<b>1. Loan or Overdraft charges as at 31 March 20__ (if applicable)</b>		
a) Loan or overdraft charges as at 31 Mar 2009 (if applicable)		
b) Loan repayments (if applicable)		
<b>2. Payments from Education or Local Authority Grants</b>		
<b>3. General Payments (if insufficient space continue on plain sheet)</b>		
a) Wing Subscriptions to ATC General Purposes Fund		28,992.50
b) Wing Contribution to Region Welfare Fund		197.40
c) Wing Parade Receipts		
d) Duke of Edinburgh Award Scheme		1,306.00
Courses		1,200.35
Shooting Bisley		323.68
g) Contributions to Squadrons		1,650.00
h) IACE Expenses		
i) Insurance		
Camps/ Trips		10,896.20
k) Air Fare Refunds		
Cyprus Camp Refunds		400.00
m) Rental of Land and/or Premises		
Examiner		100.00
o) Social Activities (state nature of activity)		
Returned cheques		109.00
Funds Transfer to 347 Squadron		10,912.63
<b>4. Other Payments (specify)</b>		
D of E Equipment		859.10
Wing Minibuses		2,254.23
Trophies and Badges		1,020.60
Travel Expenses		3,014.54
<b>5. Balance in hand as at 31 March 2020</b>		<b>38,229.36</b>
	<b>* TOTAL B</b>	<b>£101,465.59</b>

\* TOTALS A AND B MUST AGREE



**STATEMENT OF WING ASSETS AND LIABILITIES**

Total Value of Investments held (including date of purchase)	
Total Value of Land and/or buildings owned by the Squadron	
Total Value of all other Wing Assets (Specify Assets at current value)	12900.80
Bank balances & cash held (this should equal Payments para 5)	38229.36
Any monies owed to the Wing as an asset	
Other stock for resale	1432.00
D. of E badges etc	1510.00
<b>TOTAL WING ASSETS</b>	<b>£54,072.16</b>
Any material liabilities that need to be met from the funds	
<b>TOTAL WING LIABILITIES</b>	<b>£0.00</b>



### INDEPENDENT EXAMINER'S REPORT

Independent examiners report to the members of the civilian committee (trustees) of

HQ

WEST MERCIA

Wing ATC for the year ending 31 March 20\_\_

#### Respective responsibilities of committee and examiner

The charity's committee is responsible for the preparation of the accounts.

It is the independent examiner's responsibility to:

- a) examine the accounts,
- b) to confirm they agree with the squadron records, and
- c) to state whether particular matters have come to his/her attention.

#### Basis of independent examiner's statement

An examination includes a review of the accounting records kept by the charity and the comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below\*):

- a) which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements have not been met; or
- b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in brackets if they do not apply.

Give here brief details of any items that the examiner wishes to disclose. Only complete if the examiner needs to highlight material problems (use a separate sheet as necessary)

Signed

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Date

May 20 2020

Name

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Relevant professional qualification(s) or body (if any)

Address

#### Notes:

1. An independent examiner is an independent person who is reasonably believed by the wing committee (trustees of the account) to have the requisite ability and practical experience to carry out a competent examination of the accounts.
2. This person must be someone other than a signatory of the treasurer's or chairman's certificate and must have no direct role in the direction of the fund.