

Waiver application form: early years provision in schools

Some people are disqualified from providing, being involved in the management of, or being employed in early years provision in schools. These people may, in some circumstances, apply to Ofsted for a decision to waive their disqualification using this form.

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Please use this form to:

- give us any facts related to your possible disqualification; we will write to you to confirm the reasons for your disqualification
- apply to us for consent to waive disqualification; you may make such an application even though you may not yet know if you are disqualified.

Please choose either or both (if relevant) of the following statements:

I request Her Majesty's Chief Inspector to decide whether I am disqualified ☐

and/or

I request Her Majesty's Chief Inspector to waive my disqualification ☐

Please read the following important information before completing this form

Spent convictions and cautions

In this form, where you are asked to supply information about your own convictions and cautions, this means spent and unspent convictions and cautions.

Other information about spent convictions and cautions can be found in guidance published by the Ministry of Justice at the following link:

www.gov.uk/government/publications/new-guidance-on-the-rehabilitation-of-offenders-act-1974

Subject access requests

You are not required to make a subject access request (SAR) under section 7 of the Data Protection Act 198 in order to complete the form. Additionally, in making your application, we do not require you to supply, or produce, all or part of any such record or copy of record that you or your associate have or obtain.

Personal details

Full name of individual requiring waiver	
Full address (including postcode)	
Telephone number	
Email address	
Date of birth	
Full name of the school and postal address	
Unique reference number (URN) or Department for Education number of the school	
Position in school/job title/age range of children you work with	
Are you involved in any before- or after-school clubs as part of your role in the school?	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, please provide details:</p>

Details of disqualification/potential disqualification

Please answer all the questions below as fully as possible to the best of your knowledge and belief.¹

1. Have you ever had an application refused (for example as a childminder, childcare provider or provider or manager of a children's home)?	Yes <input type="checkbox"/> No <input type="checkbox"/>
2. Have you ever had your registration cancelled?	Yes <input type="checkbox"/> No <input type="checkbox"/>
3. Have you ever been disqualified from being a private foster carer?	Yes <input type="checkbox"/> No <input type="checkbox"/>
4. Have you ever been reprimanded, given a final warning, cautioned or charged with, an offence against a child?	Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, what was the nature of the offence?
5. Have you ever been included on the list of people barred from working with children?	Yes <input type="checkbox"/> No <input type="checkbox"/>
6. Have you ever been included on List 99?	Yes <input type="checkbox"/> No <input type="checkbox"/>
7. Have you ever had a disqualifying order made against you?	Yes <input type="checkbox"/> No <input type="checkbox"/>

¹ You can find further details of offences and other matters that may disqualify you in the Department for Education's statutory guidance at: www.gov.uk/government/publications/disqualification-under-the-childcare-act-2006

<p>8. Have you ever been convicted by a court, or cautioned, reprimanded or warned by the police for something you have done?</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, what was the nature of the offence?</p> <p>Date of conviction (if any):</p>
<p>Sentence (if any)</p>	
<p>Body/court (if applicable)</p>	

<p>If you have answered 'yes' to any of the questions above, please explain the circumstances you believe led to your disqualification.</p>

Please provide details of why you think Her Majesty's Chief Inspector should consent to waive your disqualification (continue on an additional sheet of paper if necessary).

Before returning the application by email to disqualification@ofsted.gov.uk, make sure that you include the following if appropriate:

- a copy of any relevant order
- any additional sheets of paper you used.

Declaration and consent

I declare that all the information I have given is true to the best of my knowledge and belief.

I understand that Her Majesty's Chief Inspector may refuse my application if I have given false information or withheld relevant details.

I acknowledge that Ofsted may ask me to provide further relevant information and/or interview me. Ofsted may also obtain a criminal conviction certificate or an enhanced or standard criminal record certificate, as appropriate, from DBS.

I acknowledge that I have been asked to disclose information about my spent convictions by virtue of Article 3 of the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975.

I consent for Ofsted to share my application to waive disqualification and the outcome of that application with my employer.

Signed:

Date:

Print name:



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