



## INDEPENDENT PHASE ONE PLANNING FORUM FOR HS2

Item		Action Owner																				
1.	<b>Introductions</b> – were made.																					
2.	<p><b>Review of minutes &amp; actions from last meeting</b>            The minutes of the January Planning Forum were agreed, subject to a minor change received from HCC via email.  <b>Action:</b> HS2 to place minutes on website, as amended.</p> <p><b>Outstanding actions</b>            Actions were reviewed. It was agreed that the actions in red below would be removed from the tracker:</p> <table border="1" data-bbox="347 659 1312 1890"> <thead> <tr> <th data-bbox="347 659 837 701">Action</th> <th data-bbox="837 659 1312 701">Status</th> </tr> </thead> <tbody> <tr> <td data-bbox="347 701 837 831">Design development of OLE to be presented at a future meeting, for information.</td> <td data-bbox="837 701 1312 831">Last presentation Nov-18. Arrange for future meeting.</td> </tr> <tr> <td data-bbox="347 831 837 951">Keep Planning Forum updated on the HS2 standalone website.</td> <td data-bbox="837 831 1312 951">Planning Forum members to use the HS2 website link and feedback with any issues.</td> </tr> <tr> <td data-bbox="347 951 837 1056">EHO Subgroup to be engaged on relevant CDEs.</td> <td data-bbox="837 951 1312 1056">Ongoing.</td> </tr> <tr> <td data-bbox="347 1056 837 1161">HS2 to arrange for the Head of Arts and Culture to attend a future meeting of Forum.</td> <td data-bbox="837 1056 1312 1161">Arrange for future meeting.</td> </tr> <tr> <td data-bbox="347 1161 837 1281">HS2 to update the Forum on route-wide issues arising from appeal decisions (when known).</td> <td data-bbox="837 1161 1312 1281">Ongoing.</td> </tr> <tr> <td data-bbox="347 1281 837 1434">Planning Forum Note 6 (Appendix A).</td> <td data-bbox="837 1281 1312 1434">Planning Forum Note 6 (Appendix A) is currently going through HS2 governance and will be brought to a future Planning Forum. Ongoing.</td> </tr> <tr> <td data-bbox="347 1434 837 1539">HS2 to circulate a position statement on rural fencing standards.</td> <td data-bbox="837 1434 1312 1539">Update under item 5.</td> </tr> <tr> <td data-bbox="347 1539 837 1680">HS2 Urban Integration to present again in 6-9 months with more focus on Phase 1.</td> <td data-bbox="837 1539 1312 1680">Urban integration to be presented at a future Planning Forum. Ongoing.</td> </tr> <tr> <td data-bbox="347 1680 837 1890">Amend PFN9 to include a note to LPAs to add references to indicative mitigation responses as Informatives to Schedule 17 decision notices.</td> <td data-bbox="837 1680 1312 1890">Proposed amendment issued 26 May – item 7</td> </tr> </tbody> </table>	Action	Status	Design development of OLE to be presented at a future meeting, for information.	Last presentation Nov-18. Arrange for future meeting.	Keep Planning Forum updated on the HS2 standalone website.	Planning Forum members to use the HS2 website link and feedback with any issues.	EHO Subgroup to be engaged on relevant CDEs.	Ongoing.	HS2 to arrange for the Head of Arts and Culture to attend a future meeting of Forum.	Arrange for future meeting.	HS2 to update the Forum on route-wide issues arising from appeal decisions (when known).	Ongoing.	Planning Forum Note 6 (Appendix A).	Planning Forum Note 6 (Appendix A) is currently going through HS2 governance and will be brought to a future Planning Forum. Ongoing.	HS2 to circulate a position statement on rural fencing standards.	Update under item 5.	HS2 Urban Integration to present again in 6-9 months with more focus on Phase 1.	Urban integration to be presented at a future Planning Forum. Ongoing.	Amend PFN9 to include a note to LPAs to add references to indicative mitigation responses as Informatives to Schedule 17 decision notices.	Proposed amendment issued 26 May – item 7	HS2
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	Raise co-ordination of highways notifications and sequencing of works within highways team.	Coordination of highways notifications and sequencing of works has been raised with the highways team. To be kept under review.	
	Raise the need for engagement under the Class Approval with all contractors.	The need for engagement on conditions to the Class Approval has been raised with contractors and will be kept under review. To be kept under review.	
	Consider referencing the reverse side of the noise barrier in the next update to the Common Design Elements Planning Forum Note (PFN).	To be included in next revision of the PFN.	
	Consider opportunities within the noise barrier PFN to replace 'where appropriate' with 'as agreed' or similar.	Updates to PFN to replace 'where appropriate' with 'as agreed' or similar is being considered.	
	Proceed with the public engagement on the basis of the designs as they are set out in the draft PFNs.	Public engagement on the current draft CDE's has concluded. Closed.	
	Consider how to progress the suggested additional 'CDEs' (handrails, access steps and fencing) as a separate workstream and present to the Forum at a future meeting.	Suggested additional 'CDEs' (handrails, access steps and fencing) are currently being considered by HS2 and will feature as a future agenda item. Ongoing.	
	Review notifications on Common Place.	Review of common place notifications is ongoing.	
	HS2 to present IPT structure and the interface function in more detail at the next Planning Forum.	Presented on 6 May	
	HS2 to present programme at the next Planning Forum.	Included in slide pack issued on 16 April and covered in item 3.	
	HS2 to include IDRPs comments in a report incorporating all engagement undertaken on CDEs.	Ongoing.	
	HS2 to circulate CDE Planning Forum Notes three weeks prior to the March Planning Forum, with any proposed	Ongoing	

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	amendments highlighted.		
	HS2 agreed to set up a separate meeting on the SLA and procedures so the matter is dealt with outside of Planning Forum.	Ongoing	
	HS2 to review Schedule 17 lines to take, used by the Helpdesk and Common Place.	Lines to take reviewed.	
	HS2 to circulate revised drafts of PFN 6 (Appendix A) and PFN 7.	Ongoing. See slides under item 6	
	HS2 to circulate link to the recovered appeal decision in relation to refusal of a lorry route application in Hillingdon.	Link circulated on 31.01.20	
<b>3.</b>	<p><b>Phase 1 Update</b></p> <p>██████████ (HS2 ██████████) explained that HS2 have moved to an asset-based structure through the creation of Integrated Project Teams. He described his new role as overseeing these teams as civils director.</p> <p>██████████ (HS2) provided some highlights on HS2 Phase One. He explained that HS2 sites had stood still due to Covid-19 but the majority have now reopened (87%) and are following the Construction Leadership Council and government guidance. Project Evolve was implemented in March as the delivery model for HS2.</p> <p>In April, HS2 Notice to Proceed was given by the Government, which is a major milestone for commencement of the main works. Schedule 17 consent was given for Birmingham Curzon Street Station.</p> <p>In May, a competition was launched to name the HS2 tunnel boring machines for the Chiltern tunnel and Schedule 17 consent was given for Old Oak Common Station.</p> <p>Regarding Covid-19, HS2 offices will be reopening in June but with a significant reduction in capacity.</p> <p>Working from home is still considered to be the default for office-based staff. This capacity reduction also includes the supply chain. Stringent assurance is requested from suppliers that open sites can and are adhering to guidance for safe working and monitoring will continue.</p> <p>██████████ (HS2) shared some photos of main civils works across the route.</p>		

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	<p>LBC asked whether contractor working practices will be changed in light of Covid-19 from a public health perspective. ■ (HS2) explained that measures are in place to cover these matters and HS2 will continue to work with local authorities.</p> <p>Chair asked whether Traffic Management on the progress slide (7<sup>th</sup> Jan May item) is road or rail systems related. ■ (HS2) clarified that it is rail systems related.</p> <p>Chair asked what, in view of the Government announcement, the new arrangements are going to be for Euston delivery. ■ (HS2) explained that this is work in progress between HS2 and the Department for Transport.</p> <p>■ (WCC) asked if a local competition to name the tunnel boring machines (TBM's) would be run for those in Warwickshire and Birmingham - thus giving local character. ■ (HS2) noted that this will probably be the case as it is common practice in tunnelling to name TBM's.</p> <p>■ (Bucks C) noted a recent lack of engagement. ■ (HS2) explained that there will have been constraints due to Covid-19, but information should still be flowing from contractors. <b>Action:</b> HS2 agreed to take the matter away.</p> <p>■ (HS2) presented on the forecast of Schedule 17's, which includes the planned submission of consent applications based on local authority six-month lookaheads. It was explained that contractors have some way to go to improve on accuracy of forecasts, but that they are likely to improve over time. The cycle of lookaheads is also going to be reset so that all authorities receive them in the same month.</p> <p>■ (HCC) asked if the chart could be amended to show the May 'actual' numbers and not the forecast. ■ (HS2) explained that what is shown was a forecast and that the actual submissions in May were much lower.</p> <p>■ (Bucks C) and ■ (TRDC) highlighted that the chart doesn't differentiate between the different types of submission or account for complexity. ■ (HS2) explained that the quarterly lookahead covers this and that this chart is appropriate route wide. <b>Action:</b> It was agreed to include the previous month's actual figures on the chart.</p> <p>■ (TRDC) additionally asked if the project has an understanding of overall numbers of submissions. ■ (HS2) said that circa 900 are forecast for the main and enabling works and that circa 200 have been submitted to date, but there are likely to be considerably more.</p> <p>■ (Bucks C) raised concerns around resources under the SLA and funding agreement, which has been previously communicated to HS2. Chair suggested that this is a local matter which can be discussed bilaterally.</p>	<p>HS2</p> <p>HS2</p>
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<p><b>4.</b></p>	<p><b>Local Authority Feedback &amp; Issues Arising</b></p> <p><b>Use of GPDO Part 4</b></p> <p>██████████ (HS2) explained that following feedback from ██████████ (NWBC), a note had been circulated on the matter, drafted by DLA Piper.</p> <p>██████████ (NWBC), acknowledged the paper on face value, but asked for assurance on the number of compounds that will be proposed using the GPDO: there is a concern that it will be used frequently.</p> <p>██████████ (HS2) was not aware of any other instances, but it is likely that it would be used although not frequently.</p> <p>██████████ (NWBC) asked for an explanation as to how the HS2 Bill process assessed compounds and how Part 4 rights fit into this. ██████████ (HS2) explained that the use of GPDO was implicit in the legislation when the Bill was passing through parliament and that the EMRs still apply to HS2 works under Part 4 through the contracts.</p> <p>Chair said that the paper does not give assurance in respect of EMR and U&amp;A compliance. He also queried whether enforcement through the contracts was sufficient, given that compliance for works under the Act could be elevated to the SoS. <b>Action:</b> ██████████ (HS2) suggested that the note could be updated to cover this.</p> <p>██████████ (SNC) noted that the paper touches on the matter of EIA regulations, but sought more detail. ██████████ (HS2) clarified that EIA regulations do apply when considering whether Part 4 rights apply, being an extension to ‘an EIA project’.</p> <p>██████████ (NWBC) expressed concern about cumulative impacts of such sites outside of act limits and sought clarity on the number of sites in North Warwickshire. Might the combined effects of such sites trigger the need for EIA? Chair asked for the matter to be taken away for more consideration.</p> <p><b>Action:</b> ██████████ (HS2) to raise issue with the BBV IPT and consider the EIA point further.</p> <p>██████████ (WDC) expressed concern over compounds being set up in various locations, including woodland removal and that community engagement is lacking in this area. ██████████ (HS2) asked for specific woodland names and noted these.</p> <p>[<b>Post meeting note:</b> details provided by ██████████ (WDC) have been forwarded to LM for actioning]</p> <p>██████████ (NWBC) highlighted a concern in the delta junction area that construction may spill outside of limits. Chair noted that ██████████ (HS2) was taking away a similar action above.</p> <p>██████████ (SNC) and ██████████ (HCC) raised a point about spoil balance and suitability of fill material. <b>Action:</b> Chair suggested that this could be covered by ██████████ (HS2) at the next meeting.</p>	<p>HS2</p> <p>HS2</p> <p>HS2</p>
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	<p>activity along the route. ■ (HS2) noted that 97% of complains are resolved within 20 working days.</p> <p>On the matter if community engagement, face to face contact has been cancelled due to Covid-19, but that there are plans in to make this a more virtual process. Common Place is continuing to be updated and the first virtual HS2 event took place on Phase 2a recently, which was successful. The enquiries desk remains open as usual. Further updates can be provided at the next meeting.</p>	
<p><b>7.</b></p>	<p><b>Planning Forum Notes and Appeals Update</b></p> <p><u>Planning Forum Notes (PFNs):</u></p> <ul style="list-style-type: none"> <li>● Changes to PFN 6 &amp; 7 are in abeyance due internal governance delays.</li> <li>● PFN's for CDEs will be updated with a paragraph to reference the community engagement activities. They will be shared for approval at the July Planning Forum.</li> <li>● PFN 9 has been updated to include a suggested informative on comments received from local authorities on indicative mitigation, as per comments received from HCC. <b>Action:</b> HCC to review the PFN 9 wording and feedback to HS2 following the meeting.</li> </ul> <p><b>Post Meeting Note:</b> HCC confirmed they were content with the wording. PFN9 agreed. The updated version will be uploaded to the GOV.UK website.</p> <p><u>Appeals:</u></p> <p>■ (HS2) noted the following:</p> <ul style="list-style-type: none"> <li>● Appeals Digest issued 26-May-20. To be updated as new decisions issued.</li> <li>● Appeals 'Key Principles' document to follow.</li> <li>● Colne Valley Viaduct (conditions). Appeal decision issued 26 May.</li> <li>● Currently 4 live appeals (2 x LB Camden; 2 x LB Hillingdon):             <ul style="list-style-type: none"> <li>○ 2 x LGV route applications.</li> <li>○ 2 x Plans &amp; Specifications applications.</li> </ul> </li> </ul>	<p>HCC</p>
<p><b>8.</b></p>	<p><b>Forward Plan/ AOB</b></p> <p>Future meetings:</p> <ul style="list-style-type: none"> <li>● 23<sup>rd</sup> July 2020</li> <li>● 24<sup>th</sup> September 2020</li> <li>● 26<sup>th</sup> November 2020</li> </ul> <p>Meetings will be conducted via Microsoft Teams and kept under review.</p> <p>Chair raised that the July agenda could be busy and asked whether another meeting could take place in late June, to cover a single item such as urban integration or the arts programme. This was supported by HCC and WCC.</p> <p>■ and ■ (HS2 expressed that the town planning team may not have the resources, but suggested that other non-planning agenda items, such as</p>	



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	community engagement could take place on the alternate months. <b>Action:</b> HS2 take the matter away and feedback.	<b>HS2</b>
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