



Ministry of Defence

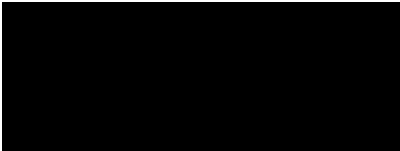
Ref: FOI2020/08470

Defence Business Services

Secretariat Team
Room 6303
Tomlinson House
Norcross
Thornton Cleveleys
Lancashire
FY5 3WP

E-mail: DBSRES-Secretariat@mod.gov.uk

Mr



17 August 2020

Dear



Thank you for your email of 20 July which requested the following:

"I am disappointed to see that you have completely ignored my response below, and have still not provided the following necessary details for Art 5 GDPR:

- Legal entity only identified as "optima health"
- Contact details of Data Controller "optima health"
- Privacy Notice of "optima health"
- URL of referral form for "optima health"

Please provide these immediately by return, in accordance with Art 33 GDPR."

I am treating your correspondence as a request for information under the Freedom of Information Act 2000 (FOIA). The reason why the Department is treating your requests under the FOIA was outlined in the response issued by the Data Protection Officer's Team on 30 July 2020.

A search for the information has now been completed within the Ministry of Defence (MOD), and I can confirm that some information in scope of your request is held.

I note that you have asked for the 'legal entity' details for Optima Health. I have interpreted this as a request for their trading details (such as trading name and company registration number). MOD does not hold these details because it can access them online. I have provided a link to the details held by Companies House under section 16 (Advice and Assistance) of the FOIA at:

<https://beta.companieshouse.gov.uk/company/08544676>

Regarding your request for Optima Health's (Data Controller) contact details and their privacy notice, these details are also not held by MOD. This is because MOD can access these details online as well. I have provided a link to their privacy notice (which contains their contact details, trading name, and registration details) under section 16 of the FOIA at:

<https://www.optimahealth.co.uk/wp-content/uploads/2020/06/Employer-Guidance-04-Privacy-Notice-09.19.pdf>

You have also requested the URL of the referral form for "optima health." MOD holds this information and has provided it below:

<https://modgovuk.sharepoint.com/:w:/r/sites/defnet/Corp/ layouts/15/Doc.aspx?sourcedoc=%7B434A2BEC-7F09-49AE-9605-C5025D71C969%7D&file=20140331-HR%20Form%20182%20v9-OSP.doc&action=default&mobileredirect=true&cid=ce7b0e98-5ffb-4bcb-a259-708bd82bd6e5>

Please note that only those on the MOD network can follow this link. As such, I have attached a copy of the URL referral form for "optima health" under section 16 of the FOIA. I hope this is of assistance.

If you have any queries regarding the content of this letter, please contact this office in the first instance.

If you wish to complain about the handling of your request, or the content of this response, you can request an independent internal review by contacting the Information Rights Compliance team, Ground Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail CIO-FOI-IR@mod.gov.uk). Please note that any request for an internal review should be made within 40 working days of the date of this response.

If you remain dissatisfied following an internal review, you may raise your complaint directly to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not normally investigate your case until the MOD internal review process has been completed. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website at <https://ico.org.uk/>.

Yours sincerely,

Defence Business Services Secretariat