

## Appendix 1 - Example: A tree inspection checklists

The following forms, or similar, can be used to help with record keeping and recording your decision making process on when to undertake work on specific trees or small groups of trees.

### Tree or tree group inspection form

Property Name		Date inspected	
Area reference		Inspected by:	

Tree ID	Grid Ref	Species	Comments / Recommendations	Urgency rating	Date work completed
T1	AB123456	Ash	>25% crown dieback visible, no obvious lesions. Review tree in 3 months	3	
T2	AB123456	Ash	50% crown dieback and significant limb over highway. Tree needs to be felled due to uncertainty of the timber strength in the limb and stem. A road closure is required	1	

Urgency Levels: 1 = Immediate work required  
 2 = Work within three months required (Apply for a felling licence)  
 3 = Integrate into future work programmes (Apply for a felling licence)

## Annual Inspection Record Sheet

Tree ID	Grid Ref	Species	Date When Inspected				
			2019	2020	2021	2022	2023
T1	AB123456	Ash	01/05/2019				
T2	AB123456	Ash	01/05/2019				