



# Pubs Code Adjudicator

Office of the Pubs Code Adjudicator  
Lower Ground  
Victoria Square House  
Victoria Square  
Birmingham  
B2 4AJ

Email: [office@pubscodeadjudicator.gov.uk](mailto:office@pubscodeadjudicator.gov.uk)

06 August 2020



Thank you for your email received on 10 July 2020 in which you requested information from the office of the Pubs Code Adjudicator (PCA) under the Freedom of Information Act 2000 (FOIA).

The FOIA entitles you to:

- know whether the information you have requested is held by the PCA; and
- be provided with that information, subject to any exemptions in the FOIA which may apply.

You have requested the following information:

1. *How many people are employed by your organisation, including full time and part time?*
2. *What is your current intranet solution? (Sharepoint, Wordpress, Invotra, etc)*
3. *How long have you been using this intranet solution?*
4. *When is your intranet contract up for renewal?*
5. *What is your annual intranet budget?*
6. *Do you share an intranet/IT services with other organisations, if so who?*
7. *Which team and/or individual(s) are responsible for managing your intranet internally?*
8. *Are you using the Office 365 suite? If so, which applications from the suite are in use?*
9. *Which team and/or individual(s) are responsible for your intranet's procurement within the organisation?*
10. *Is your Active Directory hosted on-premise, or in the cloud?*
11. *Could you provide us with a link to your Digital Workplace Strategy?*

The office of the PCA holds information relevant to requests 2, 3, 6, 8 and 10. The office of the PCA does not hold information relevant to requests 1, 4, 5, 7, 9 and 11.

2. *What is your current intranet solution? (Sharepoint, Wordpress, Invotra, etc)*
3. *How long have you been using this intranet solution?*
6. *Do you share an intranet/IT services with other organisations, if so who?*

The PCA is an arm's length body of the Department for Business, Energy and Industrial Strategy (BEIS). All IT equipment, software, maintenance, support and related services are

Pubs Code enquiries to 0800 528 8080 or [enquiries@pubscodeadjudicator.gov.uk](mailto:enquiries@pubscodeadjudicator.gov.uk)  
Website: [www.gov.uk/pca](http://www.gov.uk/pca)



## Pubs Code Adjudicator

provided to the PCA by BEIS. The PCA has received its IT services and support continually from BEIS since the first Pubs Code Adjudicator took up his appointment on 03 May 2016.

8. *Are you using the Office 365 suite? If so, which applications from the suite are in use?*

The office of the PCA uses the majority of applications in the Office 365 suite, including Word, Outlook, PowerPoint, One-Note and Excel, but not Access.

10. *Is your Active Directory hosted on-premise, or in the cloud?*

The office of the PCA's Active Directory is hosted in the cloud.

In respect of your request 1, the Pubs Code Adjudicator is a statutory office-holder established under section 41 the Small Business, Enterprise and Employment Act 2015. Schedule 1 of the 2015 Act provides for the appointment of the Adjudicator by the Secretary of State as a corporation sole. The PCA has no other employees. Schedule 1 of the 2015 Act makes provision for the office of the PCA to be staffed under secondment arrangements.

In respect of your requests 4, 5, 7, 9 and 11, as stated above these are matters for the Department for Business, Energy and Industrial Strategy (BEIS) which provides IT services and support to the office of the PCA.

If you do not believe that the office of the PCA has provided an appropriate response to your request, as set out above, you are entitled to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original request and should be made in writing, quoting the above reference, to [office@pubscodeadjudicator.gov.uk](mailto:office@pubscodeadjudicator.gov.uk) or:

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If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Yours sincerely,

