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You asked for the following information:

“An electronic spreadsheet file (e.g. Excel file) containing information about each trip taken within the UK by a minister within your department on official duties, from 1 January 2019 to 31 March 2019.”

To include in separate columns:

Name of minister

Full address of destination

Start date of trip

Purpose of trip

If a minister who served during this time period made no UK trips on ministerial duties, please state their name with the entry ‘No trips taken within UK’

A ministerial trip within the UK meaning: an engagement while on ministerial duties to any location in the UK except central Government or UK Parliamentary premises, regardless of the length of time of the trip.”

We have handled your request under the Freedom of Information Act 2000. The information requested is attached to this letter.