



Rural Payments
Agency

RURAL PAYMENTS AGENCY

Lancaster House, Hampshire Court, Newcastle upon Tyne, NE4 7YH

15 November 2017

NOTICE TO TRADERS 25/17

IMPORTS OF RICE UNDER COMMISSION REGULATION (EU) No. 1273/2011

Introduction

This notice explains how the rules are applied to this quota and how to apply for a licence. It also advises you of the quota amounts available in the 2018 marketing year (1 January to 31 December 2018) for semi milled, wholly milled, husked and broken rice. Details of the available quantities are given in Annex 1 of this notice.

Proof of Trade

You must supply the following documents to prove that you are eligible for a rice quota licence. If you do not have proof of trade as detailed below, you are not eligible and cannot apply for a quota licence.

You must be established and registered for VAT in the Member State where you make your applications for licences. You must tell us your current VAT registration number. You can provide your VAT number on your quota licence application or send us a copy of your current VAT certificate. However, if your company is part of a group VAT registration number we will need to see a copy of your current VAT certificate before the quota deadline.

If this is your first application in the quota year you must provide evidence to prove that you have imported rice at least once during:-

- The 12 month period immediately prior to your application; and
- The 12 month period immediately before that.

Note: You can submit your proof documents at any time prior to submitting your first application in January 2018. To ensure you have met the eligible criteria to apply under this quota we will accept proof documents in November and December 2017.

Otherwise your proofs must accompany your first application in January 2018.

If you use electronic licences, we will need to see a schedule giving details of:-

- The licence number(s);
- The date(s) of import;
- The weight of each electronic attribution; and
- The import entry number for each electronic attribution

If you use paper licences or have imported quantities of rice below one tonne in weight per consignment, you must supply the original import document (C88) form, or a copy certified as a 'true copy' of the original, endorsed by H M Revenue & Customs. We will not accept photocopies of the Customs stamp or scanned versions of these documents.

To request endorsement of a declaration at the time of entry, you should enter the code 'CAP11' in box 44 of your declaration. You do not need to enter any additional text with this code.

You must fax a copy of the entry and any supporting documents (clearly marked as 'request for endorsement') to the H M Revenue & Customs (HMRC) National Clearance Hub (NCH) on 03000 588 462.

You can also e-mail the HMRC National Clearance Hub at nch@hmrc.gsi.gov.uk

C88s which were not endorsed at the time of import must be sent for endorsement to:-

HM Revenue & Customs
National Clearance Hub
1st Floor West, Ralli Quays
3 Stanley Street
Salford
M60 9LA

Telephone number: 03000 588 454

Fax number: 03000 588 462

Please advise HMRC that the endorsements are required for GATT purposes.

You should only ask HMRC to endorse the number of copy entries necessary for the relevant regulation. If you send more copies than is necessary, it may delay the return of your endorsed copy entries.

HMRC agents or representatives cannot apply for import licences under these quota arrangements.

Applications

Before you submit a licence application you must make sure that you are registered with the RPA. If your company is not registered, a company director or an individual legally responsible for the business must apply for a six-digit trader registration number.

You will need to telephone our Rural Payments Helpline on 03000 200 301 and select option 3, followed by option 1, then option 2 and ask to be registered as a trader (these options are correct at the time of publication, but are liable to change without notice).

Our website address is www.gov.uk/government/organisations/rural-payments-agency. However, not all of the information is available on the website. If you need assistance with any of the forms detailed below, please contact the Import Licensing Team.

You must submit your licence applications using an AGRIM import licence application form. We advise you to use the latest version of the [application form](#).

The person signing the import licence application must be authorised. To become an authorised signatory, please complete an [il3 form](#). To avoid any delay in issuing licences, we recommend that the signatory is authorised before sending us your licence application.

You can submit your licence application by either post, fax or e-mail. If you intend to submit your application by e-mail, please ensure that your e-mail address is approved by the RPA. Please complete an [il3 form](#) to register e-mail addresses for approval. We recommend that your e-mail address is approved before you send your application to the trader@rpa.gsi.gov.uk mailbox as this will also avoid unnecessary delays.

Your quota application must be received during the first 10 working days of:-

January, April, July and September.

It is your responsibility to ensure that your application, all additional documentation and the security is correct at the time of submission and they are received by the RPA before 12-noon of the 10th working day.

Note: We will reject any applications where the security and/or proof of trade is received after 12 noon (UK time) on Monday 15 January 2018.

Any unused quota will be carried forward to the next application period. If the quota allocated during the above application periods is not exhausted, there may be an additional sub-period during the first 10 working days in October.

Your application must not exceed the quantity available in each sub-period for the country of origin of product in which you are applying.

You must not lodge more than one import quota licence application for the same order number in a sub-period, unless it is accompanied by an export licence or certificate.

Note: If you lodge more than one application for the same order number, all your applications will be rejected.

Security

You must lodge security with each licence application. The following amounts must be provided:-

- €46 per tonne for applications under CN codes 1006 30;
- €30 per tonne for applications under CN codes 1006 20;
- €5 per tonne for applications under CN codes 1006 4000.

You can find further information on how to lodge your security [here](#).

Completing a licence application

For information on how to complete an import licence application, please see Notice to Traders [38/16](#) on our website. However, as part of the rice import tariff quota, licence applications must include at least the following entries:-

- Box 8 of your application must state the country of origin of the product and you must select this as 'Yes'. Licences will carry an obligation to import from that exact country stated.
- Box 20 of your application must contain the correct import tariff quota order number.
- Depending on the quota you are applying for, box 24 must contain an entry. You can find details of the required entry in the relevant quota section at Annex 1 of this notice.
- Applications for rice and broken rice originating in Thailand and rice originating in Australia or the United States under Articles 1(1)(a) and 1(1)(c) of Regulation (EU) No. 1273/2011 (Annex 1.1 and 1.3 of this notice) must be accompanied by the original export licence or certificate. The licence or certificate must have been completed in line with the model set out in Annexes II, III and IV of Regulation (EU) No. 1273/2011 and issued by the competent body in each of these countries.

Completion of sections 7, 8 and 9 of the Thai export licence is optional.

If you are not sure of the Combined Nomenclature (CN) code for your product (box 16) you should contact HMRC by sending an e-mail containing as much information about the product as possible to classification.enquiries@hmrc.gsi.gov.uk. They will be able to provide you with the correct code and description.

Issuing Licences

As soon as the application period has closed, we will submit details of all valid quota applications we received to the European Commission for consideration.

The European Commission will notify us of the quantity of quota for which licences may be issued within 2 weeks of the application deadline (this may be less than the quantity applied for). They usually do this by publishing a Regulation in the Official Journal, giving details of the coefficients to be applied to each order number. Where this reduces the quantity to be issued to less than 20 tonnes lots will be drawn.

If the quantity of your licence has been reduced to less than 20 tonnes, you may withdraw your licence application within 2 working days of the date when the reduction is set.

When we have been notified by the Commission of the quantity of quota allocated, we will issue a licence within 3 working days.

Your licence will have a 5% upward tolerance. However, the reduction in duty will only be valid for the quantities shown in sections 17 and 18 of your licence.

Import licences will be valid from the day of issue plus either two or three months. You will find further details in the relevant quota section of Annex 1 to this notice. Where an electronic licence is issued an e-mail can be sent to inform you of its issue. To receive this e-mail notification you must have already completed the appropriate sections of [il3 form](#).

Using Licences

When making your import entry to HMRC, you must state whether your rice is in packages of:

- 5 kg or less; or
- Over 5 kg.

Returning Licences

You must return your paper licences to us within 45 days of the expiry date. If you return your licence more than 45 days after the expiry date, you will lose a proportion of your licence security. If you do not return your licence to us, you will lose all your security.

Authority

You can find details of the arrangements in Commission Implementing Regulation (EU) No's, 1273/2011 and 1301/2006 published in Official Journals L325 of 2011 and L238 of 2006. You can obtain copies from Stationery Office bookshops and accredited agents, or order from the Stationery Office [website](#).

You can also access Official Journals electronically by visiting the Commission's Europa [website](#). We are not responsible for the accuracy or completeness of the Europa website. Whilst every care has been taken in producing this guidance, the regulations as published are definitive.

Questions

If you have any questions about this notice, please contact the Import Licensing section as follows:-

- Our telephone helpline number – 03300 416 500
- Our fax number – 03300 416 501
- E-mail contact – trader@rpa.gsi.gov.uk
- Our postal address is
Import licencing Team
Rural Payments Agency
Lancaster House
Hampshire Court
Newcastle Business Park
Newcastle Upon Tyne
NE4 7YH

ANNEX 1

Annual Quota and Sub-periods from 2007

1. Semi-milled or wholly milled rice under CN Code 1006 30 imported at zero duty as follows:-

Country of Origin	Order Number	JAN (tonnes)	APR (tonnes)	JUL (tonnes)	SEP (tonnes)	OCT (tonnes)
United States	09.4127	9,681	19,360	9,680	-	
Thailand	09.4128	10,727	5,364	5,364	-	
Australia	09.4129	-	1,019	-	-	
Other Origins	09.4130	-	1,805	-	-	
All Countries	09.4138					*(1)
Total		20,408	27,548	15,044	-	-

*(1) Quota not allocated in the September sub-period will be carried over to October.

Successful licence applications are valid from the date of issue until the end of the third month but not beyond 31 December.

For this quota (CN Code 1006 30):-

- You must lodge security of €46 per tonne.
- Box 20 of your application must contain:-

‘Order Number.....’
- Box 24 (comments box) of your application must contain:-

‘Exemption from customs duty up to the quantity indicated in boxes 17 and 18 of this licence (Implementing Regulation (EU) No 1273/2011).
- Applications from Thailand, Australia and the United States must be accompanied by an original copy of an export licence, examples at Annexes II, III and IV of Regulation (EU) No 1273/2011.
- To clear your goods under the quantities from Other Countries you must present a certificate of origin to HM Revenue & Customs

2. Husked rice under CN Code 1006 20 imported at an ad valorem duty rate fixed at 15% as follows:-

Country of Origin	Order number	JAN (tonnes)	JUL (tonnes)	OCT (tonnes)
All Countries	09.4148	1,634	-	*(1)
Total		1,634	-	

**(1) Quota not allocated in the July sub-period will be carried over to October.*

Successful licence applications are valid from the date of issue until the end of the third month but not beyond 31 December.

For this quota (CN Code 1006 20):-

- You must lodge security of €30 tonne.
- Box 20 of your application must contain:-

‘Order Number 09.4148’.

- Box 24 (comments box) of your application must contain:-

‘Customs duties limited to 15% ad valorem up to the quantity indicated in boxes 17 and 18 of this licence (Implementing Regulation (EU) No 1273/2011)’.

This publication was withdrawn on 22 June 2020

3. 100,000 tonnes of broken rice under CN Code 1006 4000 imported with a reduction of 30.77% on the applied rate of €65 per tonne as follows:-

Country of Origin	Order number	JAN (tonnes)	JUL (tonnes)
Thailand	09.4149	36,400	15,600
Australia	09.4150	8,000	8,000
Guyana	09.4152	5,500	5,500
United States	09.4153	4,500	4,500
Other Countries	09.4154	6,000	6,000
Total		60,400	39,600

Successful licence applications are valid from the date of application until the end of the second month but not beyond 31 December.

For this quota (CN Code 1006 4000):-

- You must lodge security of €5 tonne.
- Box 20 of your application must contain:-

‘Order Number.....’
- Box 24 (comments box) of your application must contain:-

‘Reduced rate of duty of 30.77% of the duty set in Article 140 of Regulation (EC) No 1234/2007 up to the quantity indicated in boxes 17 and 18 of this licence (Implementing Regulation (EU) No 1273/2011’.
- Applications from Thailand must be accompanied by an original copy of an export licence, example at Annex II of Regulation (EU) No 1273/2011.
- To clear your goods under the quantities from Thailand, Australia, Guyana and Other Countries you must present a certificate of origin to HM Revenue & Customs.

4. 40,216 tonnes of semi-milled or wholly milled rice under CN Code 1006 30 imported at zero duty as follows:-

Country of Origin	Order number	JAN (tonnes)	JUL (tonnes)	SEP (tonnes)
Thailand	09.4112	5,513	-	-
United States	09.4116	2,388	-	-
India	09.4117	1,769	-	-
Pakistan	09.4118	1,595	-	-
Other Countries	09.4119	3,435	-	-
All Countries	09.4166	8,505	17,011	-
Total		23,205	17,011	-

Successful licence applications are valid from the date of issue until the end of the third month but not beyond 31 December.

For this quota (CN Code 1006 30):-

- You must lodge security of €46 tonne.
- Box 20 of your application must contain:-

‘Order Number.....’
- Box 24 of your application must contain:-

‘Exemption from Customs duty up to the quantity indicated in boxes 17 and 18 of this licence (Implementing Regulation (EU) No 1273/2011, Article 1(1)(d))’.
- To clear your goods under the quantities from Thailand, USA, India, Pakistan and Other Countries you must present a certificate of origin to HM Revenue and Customs.

5. 31,788 tonnes of broken rice under CN Code 1006 4000 at zero duty as follows:-

Country of Origin	Order number	SEP (tonnes)	OCT (tonnes)
All Countries	09.4168	31,788	*(1)
Total		31,788	-

*(1) Quota not allocated in the September sub-period will be carried over to October.

Successful licence applications will be valid from the date of application until the end of the second month but not beyond 31 December.

For this quota (CN Code 1006 4000):-

- You must lodge security of €5 tonne.
- Box 20 of your application must contain:-

‘Order Number 09.4168’
- Box 24 (comments box) of your application must contain:

‘Exemption from customs duty up to the quantity indicated in boxes 17 and 18 of this licence (Implementing Regulation (EU) No 1273/2011, Article 1(1)(e)’.

ANNEX 2

Checklist for your reference prior to submission of a rice quota import licence application

Presenting a correct application will assist us in processing your quota import licence.

Before submitting your application, check that the following details are correct:-

- Is the quota order number correct for the commodity code and country, which you have applied for?
- Check the rate of security used is correct, i.e. €46, €30 or €5 per tonne.
- Does the security amount calculated cover the quantity applied for?
- Is it the correct description against the required commodity (CN) code?
- Has your proof of trade and a valid VAT certificate been supplied / submitted for the current quota year?
- Is the form signed and dated by an authorised individual?

If you are not sure of any details then the following will provide further information:-

- **Annex 1 of this Notice to Traders.**
- **Import Licensing team contact details are given in this Notice to Traders**